**TOUR ROUTE**

**Open House:** There are two routes to avoid congestion on tours at each given hour: “**A” route**, and “**B” route** (formerly the north and south routes). The tour route below is the normal “A” route – beginning in Eisenhower Campus Center, then proceeding to Boyer Hall. The “B” route would begin in Eisenhower, and then proceed in the opposite direction through the sports center.

**Individual Visit:** Your tour begins in the Admissions Office, and will typically follow A Route. If there are multiple tours going out at the same time, alternate A & B routes as groups leave the office.

**TOUR SCRIPT**

**Introduction to the tour:** To begin, find a place to stop and address your group in a place where everyone can hear you.Briefly introduce yourself and the prospective students in the group so that you can get to know the people on your tour.

*Give the college profile to set the tone:*

* 2800 students, 471 acre campus
* Christian college of the liberal and applied arts and sciences
* Old Main is the original building, founded in 1909

**Our Mission Statement:**Our mission is to educate men and women toward maturity of intellect, character and Christian faith in preparation for lives of service, leadership and reconciliation in church and society.

**HIGH CENTER & CLIMENHAGA BUILDING**

*We typically do not show Climenhaga/High Center on an Open House tour, however, you can stop on the sidewalk on your way up to Boyer to talk about them! Individual tours will show Parmer Hall with a key indicated on your key set. Enter the lower level doors closest to the train tracks.* ***Make sure the doors are locked as you leave!***

**Highlight key facts:**

* The High Center is the **newest academic building** on campus – completed in **2013**.
* Climenhaga and the High Center house the **School of the Arts** – Music, Theatre & Dance and Visual Arts. All 3 are accredited!
* There are numerous **music ensembles** and **dance ensembles** that students of all majors and varying skill levels can participate in**.**
* There are 6 to 8 **theater productions** per year. You do not need to be a theater major to participate.

**Highlight the types of resources:**

* **Parmer Hall:** used for concerts, public lectures, and chapels.
* **Recital Hall:** used for student recitals and smaller performances.
* **Blackbox Theatre:** used for both Theater and Dance productions.
* **Dance Studio:** features a professional raised Marley floor complemented with the standard ballet barres and mirrors.
* **Aughinbaugh Art Gallery:** features both student and professional art displays throughout the year.
* Wide variety of **practice rooms** for music and dance.
* Numerous **Art studios** including 2-D studio spaces for drawing, painting, and printmaking as well as a photography dark room.

**BOYER HALL**

*Enter through main doors and spend a few minutes talking about Boyer Hall.*

**Highlight key facts:**

* The building is named for **Ernest L. Boyer**, one of our most distinguished alumni. He served in various roles under 4 U.S. Presidents, including service as the Secretary of Education. The Boyer Center exists to further his work and research.
* Boyer Hall houses the **School of Business, Education and Social Science** and the **School of Humanities**. *(Hint: school titles are displayed on the window)*

**Highlight the types of resources:**

* **Language Lab:** Allows students to practice language through reading, writing, speaking and listening.
  + **Language requirements:**
    - **9 credits**
      * Either in Spanish, German, French, Latin, Greek, Hebrew or Chinese.
    - **Language placement exam** for first-years
    - **Cross-cultural trips** count for the **last 3 credits**
      * *Mention that the tour will include the Intercultural Office which will cover study abroad opportunities.*
* **Parmer Cinema:**
  + *(Usually there is a class, so we cannot show inside Parmer, but you can talk about it outside the doors).*
  + A high quality **movie theater** comparable to a Hollywood movie premier. An excellent resource for our Film program.
  + **Lost Films:** An SAB event on weekends throughout the year for students to **pay $2** to watch **current movies transitioning from theaters to DVD**.
* Wide variety of **classroom sizes**.
  + *Highlight the variety of classroom sizes along the hallway.*
  + **Class Size/Student-Faculty Ratio:** 
    - Student to Faculty ratio is **13:1.**
    - Most classes consist of **20-25 students.**

*Exit through side door and walk around the side and to the front of Hostetter Chapel.*

**HOSTETTER CHAPEL**

***Do not go inside,*** *but stop outside. Discuss activities that occur inside the chapel.*

**Highlight key facts:**

* **Not used for chapels.**
  + Mention that chapel is actually held in Brubaker Auditorium.
* **Chapel Requirement:** Messiah requires **14 chapel credits a semester** and is offered on **Tuesdays and Thursdays**.
* **Sundays at Messiah:** Messiah College has a **database of over 150 local churches,** and many churches provide **shuttle transportation** for students to attend.

