**Project Proposal Form: Christian Faith and Academic Vocation**

For the partial fulfillment of the requirements for promotion to Full Professor

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| **Faculty Name:** |  |

Instructions:

After determining the direction of the CFAV essay/portfolio project, which typically includes some informal conversation with your school dean, and prior to beginning serious work on the project, complete this Project Proposal Form and submit it to your school dean. At the *latest*, this form must be submitted to the school dean by the day you register your intent to go up for promotion (October 15th of the year before you are reviewed for promotion by the TTP Committee).

After being signed by the dean, this form should be submitted to the Office of the Provost for inclusion in your Evaluation File. Timing note: The completed essay/portfolio project may be submitted to the TTP Committee (via the Office of the Provost) in any year prior to your promotion review and must be submitted by the end of the first week of the semester in which you would like your completed essay/portfolio project to be reviewed by the TTP Committee.

1. Describe the general content of the proposed project. The description does not need to be exhaustive, but should give enough detail related to the direction of the proposed project that it can be evaluated by the dean as meeting the standards of rigor described in the *COE Handbook* Section 6.V(TT).H.4.
2. What will be the genre of the campus-wide public presentation?
3. Give the anticipated time frame for completion of the proposed essay/portfolio project.

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| ***Dean Assessment*** | [ ]  Approved (sign below) | [ ]  Revisions needed (do not sign below) |

Project Proposal Revisions Required: If the dean is not satisfied with the proposal, he/she shall not sign the form, but instead shall note his/her reservations below. The faculty member shall then revise and resubmit the proposal to the school dean.

Project Proposal Approved:

The dean’s signature indicates the dean’s evaluation that the direction of the proposal is in keeping with the intention and standards outlined in the *COE Handbook* Section 6.V(TT).H.4. Note: This is a preliminary approval, not an evaluation of the completed project.

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| Dean Signature |  |

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| Date |  |