**3RD SHIFT OFFICE CLEANING SCHEDULE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** |
| **Boyer Hall- Week 1**  | **1st floor** |  | **2nd floor** |  |  |
| **Boyer Hall- Week 2** | **3rd floor** |  | **4th floor** |  |  |
| **ECC** | **Conf. Services,****Res Life and** **Basement** | **Dining Services****(2nd floor) and****Basement** | **Offices of Alumni and Parent Relations,****Career Center,****Internship,** **Sustainability and** **Basement** | **Basement** | **Check all offices, empty trash, spot vacuum and Basement** |
| **SSC** | **Main level offices** | **Upper offices** |  | **Main level offices** | **Upper offices** |
| **High Center** | **Upper and Lower level** |  |  |  |  |
| **Hoffman****Week 1** |  | **Basement** | **1st floor** |  |  |
| **Hoffman****Week 2** |  | **2nd floor** | **3rd floor** |  |  |
| **Library****Week 1** | **Upper Level****Offices on right** | **Lower Level Beyond locked double doors** |  |  |  |
| **Library****Week 2** | **Upper level Offices on left** | **Lower Level Beyond locked double doors** |  |  |  |
| **Old Main** | **Basement and 1st floor** | **Human Resources side of 2nd floor and** **All of 3rd floor** | **President’s side** **of 2nd floor** | **Basement and 1st floor****trash and spot vacuuming** | **2nd and 3rd floors –** **trash and spot vacuuming** |
| **Revised 9/19** |  |  |  |  |  |

**2ND SHIFT OFFICE CLEANING SCHEDULE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **Agape Center - Week 1** |  |  |  | **103, 107,****108, 105** |
| **Agape Center - Week 2** |  |  |  | **001, 002, 003** |
| **McBeth –** **Week 1** | **All** |  |  |  |
| **Climenhaga - Week 1** |  |  |  | **All** |
| **Engle –****Week 2** |  |  |  | **All** |
| **Frey –****Week 1** |  |  | **2nd and 3rd Floors** |  |
| **Frey –** **Week 2** |  | **1st Floor** |  |  |
| **Hostetter** |  | **1st Floor** |  |  |
| **Hostetter** |  | **Basement** |  |  |
| **Jordan –** **Week 1** |  |  |  | **2nd and 3rd Floors** |
| **Jordan –** **Week 2** |  |  |  | **Basement and 1st Floor** |
| **Kline –** **Week 1** |  |  |  | **Basement and 1st Floor** |
| **Kline –** **Week 2** |  |  |  | **2nd and 3rd Floors** |
| **Larsen –** **Week 1** | **229, 230** | **227, 228** | **212, 215** | **213, 214** |
| **Larsen –** **Week 2** | **200, 201, 203** | **202, 204, 205** | **105, 106, 107** | **110, 111, 112** |
| **Revised 9/19** |  |  |  |  |