

Messiah University
Driving Vehicles on the Track Surface Policy and Procedure
January 2024

Policy: It is the policy of Messiah University to properly protect the track surface from damage that could result from improper vehicle use on the Shoemaker Track surface.

Objectives: To protect the track from damage caused by vehicles.

Procedure:

Responsibility

Athletics/Grounds/Conference Services

Action

When possible, access to the Shoemaker Field should be through the southeast corner entrance where protective matting is in place.

Vehicles are allowed to cross the track only in areas that are protected by mats. Gators and golf carts are the only vehicles allowed to drive on the track surface without additional surface protection. Gators and golf carts should be driven only on the outer three lanes of the unprotected track surface. Gators and golf carts may not make a u-turn or sharp turns on the track surface. All sharp turns should be made on the grass.

All vehicles that are driven on the track surface shall be inspected by the vehicle operator before entering Shoemaker Field to ensure that fluids are not leaking from the vehicle. This includes rain water that may be on vehicles/golf carts/gators that could contain rust or other damaging liquids. During inclement weather, no vehicle, golf cart, or gator should be driven on unprotected track surfaces.

Larger events that are held on Shoemaker Field (commencements, etc.) that require vehicles to drive across the track are to be coordinated with the Grounds Department. Grounds will determine how best to protect the track surface in these scenarios.

Any motorized vehicle that is used to access the Shoemaker Field is to be inspected (pre trip) by the vehicle operator to ensure that no dripping fluids are present.

Communication of this policy to staff, students, and others is the responsibility of the department that is coordinating the event that requires any vehicle to operate on the track. Any repairs that are needed due to improper vehicle operation on the track will be charged to the department that created the damage.

Note - The signed copy of this procedure is filed in the Facility Service Department. By signing this policy you have agreed to enforce the contents, share with your staff and adhere to standards.

Scott Zeigler, Form creator Signature	Electronically signed by Scott Zeigler on 12/21/2023 2:13:01 PM
Director of Athletics Signature	Electronically signed by Sarah Gustin Hamrock on 12/30/2023 5:14:51 PM
Associate Athletic Director for Facilities Signature	Electronically signed by Brad McCarty on 01/03/2024 8:54:21 AM
Vice President for Operations Signature	Electronically signed by Kathie Shafer on 01/02/2024 8:31:15 AM
Director of Conference and Event Services Signature	Electronically signed by Jody Brandt on 12/21/2023 4:03:51 PM
Director of Facility Services Signature	Electronically signed by Bradley Markley on 01/01/2024 12:12:25 AM
Assistant Director, Physical Plant Signature	Electronically signed by Brian Miller on 01/02/2024 8:54:47 AM
Assistant Director of Buildings and Grounds Signature	Electronically signed by Mark Graybill on 12/21/2023 2:15:45 PM
Grounds Manager Signature	Electronically signed by Art Palese on 01/06/2024 6:59:34 AM
Head Women's Soccer Coach Signature	Electronically signed by Scott Frey on 01/02/2024 11:05:25 AM
Head Men's Lacrosse Coach Signature	Electronically signed by Dan Carson on 12/24/2023 8:00:42 PM
Head Women's Lacrosse Coach Signature	Electronically signed by Heather (Greer) McKay on 12/21/2023 9:56:34 PM
Head Track and Field Coach Signature	Electronic Signature Pending
Manager of Campus & Building Services Signature	Electronically signed by Laura Price on 12/21/2023 3:08:29 PM
Director of Sustainability Signature	Electronic Signature Pending