



Practicum and Internship News

JUNE 2011

Hello Counseling Students!

Please review the following information which provides some important updates you will need to be aware of as you prepare for Practicum/Internship.

FAQs

Please review our FAQ document in order to gain a sense of the qualifications for sites and site supervisors. The FAQ document is on our website in the “Practicum and Internship” section.

Please contact the Practicum and Internship Coordinator, Skyla Miller, with any questions you may have.

Skyla can be reached at 717-796-1800 ext. 2771 or miller@messiah.edu

Registration Reminder

Please note that you will not be permitted to register for Practicum or Internship unless **all** of the items on the Practicum/Internship Checklist (contract, site supervisor’s checklist and resume, clearances, proof of insurance, etc.) have been submitted and approved. Once you have submitted all of your documents, please allow 3-5 business days for your paperwork to be processed. You will then receive an email letting you know that you may go ahead and register for the course.

E-Portfolio Update

We recently updated our e-portfolio template in order to improve the formatting and reflect some changes. Two of the adjustments are:

- 1) You are no longer required to include your Course Instructor Evaluations in your e-portfolio.
- 2) Although we recommend that you add an example of course work for each class, this is no longer a requirement.

If you have the original template and would like to have the new version, please contact Skyla Miller with your request. If you have not yet created your e-portfolio, please do this using the instructions found here: http://www.messiah.edu/academics/graduate_studies/Counseling/resources/e-portfolio.html

For School Track Students

TB Test Requirement

TB test results are required for all School Counseling students who will be completing Practicum/Internship in PA. For non-PA residents, the requirement for this will depend on your site’s regulations. The TB test results must be **NO MORE** than 3 months old when submitted to your site.

School Site Coordination

In the past, Skyla Miller has been coordinating site placements for students in the school counseling track. As of July 1st, Amanda Sigel will be transitioning into this role. Although Skyla will still be collecting the Pre-Registration forms and serve as the first point of contact, Amanda will be working directly with the school districts in order to help students connect with a site. Amanda currently works with Messiah’s Teacher Education Program and we are very thankful that she will be partnering with us to assist with school placements as the number of Practica and Internships continues to increase!

Upcoming Due Date

- ◇ For students planning to take Practicum or Internship this fall, **ALL** registration documents are due by **AUGUST 1st**