## OFFICE OF HUMAN RESOURCES AND COMPLIANCE

## Weapon-Free Workplace Policy

To ensure that Messiah College maintains a workplace safe and free of violence for its community, the College prohibits the possession or use of weapons on College property. A license to carry the weapon does not supersede the College policy. Any employee (to include intern, volunteer, or student employee) in violation of this policy will be subject to prompt disciplinary action, up to and including termination. All members of the community are subject to this provision, including contract and temporary employees, and visitors on College Property.

"College Property" is defined as all college-owned or leased buildings and surrounding areas such as sidewalks, walkways, driveways and parking lots under the college's ownership or control. This policy applies to all vehicles that come onto college property.

Weapons include, but are not limited to, firearms, explosives, knives, pellet or BB guns, tasers, stun guns, wooden or metal batons, bows and arrows (sharpened or hunting tips) and other weapons that might be considered dangerous or that could cause harm. In addition, sports equipment derived from or similar to weapons such as baseball bats, fencing swords, bows & arrows, javelins, paint ball guns should be confined to sports facilities for their use or kept locked in a personal vehicle.

Messiah College reserves the right at any time to contact law enforcement authorities if there are reasonable grounds to believe that an employee or visitor has a weapon on College property.

This policy is administered and enforced by the Office of Human Resources. Anyone with questions or concerns specific to this policy should contact Human Resources at ext. 5300.

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