**Highlight the types of resources:**

* **College Ministries Offices:** Coordinates chapel and other worship and prayer events.
* **Student Chaplain Team:** leads Kairos chapel services and other ministries on campus.
* **Koinonia:** student-run **small group ministry.** 
  + Koinonia means **“fellowship”**
* **Powerhouse:**  Powerhouse is an optional but very popular **student-led worship** time held each week on **Thursday nights.**
* **Film, Media & Broadcasting Suite:** **New addition** to campus.
  + Includes a **television studio space, a simulated newsroom, an endless floor green screen, a fully equipped control room and a foley sound studio**.
  + Students also have direct access to a fully upgraded **digital editing suite** featuring 16 top-tier iMacs and new HD cameras.
* **Early Learning Center**: Fully accredited **Daycare and Preschool**. It is a great opportunity for Education and majors, as they do part of their student teaching experience right on campus. Also used by other majors for child development observation.

*Continue across sidewalk to Murray Library*.

**MURRAY LIBRARY**

*Lead group through main doors, and to the hallway that overlooks book stacks.*

**Highlight key facts:**

* **290,000+ volumes** in the main book stacks, add about 6,000 annually
* **50,000 online & print subscriptions**
* Thousands of **music and video resources** (browsable stacks by the periodicals)
* Media resources including DVDs, digital cameras, video cameras, tape recorders can be checked out for class-work use

**Highlight the types of resources:**

* **Café Diem:** coffee and snack shop with long hours.
* **Offices:**
  + Disabilities Services
  + Writing Center and Learning Center – free services for students
* **Accessibility of library staff:**
  + Library is open over 95 hours per week!
  + Reference Desk is available weeknights through IM, email, text, phone and in person.
* **Group Study Rooms:** First floor was recently renovated. The cubicles and conference rooms are available for group work, with more spaces in the basement.
* **Printers:** wireless printers available all around campus.
  + Students receive a $20 printing budget each semester (included in tuition).
* Library also houses **Brethren In Christ archives, classrooms, and computer labs**.

*Go back out the main doors and follow the sidewalk to Frey Hall.*

**FREY HALL**

*Stop and talk outside of the main entrance to Frey Hall.*

**Highlight key facts:**

* Part of **the School of Science, Engineering and Health**.
* **New Addition:** Two-story 18,700-square-foot addition. This expansion provides lab/project space for the engineering program and four teaching studios for the visual arts program.

**Highlight the types of resources:**

* **The Collaboratory:** an interdisciplinary program on campus providing a place for students to connect their classroom learning with **real-world service opportunities**. Highlight the high level of **student leadership** throughout The Collaboratory. Share a story or experience if relevant.
* **Computer labs:**
  + **Graphic Design lab (Mac computers)** on second floor.
  + Multiple **PC computer labs** with specialized programs throughout facility.
* **Lab spaces:**
  + **Engineering labs** (Fluids lab, Materials lab, Manufacturing Processes lab, and workshop) in the lower level.
  + **Studio art labs** (3-dimensional mediums including textiles, ceramics, wood and metal).

*Head down the sidewalk to South Complex to the Residence Hall and highlight the* ***Community Garden*** *along the way. (If showing a* ***North Complex*** *room, highlight the Community Garden and go directly from the main doors of Frey Hall to the front entrance of Jordan.)*

**COMMUNITY GARDEN**

* Highlight as examples of Messiah’s commitment to **sustainability.**
* **Student-run**, community-supported agriculture providing produce to local farm stands and Dining Services.
* Some of the produce grown in the garden is **sold through a farm stand to students**, faculty, and community members. The rest is **sold to Dining Services** for use in the dining halls.
* **Good service and leadership examples.**

**SHOWING A RESIDENCE HALL**

*Once you are in the hallway, make sure you announce that there are men and women on the floor.* ***(“Tour on the floor!”)***

**As you’re walking to/from the room, please explain:**

* **ID cards:** Explain their many uses on campus.
  + *Let one of the students in your group swipe onto the floor!*
  + This is a good opportunity to talk about **Campus Safety**.
    - Campus Safety officers are **on duty and visible on campus 24/7**.
    - There are numerous **safety posts** that students can use to contact Campus Safety in case of an emergency.

