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*Masters of Arts in Counseling*

**Graduation Checklist for Students**

**First Steps:**

* Register to take the NCE *(by the date noted on our* [*website*](http://www.messiah.edu/academics/graduate_studies/Counseling/curriculum/exams.html)*)*
* Register to take the PAPA if you have not taken it already *(****School Track*** *students only)(please see the exam section of our website for details about possible exceptions)*
* Register to take the [Praxis II](http://www.messiah.edu/academics/graduate_studies/Counseling/curriculum/exams.html#PRAXIS) *(****School Track*** *students only)*
* Notify the Graduate Counseling – Administrative Assistant of anticipated graduation date *(prior to the start of your first Internship)*
* Contact your advisor to ensure all coursework will be complete by your anticipated graduation date
* File an on-line Application for Degree with the Registrar’s Office *(you will receive a prompt and details about this application from the registrar’s office at the beginning of the semester in which you plan to graduate)*

**Final Steps:**

* Take the NCE *(offered in April and October each year)*
* Take the PAPA and Praxis II (***School Track*** *students only) (make sure you list Messiah College as a score recipient)*