



Office of Faculty Development

Orientation to Teaching at Messiah University

Office Location: Boyer Hall 101

www.messiah.edu/faculty_development

facdev@messiah.edu

Office of Faculty Development

Advances the Messiah University mission by supporting faculty excellence in teaching, scholarship, institutional service, and Christian faith and academic vocation

- Coordinates opportunities and resources for educator development
- Provides a special emphasis on Teaching & Learning
- Assists individual faculty interpreting and contextualizing student assessment of teaching (IDEA reports)

Who are we?



Charlene Lane , Ph.D.

Faculty Development Fellow
Associate Professor of Social Work



Cynthia A. Wells, Ph.D.

Director of Faculty Development
Professor of Higher Education



Leah K. Clarke, Ph.D.

Assistant Director of Faculty
Development for
Teaching and Learning
Associate Professor of Counseling



Lauren Allen

Program Coordinator for
Faculty Development

Teaching and Learning

As part of the Office of Faculty Development, Teaching and Learning programs foster a culture of teaching excellence at Messiah University, an ethos shaped by the mission, identity, ethos, and strategic priorities of Messiah University.



Office of Faculty Development

Overview of Teaching and Learning Supports

- Teaching and Learning Programming
- Consultations
- University-Wide Educator Development



Teaching and Learning

Criteria for Assessment of Teaching

- Content Knowledge
- Faith and Learning
- Inclusive Excellence
- Organizational Supports
- Student Engagement
- Evidence of Student Learning

Teaching and Learning Fellows

Teaching and Learning Fellows, 2021-22



Erin Boyd-Soisson, Professor
of Human Development and
Family Science



Jenell Paris, Professor of
Anthropology

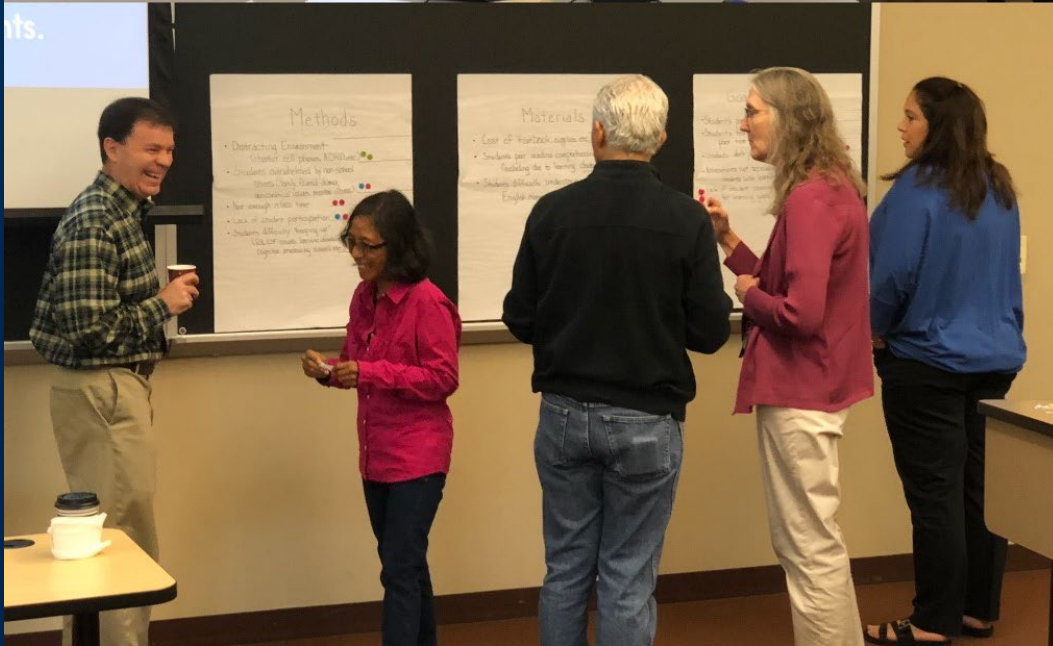


Devin Manzullo-Thomas, Assistant
Professor of American Religious
History and Interdisciplinary Studies

Teaching and Learning

Teaching Tuesdays are brief presentations from colleagues across campus skilled in particular areas that initiate thoughtful conversation and share concrete strategies for teaching excellence.

Professional Learning Communities (PLCs) allow small groups of educators to engage in sustained and purposeful study of a topic relevant to teaching and learning.



University-Wide Educator Development

Each **May**, the Office of the Provost and Office of Faculty Development offers a full week of development opportunities in teaching, scholarship, and service, as well as on themes related to university initiatives and strategic priorities. One day is devoted to all educator development.



