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### MY EXPENSES

Big Bank 1		Corporate Card   VISA ***** 0020	
Action Required	Pending Approval	Current Balance (USD)	Available Credit (USD)
51	0	16,910.67	-10,210.67

Recent Periods ▾

### Cash Expenses

Action Required	Pending Approval	Current Balance (USD)
0	1	97.20

### APPROVALS

Approvals <b>1 Employee</b>		
Approval Required	Info Provided	Info Required
1	0	0



**Announcements**

**Issuer Message**  
Visa IntelliLink Spend Management will be offline between 2:00am and 6:00am this Sunday for scheduled maintenance to implement new functionality. Administrators can view more information within the Release Notes in the Vault Documentation folder.

**Important Note**  
Expense Reports are due the 3rd Friday of each month, and must include receipts for all items over \$50.00.

Last visit: 05/04/2016