**Items to show/discuss in the lounge:**

* **Visitation** and quiet hours (but no curfew)
* **RD/RA’s**
* **First-Year Programs/Activities:**
  + Three dorms are strictly for first-years
  + First-Year Games
  + Deck the Halls
  + Open Door October
* **Floor Lounge**
* **Kitchen**
* **Laundry**
  + Basement of every dorm and apartment
  + Included in tuition (no quarters!)
* **Other Amenities:** hall common lounges, study rooms, prayer chapel, computer labs
* **Apartment options** available on-campus for upper classmen

**Items to show/discuss in the rooms:**

* **Furniture provided:**
  + Dressers, beds, bookshelves, closets, desks, chairs.
* **Furniture and Appliances students can/ cannot bring** (i.e. microwave, fridge, TV, but not a toaster, etc.).
* **Air conditioning**
* **Internet access:** wired and wireless
* **Housebook/roommate selection**
* **Various types of rooms:** 
  + Singles, Triples, Quads, Quints
  + Most students live in a **double**
  + Talk about **supplemental triples** in an honest, positive way

*Exit Residence Hall and walk toward the Jordan Science Center along the left side of the parking lot. Enter the building through the main doors by the parking lot (back side of building).*

**JORDAN SCIENCE CENTER/KLINE HALL OF SCIENCE**

**Highlight key facts:**

* Part of **the School of Science, Engineering and Health**.

**Highlight the types of resources:**

* **Science Labs:** Kline and Jordan house fully equipped and high-caliber biology, chemistry, nursing and nutrition labs.
* **Opportunities for Research:** A number of science majors work closely with Messiah College faculty on special research projects, including during the summer.
  + These projects may lead to publication in professional science journals and create valuable research skills for students.
* **Oakes Museum of Natural History**: Smithsonian quality African and North American animal exhibit.
  + **Show off Tukufu!**
* **Ideal Location for Research:** Messiah’s campus is ideal for on-site research (yellow breeches creek, expansive woodlands, fields and wetlands).
  + Off-campus sites include nearby Appalachian Trail corridor, the Susquehanna River and its tributaries.

*Exit out the front main doors and walk toward the Union. Mention the Engle Center and Agape Center on your way to the Union.*

**AGAPE CENTER**

**Highlight key facts:**

* Houses our service, missions and outreach programs.

**Highlight the types of services available:**

* Arranges a variety of options to serve:
  + **Overseas trips** during the summer
  + **Regional and international service trips** during the school year
  + **Service trips over breaks**
  + Local outreach programs in the Harrisburg region on a **weekly or bi-weekly basis**
* **Service Days:** In the spring and service projects during Welcome Week.
  + **Share a personal story from Service Day!**
* **Service is big at MC!**

**ENGLE CENTER**

**Highlight key facts:**

* The Engle Center provides physical exams, medication, and medical testing, as well as efforts to diagnose and treat illness.

**Highlight the types of services available:**

* **Nurse on call** 24 hrs. a day
* **Nurses on campus** Monday through Friday which students can visit for free.
* **Nurse practitioner** available 2-3 times a week for appointments
* Free Christian **counseling services** are also available for individuals and groups.

**LARSEN STUDENT UNION**

*Walk through either of the main doors, and highlight:*

**Highlight key facts:**

* The Union is a popular **hang-out spot** on campus **and a hub of student activities.**
* **Flags on the wall**: Each flag represents one the home countries of our international students.

**Highlight the types of services available:**

* **Student Activities Board (SAB):** A campus organization which provides the student body with a variety of events and activities, including:
  + Coffeehouses
  + B-Sides concerts
  + Dances
  + Excursions
  + Special Activities
* **The Pulse:** Encompasses Messiah’s student magazine and blog (**Swinging Bridge**), **radio station, social media**, and **yearbook**.
  + Provides opportunities for students to practice newswriting, photography, broadcasting, digital graphics, advertising, marketing and communication.
  + *Most tours will not include the Pulse (show for individual tours with interested majors).*
* **Union Café**: Talk about the meal plan and how you can use it to buy food from any of the dining areas on campus.
  + **Meal Plan:** There are two types of meal plans, **Dining Dollars** and **Ala Carte** (Ala Carte is typically for apartment living/satellite housing).
    - The **Dining Dollars Meal Plan** is a declining balance plan that gives you the option to purchase meals at any of our restaurants. You will have a balance of $920 for each semester. Amounts $100 or less will carry over into the next semester.
* **Game Room:** There are two pool tables, a foosball table, and two televisions. Students can also rent out a variety of board games from the SILP Office upstairs.