Consultations

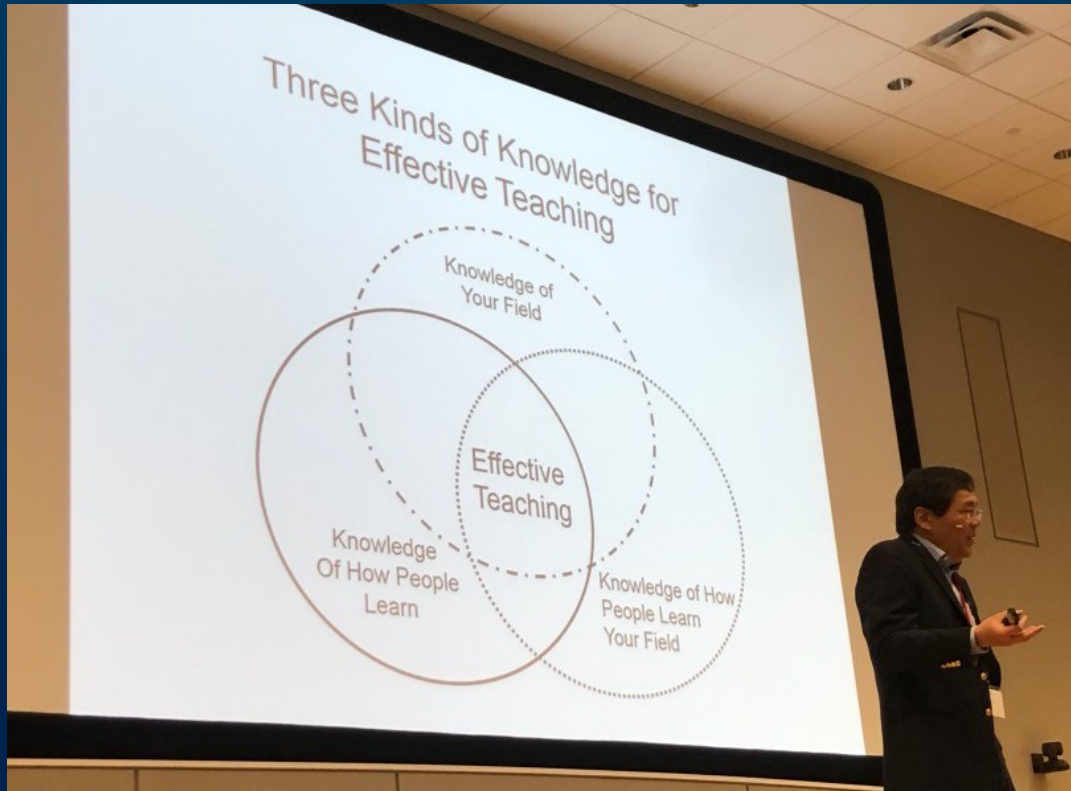


Teaching and Learning

Lancaster Learns, Regional Collaborative

Mission: To promote quality teaching and learning by building capacity for evidence-based pedagogy and learner-centered instruction through collaboration across the institutions of higher education within Lancaster county.

