



Here's some information about your NEW apartment:

### **In your Apartment**

HVAC Closet: The locked closet in the living room is the mechanical closet that houses your HVAC system and the internet cable box. When you call to set up internet and/or cable, your provider will need to get in that closet to initiate service. The technician should know how to access the key, but they can contact the Oakwood Hills staff if they have any problems.

Outlets: PA building code requires that electrical outlets be "child-proof". The outlets require a little more force than a typical electrical outlet but are otherwise perfectly normal.

Bathroom Light: The bathroom has an automatic nightlight feature. If it does not seem to function properly, hold the button in for 5 seconds to reset it.

Thermostat: When you move into your apartment your thermostat should be set between 68 and 70 degrees. This should be a comfortable setting for most, but you're welcome to adjust it. However, please don't set your temperature below 60 degrees.

Manuals: Thermostat and appliance manuals are available at the Oakwood Hills page on Messiah's website.

### **In your Kitchen**

Stove: The burners can be pulled out so that you can clean the burner pan and underneath the burner pan. (The burners are "plugged into" the stove and can be pulled out. Please call the office if you have questions.) Due to federal regulations for energy efficient appliances, it may take longer to boil water (or heat to high temperatures) than you are used to.

Fridge: We recommend running your ice maker and dumping the first couple batches before you use ice in beverages.

Granite Counters: The granite counters in the kitchen and bathrooms are sensitive to harsh chemicals and can become permanently stained. Review the granite care summary that was given to you at move in and purchase a "granite cleaner" or DIY your own when the provided granite cleaner runs out.

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### **In the Common Areas**

Hallways: Keep the hallways and common areas clear of your personal belongings. Welcome mats are acceptable.

Trash: Household trash should be discarded in the dumpsters and recyclable items should be broken down and placed in the bins. Trash cans by the main entrance are not for household trash.

Doors: If you unlock your door to enter your apartment the lock may still be locked once the door is closed. You will want to assure it is unlocked permanently if you are making multiple trips. It may be easiest to only lock the deadbolt. If you are having trouble unlocking your apartment, remember, everything is still brand new and has not necessarily been worn in. The weatherstripping may be sticking or the latch itself may just need some hard use before it starts to function smoothly. Try to push or pull on the handle while turning your key if it seems like the key is not working. If your key is going in the lock, but not turning at all, there is likely an issue with your key and you will need to let us know.

### **Around Oakwood Hills**

Guests: Your guest can call you from the call box at the middle entrance of each building. You just need to press "9" on your phone to unlock the door.

Routine Maintenance: We will plan to communicate with you through your Messiah email any scheduled maintenance. If you have a maintenance need please call or stop by the office.

Property Lines: We hope you enjoy our walking trails and sidewalks but ask that you stick to Oakwood Hills property for leisure activities. The wooded lot next to our buildings is private property and is marked as such. Help us respect all our neighbors and keep activities on our site.

Mail: As a Messiah student you will continue to get your mail on campus. Please do not have mail sent to your Oakwood Hills address as it will be returned to USPS.

***We are proud of our community and appreciate the opportunity to have you as a resident at Oakwood Hills. If you have additional questions call our team or stop by the Clubhouse and introduce yourself.***