

## Access to Exposure and Medical Records OSHA 1910.1020

Employee **exposure records** are any records the College might have containing environmental (workplace) monitoring, biological monitoring, material safety data sheets, and chemical inventories.

Employee **medical records** are any records the College might have for you. These could include but are not limited to medical and employment questionnaires, results of medical examinations, first aid records, and employee medical complaints and follow-up.

Under OSHA, you have the right to access these records. You also have the right to designate in writing anyone whom you wish to provide the same access. OSHA has the right to view these records; they do not need your permission to do so.

At Messiah, these records are limited due to the nature of our business. However, to see any exposure or medical records which may be generated during the course of your employment, you would need to contact the Office of Human Resources at ext. 5300 or email them at [humanres@messiah.edu](mailto:humanres@messiah.edu). Messiah College has 15 days from the date of your request to gather the records for you.