OFD: Institutional Sponsor, Contributor, Supports Educator Participation



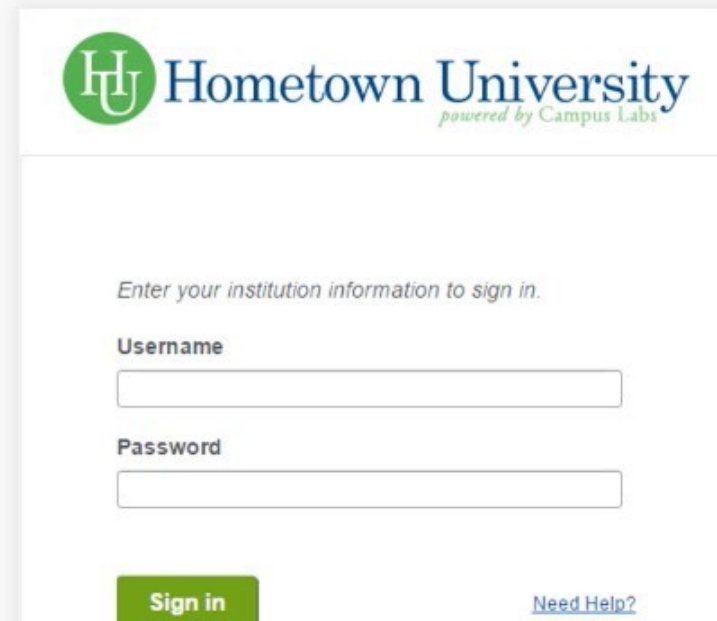
Course Evaluations: IDEA Campus Labs

- In the first semester of teaching at Messiah, adjunct faculty will have all courses IDEA evaluated.
 - Student responses are available via the IDEA Campus Labs
 - Responses can be viewed by you, your department chair, and the dean of the school in which the course you taught was housed.
- After the first semester of teaching at Messiah, the department chair will select one or more courses to be IDEA evaluated each semester.
- Chairs are able to offer feedback on interpreting IDEA scores
- The Office of Faculty Development offers support for interpreting IDEA scores and using feedback to develop teaching.

IDEA Campus Labs: How to Log In (Option 1)

Logging In

- Log into your Course Evaluation site:
<https://yourcampus.campuslabs.com/faculty>
- Use your campus credentials to log in
- You will receive an email directing you to this site



The screenshot shows the login interface for Hometown University. At the top left is the university's logo, a green circle with 'HU' in white, followed by the text 'Hometown University' and 'powered by Campus Labs' in a smaller font. Below the logo is a white box containing the login form. The form has a heading 'Enter your institution information to sign in.' followed by two input fields: 'Username' and 'Password'. At the bottom left of the form is a green 'Sign in' button, and at the bottom right is a blue link for 'Need Help?'.

IDEA Campus Labs: How to Log In (Option 2)

- Log in to FALCONlink
- Search for **IDEA Campus Labs-Faculty Card**
- “Favorite” Card by clicking the star on the card
- Click through Card to enter IDEA



