**Ranked Faculty Self-Assessment Template**

*“Our mission is to educate men and women toward maturity of intellect, character and Christian faith in preparation for lives of service, leadership and reconciliation in church and society.”*

This self-assessment provides you with opportunity to inform the Term Tenure and Promotion Committee about your contributions to the mission of Messiah University since your last formal review. In the course of writing your self-assessment, you should address both your strengths and your weaknesses and make a case for your performance as satisfactory or meritorious in each area of ranked faculty responsibility: teaching, institutional service, and scholarship. As you make your case, please reference the *COE Handbook*, which identifies criteria for satisfactory and meritorious performance in each area. Although a particular length is not mandated, a well-written self-assessment that runs 5-7 single-spaced pages will suffice.

**A. Teaching**

1. Complete the chart below. In the third column, identify the semester(s) you had students use IDEA/Campus labs to evaluate that course for evaluation purposes. You are welcome to add IDEA/Campus Labs reports that were completed for developmental purposes, to your evaluation file, but do not list those evaluations in the right-hand column.

|  |  |  |
| --- | --- | --- |
| **Courses taught since last review:** | **# times taught** | **Semester(s) IDEA’s completed for evaluation purposes** |
| 1. IDFY 101: First Year Seminar | 4 times | Fall 2012, Fall 2014 |
| 2. IDCR 151: Created and Called for Community | 5 times | Spring 2011, Spring 2013 |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |
| 6. |  |  |

2. Utilizing evidence from various sources (student evaluations, assessment of learning objectives, peer reviews, syllabi, etc.), assess your teaching performance since the time of your last review. In the course of your self-assessment, please address each of the six criteria identified on the Teaching Evaluation Rubric: Content knowledge, inclusive excellence, faith integration, student engagement, organizational supports, student learning.

3. As you anticipate five more years at Messiah University, how would you like to develop as a teacher, and what are your plans for developing in this area?

**B. Institutional Service**

1. Academic Advising. Please assess your work as an academic advisor, addressing student advising evaluations where appropriate.

2. Consider your work in the area of institutional service since the time of your last review. Identify the areas in which your participation could be classified as significant involvement or outstanding contribution per the policy. Then, use the criteria identified to rate your overall institutional service as satisfactory or meritorious for a faculty member at your rank.

3. As you anticipate five more years at Messiah University, how would you like to develop as an institutional servant and/or leader, and what are your plans for developing in this area?

**C. Scholarship**

1. Assess your work in the area of scholarship since the time of your last review. In the course of your self-assessment, please address the criteria identified for satisfactory and meritorious performance in this area, describing why each of your various scholarly endeavors should be categorized as a scholarly activity or a level 1 or level 2 scholarly product.

2. As you anticipate five more years at Messiah University, what are your plans for engaging in scholarly activity or producing scholarly products?