

STUDENT PARKING TIPS

2020-2021 School Term

1. **An official citation will be e-mailed to your Messiah University e-mail account if your vehicle is registered.** If the vehicle is not registered at the time the citation is received the citation will be e-mailed to you when the vehicle is registered or when we run your license plate.
2. **Register your vehicle and display a parking permit.** The Department of Safety can run your license plate, so not registering will NOT prevent you from getting a ticket. Even unregistered vehicles can be booted.
3. **If your lot is full, you must contact Dispatch** at ext 6005 (717-691-6005); someone is available to assist you 24 hours a day, 7 days a week. They will take your information so that you will not get ticketed and assign you to an overflow lot. Your vehicle should be moved back to your original assigned lot the morning of the next day. **We tell them they need to move their car to their assigned lot by 9 am. This should probably be addressed in the Traffic Code with a time. We are not doing that at the present.**
4. **Use your four-way flashers.** If you are loading or unloading along College Ave. in front of a building, you must use your four-way flashers. You may park in these areas with your four-way flashers on for up to 15 minutes
5. **Display your adhesive permit in your rear window or your hangtag from your rearview mirror.** Again, the Department of Safety can run your license plate and apply tickets to your account when it is determined who the vehicle belongs to. **If your permit is not properly displayed,** it is an additional fine!
6. **Between the hours of 6 pm – 6 am, or on weekends,** students may use the Climenhaga/Old Main (ZZ), rear of Frey Hall, Murray Library, or Sollenberger Sports Center lot, and in parking spaces along the railroad tracks (TT lot only) except during major events that require the use of these lots by other vehicles. Vehicles must be moved by 6 am or they will be ticketed. Commuter students with (P) parking permits may park in (P1) spaces between 6pm – 6am.
7. **You are responsible for your vehicle.** If anyone borrows your vehicle and parks illegally, you are responsible for the fines! Make sure your vehicle is parked in the correct lot.
8. **You must park in your assigned lot and in a valid parking space** (between two white lines painted on the roadway).
9. **Register any temporary changes in the vehicle you are driving with Falcon** Exchange and park in your assigned lot.
10. **READ THE TRAFFIC CODE!** Available on the Department of Safety website.
https://www.messiah.edu/download/downloads/id/6155/Student_Traffic_Code_Booklet_2018_2019.pdf Questions? Contact Falcon Exchange Office, falconexchange@messiah.edu or 717-766-2511 x7213. DO NOT depend on what a friend has told you.