*Walk up the staircase and turn right into the SAB & Intercultural Office hallway.*

**INTERCULTURAL OFFICE**

**Highlight key facts:**

* Housesour **Multicultural Programs, Off-Campus Programs** (semester-long and short-term off-campus study), and **International Student Programs**. *(Give all three sections of programs equal talking time!)*

**Highlight the types of services available:**

* Serves the needs of **our international, missionary, and trans-cultural students, domestic under-represented students**, as well as students who choose to **study off-campus** during their time at Messiah.
* The **Multicultural Council** is also housed here, which is comprised of:
  + ISA/MK (International Student Missionary Kids Fellowship),
  + Asian Student Association
  + Black Student Union
  + African Student Union
  + La Alianza Latino
  + J.A.R.R.S. (Justice and Racial Reconciliation in Society).
* Point out the map that shows the different **study abroad** **opportunities**.
  + You may need to explain the concept of J-term at this time in order to reference the “short-term” study abroad options.

*Exit Larsen at the top of the staircase and proceed either to a North Complex Residence Hall (if you didn’t show a south complex room) or turn left down the sidewalk to Sollenberger Sports Center.*

**SOLLENBERGER SPORTS CENTER**

*Enter Sollenberger Sports Center through the end athletic hallway entrance (if it is raining or if the student has a meeting with a coach later) OR walk along the side of the building and enter under the athletic mural.*

*If you walk through the coach’s hallway, point out coach’s offices and racquetball courts. It’s ok to not talk the entire way down the hall-way.*

**Highlight key facts:**

* **Planned Expansion:** Includes a **new wellness/fitness center and gymnasium** adjacent to Sollenberger Sports Center and **renovation of the current Hitchcock Arena**. Construction is scheduled to **start in late spring/early summer of 2016** and **finish in the fall/winter of 2017**.
* **Required Activity Course:** Soccer/Softball, Aquatic Aerobics, Snowboarding during J-term, etc.

**Highlight the types of services available:**

* **Hitchcock:** contains four full size basketball courts used for rec sports, team practices, and open gym.
  + *Walk down the pool hallway and open one of the doors to show the gym and indoor track.*
* **Weight Room:** located in the basement of Eisenhower.
* **Fitness Center:** Second floor above Hitchcock Arena. Contains a wide variety of cardio fitness equipment and an indoor track.
  + The indoor track is about 1/8th of a mile.
* **Pool:** Point out the pool and diving well,
  + Note: it is **NOT** Olympic size.
  + Mention we have a DIII swim team. Pool is also used for PE classes, community swim lessons and open swim.
* **Athletics:** 11 men’s and 11 women’s varsity teams; NCAA Division III
  + *(Be careful not to promote one sport over another—even if you have a favorite!)*
* **Club and Rec (Intramural) Sports:** numerous club teams for both men and women. There are also many different rec sports offered throughout the year.
* **Wrestling Room:** practice room used by the wrestling team.

*Follow the hallway towards Brubaker*.

**EISENHOWER CAMPUS CENTER**

*Move into the Commons Area. Summarize the variety of services offered in Eisenhower Commons.*

**Highlight the types of services available:**

* **Brubaker Auditorium:** Mention its many uses – chapel, basketball and volleyball games, speakers, etc.
* **The Falcon:** open early morning to mid-afternoon.
* **Career and Professional Development Center**: services for all students, freshman through alumni, including:
  + One-on-One Career Coaching
  + Major and Career Exploration
  + Mock Interviews
  + Career and Grad Expo
  + Rezumania
  + Into the City
  + **Internships**
    - Providessupervised internship experiences related to your major or career goals.
  + Our Career and Professional Development Center is nationally recognized and over 435 colleges model their internship program after Messiah’s Center!
* **The Campus Store:** class supplies, Messiah-gear, books, CDs, cards.
* **Office of Alumni and Parent Relations:** partners with students, parents, and alumni to create networking opportunities, continue Messiah traditions, plan hospitality events, and serve as a source of information for parents and alumni.
  + Messiah College is extremely proud of our more than **27,000 growing alumni**, and anticipates our students will go great places post-graduation every year.
  + **95% of Messiah College’s Class of 2013 survey respondents were employed full-time or in graduate school 6-9 months after graduation.**
  + **Eyas,** the **Student Alumni Council,** seeks to create and enhance relations, within each class, between students and alumni, and throughout the college.
  + The office **encourages parents to reach out to them** throughout the year for direction or answers to any questions they may have.
* **Lottie Dining Room Addition:** Anticipated to be finished in **fall 2016**. Will provide a dedicated space for event hosting.

*Start wrapping up your tour...*

* Offer encouragement as they continue the college search process, hoping this tour has been helpful for them.
* Feel free to pray with your group if you feel led and think they’d be comfortable with it.
* Offer to answer any last minute questions.

***Individual Tours:*** *Walk back to Old Main. Bring them into the Admissions Office, offer them a drink and encourage them to have a seat while you get their counselor.*

***Open House Tours:*** *Ask if they know where they are going next (help with directions to their next session, lunch, etc.)*