

Messiah College
One College Avenue, Grantham PA, 17027

Deferred Tuition Payment Agreement

The Deferred Tuition Payment Agreement permits graduate students, who receive employer reimbursement, to defer payment of their tuition for a period of time not to exceed 30 days after the last day of the term(s) covered by the agreement. This is an agreement between the student, the employer, and the College.

Terms and Conditions

1. The employer must offer tuition reimbursement benefits.
2. The employer must complete the Employer Enrollment form and submit a copy of its tuition reimbursement policy.
3. The student must pay the minimum portion not covered by the employer tuition reimbursement plan prior to the start of classes. If the reimbursement covers 100% of the tuition cost, then no payment is required.
4. The student is responsible for securing and submitting grades and invoices to the Employer.
5. Payments will be considered late if not received within 45 days after the last day of the term(s) covered by the agreement. This may result in termination from the Masters program.
6. The student understands that failure to remit payment by the applicable due date may result in notification of the delinquency to the student’s employer.
7. The student is responsible for informing the College of any changes in employment or other circumstances that will offset the tuition reimbursement payment.
8. This agreement must be renewed each academic year.

Please note that other fees, textbooks, and required material costs are not eligible for deferred billing.

Student account statements will be mailed at the beginning of each term and every month thereafter if a balance remains on the student’s account. Any non-tuition fees assessed subsequent to the start of the term will be billed to the students account and are due within 15 day of mailing. Additional statements may be requested.

Please contact the Business Office if extenuating circumstances prevent you from remitting payment in full by the stated due date.

By signing below, I hereby agree to the terms and conditions listed above.

Student Name (Print)	Student Signature	Date
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Employer Enrollment Form

_____ agrees to participate in Messiah
Company / Employer Name

College’s deferred tuition payment program for _____
Name of student / employee

