

**PRACTICUM
& INTERN-
SHIP SITES**

If you are planning to enroll in Practicum or Internship during the Spring 2011 semester and do not yet have a site, now is the time to be looking! Please see our March Newsletter for details about how to find a site.

Please contact the Practicum and Internship Coordinator, Skyla Miller, with any questions you may have.

Skyla can be reached at 717-796-1800 ext. 2771 or miller@messiah.edu

Practicum and Internship News

AUGUST 2010

Greetings Counseling Students!

As you begin the fall semester, please review the following information which highlights some Practicum/Internship-related updates.

Practicum/Internship Forms

In effort to streamline the forms needed for Practicum/Internship, we have made some adjustments to the pre-requisite documents. Please see our website for an updated checklist which outlines the new requirements. Essentially, we combined 5 documents into one form entitled "Practicum/Internship Pre-Registration Form".

**Website**

We now have a section of the Graduate Program in Counseling website devoted specifically to Practicum and Internship Information. To find this section, first click "Resources & Forms" and then select "Practicum and Internship Information".

E-Portfolios

We are excited to have launched our new e-portfolio system last week! We are hopeful that this new system will serve to make the paperwork submission process easier for you. Please note:

- You are encouraged to create your e-portfolio as soon as possible
- Please notify Skyla if you have uploaded your Practicum/Internship Pre-Registration Form, all documents needed to move to the next Phase, or all documents needed to register for Practicum/Internship
- For those of you who are in need of electronic versions of documents you submitted before the e-portfolio system was in place, please let Skyla know and she'll be happy to send you the pdf.

Important Dates

September 1st: Practicum/Internship Pre-Registration Form Due for Spring 2011 School Counseling placements

September 15th: Practicum/Internship Pre-Registration Form Due for Spring 2011 Mental Health and Marriage, Couple, & Family Counseling placements

Please upload these Pre-registration forms to your e-portfolio and notify Skyla Miller

Correction to July's Newsletter: for School Counseling Students Only

In the July Newsletter, it was stated that your TB test results should be no more than one year old, unless otherwise specified by your site. However, it has since been discovered that your TB results should be no more than **three months** old when received by the school district.