



## Restricted Gifts for Athletics

(Donor funding is restricted to support the specified athletics program)

FY 15

Donor Name \_\_\_\_\_

Donor email \_\_\_\_\_

Donor Address

Phone Number \_\_\_\_\_

**Donation Amt.** \_\_\_\_\_

Sport/Area \_\_\_\_\_

Org \_\_\_\_\_ Acct \_\_\_\_\_

Use the org code for the program's **restricted** gifts

A Gifts Revenue Account (4381) must be credited; credits to expense accounts (such as travel) are prohibited.

Comments

Submitted by \_\_\_\_\_

Date/Time Field \_\_\_\_\_

Donation recipients should complete this form and submit it with the check to Development, Suite 3013, One College Ave, Mechanicsburg, PA 17055. Pat will then forward the check to the Business Office for deposit.

**Under no circumstances may a gift be taken directly to the Business Office for deposit.** If a representative from Athletics has a gift and wishes for it to be deposited immediately **and** Development personnel are unavailable, please contact Christine Hartman, Controller.

This form is required to be updated annually or as changes are needed. The last update was 9/26/2014 by Stephen Beaver.