**Proposal to Discontinue a Concentration**

**[Insert Major name]**

**Department of [insert]**

***Directions****: Complete and submit to School Dean. School Dean reviews, and if approved, emails to the Associate Provost and Assistant Director of Curriculum. Submission deadline is* ***December 20****.*

1. **Approvals.**

Department approval: [insert date]

School Dean: [insert date]

1. **Rationale.** Why is this concentration being dropped? What are the specific benefits obtained from this proposed change?
2. **Student impact**. How will deleting the major impact current students? How will students be accommodated?
3. **Marketing and recruitment**. How will deleting this major impact marketing and prospective student recruitment?
4. **Enrollment history**. How many students historically enrolled in this concentration?
5. **Departmental impact**.

* How does deleting this concentration impact other departments? Give specifics and affirm approval from departments affected.
* What courses within the major requirements are unique to this concentration? Will those courses continue to be offered?
* How does deleting this concentration impact departmental FTE?

1. **Effective date**.

* When is the last year a student could declare this major?
* When will the last student graduate from this program?