

## Requirements and Suggestions for Students Giving Recitals

Tasks to be completed

<b>6 Months prior to recital</b>	<ul style="list-style-type: none"> <li>• Complete a <b>Recital Application</b>, select a recital date and secure a pianist and/or additional performers.</li> <li>• <b>Finalize Repertoire</b> with your applied teacher.</li> <li>• Purchase scores, recordings and other necessary materials.</li> </ul>
<b>6 Weeks prior to the Recital</b>	<ul style="list-style-type: none"> <li>• Present a printed version of your <b>Recital Program</b> to your teacher for approval. (include program notes/translations if applicable) Sample programs can be found in the Music Office.</li> <li>• Submit an <b>Event Description</b> including reception requirements to ensure proper seating, piano tuning, and set up. (form can be found on the department website)</li> </ul>
<b>5 Weeks prior to the Recital</b>	<ul style="list-style-type: none"> <li>• Invite two professors (including your applied teacher) to serve as the <b>Jury for your Recital Hearing</b>. Based on their availability, select a date for your Recital Hearing and reserve a space for the hearing to occur.</li> </ul>
<b>4 Weeks prior to the Recital</b>	<ul style="list-style-type: none"> <li>• Once your written <b>Recital Program</b> has been approved by your applied teacher, submit it to the Music Office. Both hard copy and electronic copy are required.</li> </ul>
<b>3 Weeks prior to the Recital</b>	<ul style="list-style-type: none"> <li>• Perform <b>Recital Hearing</b> for the selected jury. The hearing must take place three weeks prior to your recital. The hearing will be guided by the applied teacher.</li> <li>• Students are expected to show that all aspects of the program are “performance ready” at the time of the hearing (memorization, additional performers, etc)</li> <li>• <b>Recital Hearings will be graded</b> like a regular jury and the grade will be factored into the applied music grade.</li> <li>• A copy of your Hearing Results will be placed on file in the Music Office</li> <li>• In the event the Recital Hearing is failed, the student will be given one opportunity to re-attempt. If the second attempt is unsuccessful, the recital may be cancelled or postponed at the discretion of the applied teacher.</li> </ul>
<b>2 Weeks prior to the Recital</b>	<ul style="list-style-type: none"> <li>• A <b>Preview Recital</b> at an off campus venue is strongly encouraged. Local Assisted Living Facilities (Messiah Village, Bethany Village, Brethren Village) typically welcome such programs and provide you with an opportunity to have a real performance experience prior to the actual on-campus presentation. Contact information available in Music Office.</li> <li>• Schedule and perform the final <b>Dress Rehearsal</b> in the hall.</li> </ul>
<b>Week of the Recital</b>	<ul style="list-style-type: none"> <li>• Write Thank-you notes for those who have supported the endeavor.</li> </ul>