

**ATHLETIC TRAINING**  
**POLICY FOR USE OF NON-LICENSED**  
**UTILITY VEHICLES**

Utility vehicles refers to golf cart-type vehicles and gators used on campus for various business related activities.

- 1) Non-licensed utility vehicles (NUV) should not travel on non-campus public roads. Under no circumstances should one travel on Lisburn Road to our Bowmansdale facility.
- 2) NUV should obey all traffic laws dictated for licensed vehicles while traveling on campus.
- 3) NUV should yield to licensed vehicles when appropriate. (i.e. pull to the side and allow other vehicles to pass when safe).
- 4) Parking: NUV should park in parking spaces when available and appropriate. If parking NUV in other types of areas, NUV should be parked in an inconspicuous spot and not block or be an obstacle to the normal use of the area. NUV should not be parked in such a way that a landscaped area will be damaged.
- 5) Keys to NUV should not be left in the ignition while the NUV is unattended.
- 6) Damage to an NUV needs to be reported to Department of Safety immediately. An incident report will be filed and the Department of Safety will notify Building and Property Services. Costs to repair damage of NUV, resulting from inappropriate operation or use of NUV, may be assessed to the individual operating the NUV.
- 7) Use of NUV during rain or snow conditions should be done with great care, caution, and common sense.
- 8) Student use of NUV: Students are permitted to operate NUV, only under the direction of a staff person. The department should have a staff person assigned to train the student in the proper use of the vehicle. Students must also review and sign these guidelines before operating these vehicles. A sponsoring staff person and student must sign a copy of these guidelines and forward it to the Director of Building and Property Services at the Lenhart building before the student may operate a NUV.
- 9) NUV assigned to departments: It is the responsibility of the supervisor/director of a department who is assigned an NUV, to manage the use of the NUV according to these guidelines. Requests for use of an NUV by a different department should be cleared with the person supervisor/director of the assigned department.
- 10) Maintenance of NUV should be requested by work order to the Building and Property Services Department at extension 3510. Costs for repairs to damages will be charged to the department that owns the NUV.

ATS Name(Print):\_\_\_\_\_ Signature:\_\_\_\_\_

Staff Name(Print):\_\_\_\_\_ Signature:\_\_\_\_\_

