Messiah University
Application for Approved Driver Status
All requested information is required
RETURN THIS TO UNIVERSITY RECEPTIONIST

Name _____, _____
          Last   First

Permanent Address _____
     (Home)

City _____ State _____ ZIP _____

Home Phone _____ Cell Phone _____
                        Include area code   Include area code

Residence/Office Building _____ Room # _____ Mailbox # _____

Primary Email _____ Work Email _____

University ID# _____ Proof of Personal Auto Insurance Attached [   ] YES [   ] NO
                                                (Application will not be processed until proof of auto insurance is provided)

Are there any restrictions imposed upon you by your personal auto insurance that would prohibit you from driving a Messiah University vehicle, including but not limited to a 15-passenger van: [   ] YES [   ] NO
If yes, explain:_____
_____

REQUESTING APPROVAL TO DRIVE

[   ] New Driver   [   ] Passenger / Mini Van / Pick-up - new or renewal

[   ] Renewal   [   ] 15- Passenger Van / Truck – RENEWAL ONLY

                                [   ] 15-Passenger Van – NEW DRIVER, TESTING REQUIRED

                                [   ] Truck – NEW DRIVER. TESTING REQUIRED

APPLICANT DRIVING HISTORY

Driver License Information:

State _____ DL# _____ Expiration ____ / ____ / ____

Have you had any citable traffic violations (moving/speeding), accidents, or major violations during the past three (3) years? (e.g. DUI, DWI, License Suspension, Speeding > 21 mph over limit, possession of drugs, other)   If yes, please explain.
          [   ] No
          [   ] Yes

MVR Request Form attached: [   ] YES   [   ] NO
          (Application will not be processed until MVR Form is Completed)

My signature indicates that I have read, understand, and agree to abide by the Fleet Management Policy and Procedures, and that all information presented here is true and accurate. The Department of Safety maintains a list of qualified drivers and publishes it in FalconLink. Should you desire to have your name omitted from this list, you must make your request in writing to the Receptionist, dkirsch@messiah.edu.

_____   Date: _____
          Applicant Signature

Office Use: Approved [   ]   Not Approved [   ] Reason:

Rev. September 2015; Updated June 2019