

## DATES TO ALLOCATE AND APPROVE P-CARD TRANSACTIONS

<b>STATEMENTS</b>	<b>Dates to allocate transactions</b>	<b>Dates to approve transactions</b>
<b>MAY 2015</b>	<b>JUNE 1,2,3</b>	<b>JUNE 4,5,8</b>
<b>JUNE 2015</b>	<b>JULY 1,2,6</b>	<b>JULY 7,8,9</b>
<b>JULY 2015</b>	<b>AUGUST 3,4,5</b>	<b>AUGUST 6,7,10</b>
<b>AUGUST 2015</b>	<b>SEPTEMBER 1,2,3</b>	<b>SEPTEMBER 4,7,8</b>
<b>SEPTEMBER 2015</b>	<b>OCTOBER 1,2,5</b>	<b>OCTOBER 6,7,8</b>
<b>OCTOBER 2015</b>	<b>NOVEMBER 2,3,4</b>	<b>NOVEMBER 5,6,9</b>
<b>NOVEMBER 2015</b>	<b>DECEMBER 1,2,3</b>	<b>DECEMBER 4,7,8</b>
<b>DECEMBER 2015</b>	<b>JANUARY 4,5,6</b>	<b>JANUARY 7,8,11</b>