**3RD SHIFT OFFICE CLEANING SCHEDULE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** |
| **Boyer Hall- Week 1** | **1st floor** |  | **2nd floor** |  |  |
| **Boyer Hall- Week 2** | **3rd floor** |  | **4th floor** |  |  |
| **ECC** | **Conf. Services,**  **Res Life and**  **Basement** | **Dining Services**  **(2nd floor) and**  **Basement** | **Offices of Alumni and Parent Relations,**  **Career Center,**  **Internship,**  **Sustainability and**  **Basement** | **Basement** | **Check all offices, empty trash, spot vacuum and Basement** |
| **SSC** | **Main level offices** | **Upper offices** |  | **Main level offices** | **Upper offices** |
| **High Center** | **Upper and Lower level** |  |  |  |  |
| **Hoffman**  **Week 1** |  | **Basement** | **1st floor** |  |  |
| **Hoffman**  **Week 2** |  | **2nd floor** | **3rd floor** |  |  |
| **Library**  **Week 1** | **Upper Level**  **Offices on right** | **Lower Level Beyond locked double doors** |  |  |  |
| **Library**  **Week 2** | **Upper level Offices on left** | **Lower Level Beyond locked double doors** |  |  |  |
| **Old Main** | **Basement and 1st floor** | **Human Resources side of 2nd floor and**  **All of 3rd floor** | **President’s side**  **of 2nd floor** | **Basement and 1st floor**  **trash and spot vacuuming** | **2nd and 3rd floors –**  **trash and spot vacuuming** |
| **Revised 9/19** |  |  |  |  |  |

**2ND SHIFT OFFICE CLEANING SCHEDULE**

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| --- | --- | --- | --- | --- |
|  | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **Agape Center - Week 1** |  |  |  | **103, 107,**  **108, 105** |
| **Agape Center - Week 2** |  |  |  | **001, 002, 003** |
| **McBeth –**  **Week 1** | **All** |  |  |  |
| **Climenhaga - Week 1** |  |  |  | **All** |
| **Engle –**  **Week 2** |  |  |  | **All** |
| **Frey –**  **Week 1** |  |  | **2nd and 3rd Floors** |  |
| **Frey –**  **Week 2** |  | **1st Floor** |  |  |
| **Hostetter** |  | **1st Floor** |  |  |
| **Hostetter** |  | **Basement** |  |  |
| **Jordan –**  **Week 1** |  |  |  | **2nd and 3rd Floors** |
| **Jordan –**  **Week 2** |  |  |  | **Basement and 1st Floor** |
| **Kline –**  **Week 1** |  |  |  | **Basement and 1st Floor** |
| **Kline –**  **Week 2** |  |  |  | **2nd and 3rd Floors** |
| **Larsen –**  **Week 1** | **229, 230** | **227, 228** | **212, 215** | **213, 214** |
| **Larsen –**  **Week 2** | **200, 201, 203** | **202, 204, 205** | **105, 106, 107** | **110, 111, 112** |
| **Revised 9/19** |  |  |  |  |