Messiah College

Driving Vehicles on the Track Surface Policy and Procedure

Policy: It is the policy of Messiah College to properly protect the track surface from damage that could result from improper vehicle use on the Shoemaker Track surface.

Objectives: To protect the track from damage caused by vehicles

Procedure:

Responsibility
Athletics/ Grounds/Conference Services

Action

When possible, access to the Shoemaker Field should be through the southeast corner entrance where protective matting is in place.

Vehicles are allowed to cross the track only in areas that are protected by mats. Gators and golf carts are the only vehicles allowed to drive on the track surface without additional surface protection. Gators and golf carts should be driven only on the outer three lanes of the unprotected track surface. Gators and golf carts may not make a u-turn or sharp turns on the track surface. All sharp turns should be made on the grass.

All vehicles that are driven on the track surface shall be inspected by the vehicle operator before entering Shoemaker Field to ensure that fluids are not leaking from the vehicle. This includes rain water that may be on vehicles/golf carts/gators that could contain rust or other damaging liquids. During inclement weather, no vehicle, golf cart, or gator should be driven on unprotected track surfaces.

Larger events that are held on Shoemaker Field (commencements, etc.) that require vehicles to drive across the track are to be coordinated with the Grounds Department. In addition to the protective mats, plywood is to be used if vehicles larger than a mower or motorized cart need to cross the track to access the field.

Any motorized vehicle that is used to access the Shoemaker Field is to be inspected (pre trip) by the vehicle operator to ensure that no dripping fluids are present.

Communication of this policy to staff, students, and others is the responsibility of the department that is coordinating the event that requires any vehicle to operate on the track. Any repairs that are needed due to improper vehicle operation on the track will be charged to the department that created the damage.

"Note - The signed copy of this procedure is filed in the Facility Service Department. By signing this policy you have agreed to enforce the contents, share with your staff and adhere to standards".

Jen Peachey, Form creator

Director of Athletics Signature

Associate Athletic Director for Facilities Signature

Vice President for Operations Signature

Director of Conference and Event Services Signature

Director of Facility Services Signature

Grounds Services Manager Signature

Electronically signed by Jen Peachey on 01/13/2017 10:48:24 AM

Electronically signed by Jack Cole on 02/06/2017 10:17:16 AM

Electronically signed by Brad McCarty on 01/13/2017 3:16:03 PM

Electronically signed by Kathie Shafer on 01/16/2017 8:45:25 PM

Electronically signed by Heather Negley on 01/13/2017 12:49:10 PM

Electronically signed by Bradley Markley on 01/13/2017 11:09:53 AM

Electronically signed by Pete Ramsey on 01/13/2017 11:49:55 AM
<table>
<thead>
<tr>
<th>Role</th>
<th>Signature Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Women's Soccer Coach Signature</td>
<td>Electronically signed by Scott Frey on 01/17/2017 10:15:00 AM</td>
</tr>
<tr>
<td>Head Men's Lacrosse Coach Signature</td>
<td>Electronically signed by Atsen Bulus on 01/13/2017 3:07:06 PM</td>
</tr>
<tr>
<td>Head Women's Lacrosse Coach Signature</td>
<td>Electronically signed by Heather Greer on 01/13/2017 11:47:42 AM</td>
</tr>
<tr>
<td>Head Track and Field Coach Signature</td>
<td>Electronically signed by Dale Fogelsanger on 01/25/2017 12:21:49 PM</td>
</tr>
<tr>
<td>Manager of Campus Events Signature</td>
<td>Electronically signed by Scott Zeigler on 01/13/2017 6:06:54 PM</td>
</tr>
<tr>
<td>Facility Maintenance Service Manager</td>
<td>Electronically signed by Daniel Smith on 01/31/2017 1:50:45 PM</td>
</tr>
</tbody>
</table>