IDEA Campus Labs: Faculty Home Page

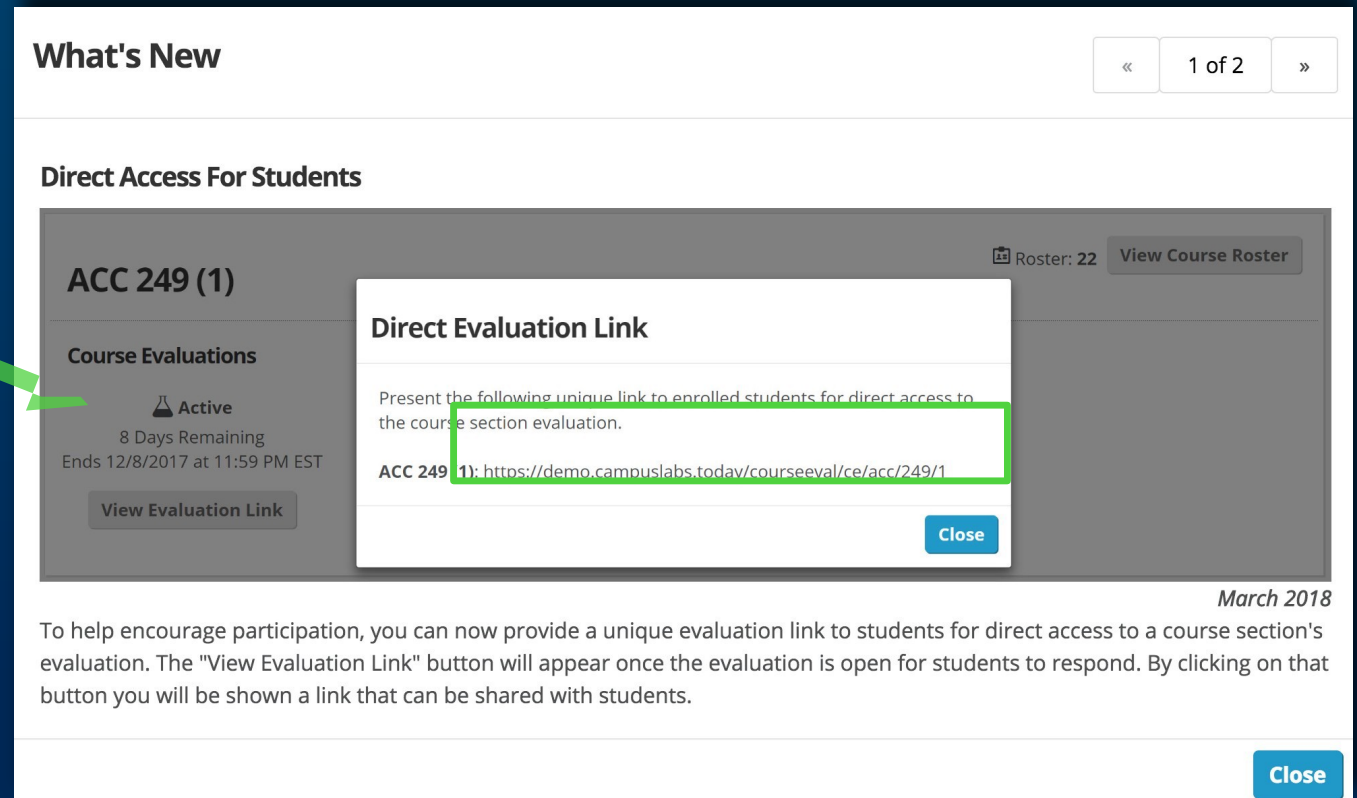
Faculty Experience

- Organized by term
- Section information available once included in an administration
- If reports are not available, the site will indicate when they will be released or if they are not scheduled for release

The screenshot shows the 'Course Evaluations' section of the IDEA Campus Labs Faculty Home Page. The page is organized by term, with a 'Change Term' dropdown set to 'Fall 2016'. A 'Success Notifications' button is visible. The 'Course Evaluations Summary Report' section includes a 'Homegrown Evaluation' link and a list of course sections: ACC 249 (1), ACC 249 (2), ACC 249 (3), ACC 249 (4), ACC 249 (5), and ACC 249 (6). The 'My Courses' section lists two course sections: ACC 249 (1), FIN 302 (1) and FIN 302 (2), ACC 249 (2). The ACC 249 (1), FIN 302 (1) section shows a 'Completed' status with a 'View Results' button, a 63% response rate, and 8 enrolled students. The FIN 302 (1) section indicates that an evaluation does not exist for this section at this time. The FIN 302 (2), ACC 249 (2) section shows an 'Active' status with a 'View Evaluation Link' button, a 0% response rate, and 2 enrolled students.

Administering the Evaluation to Students

- Log in to your IDEEA Campus Labs account
- Locate the Course
- Click on “View Evaluation Link”
- Make Link available to students in class (e.g. put on a Canvas Page) for F2F courses
- Send link to students or put on Canvas for online courses.



What's New « 1 of 2 »

Direct Access For Students

ACC 249 (1) Roster: 22 [View Course Roster](#)

Course Evaluations

Active
8 Days Remaining
Ends 12/8/2017 at 11:59 PM EST

[View Evaluation Link](#)

Direct Evaluation Link

Present the following unique link to enrolled students for direct access to the course section evaluation.

ACC 249 (1): <https://demo.campuslabs.today/courseeval/ce/acc/249/1>

[Close](#)

March 2018

To help encourage participation, you can now provide a unique evaluation link to students for direct access to a course section's evaluation. The "View Evaluation Link" button will appear once the evaluation is open for students to respond. By clicking on that button you will be shown a link that can be shared with students.

[Close](#)

Selection of Relevant Learning Objectives

Login to IDEA Campus Labs from:

messiah.campuslabs.com/faculty

Your Messiah ID and Password are your credentials

Click on “Objectives Selection Form” button for the course

Select the relevant objectives

Instructions will be sent via email

Instructional Video available on the Messiah Faculty Development Web page

Home Course Evaluation Questions Feedback Trends Analysis BETA

Objectives Selection Form

Select Learning Objectives Course CIP Code: 52.0801

As a general rule, prioritize what you want students to learn by selecting no more than 3-5 objectives as “Important” or “Essential”.
When calculating Progress on Relevant Objectives, IDEA weighs Minor/ Not Relevant “0”, Important objectives “1”, Essential objectives “2”

4 Learning Objectives have been selected as “Important” or “Essential”

Autofilled objective recommended by your Admin. You can only increase this value

Learning Objectives	Minor	Important	Essential
1 Gaining a basic understanding of the subject (e.g., factual knowledge, methods, principles, generalizations, theories)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
2 Developing knowledge and understanding of diverse perspectives, global awareness, or other cultures	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
3 Learning to <i>apply</i> course material (to improve thinking, problem solving, and decisions)	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
4 Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
5 Acquiring skills in working with others as a member of a team	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
6 Developing creative capacities (inventing; designing; writing; performing in art, music, drama, etc.)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
7 Gaining a broader understanding and appreciation of intellectual/cultural activity (music, science, literature, etc.)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
8 Developing skill in expressing oneself orally or in writing	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
9 Learning how to find, evaluate, and use resources to explore a topic in depth	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
10 Developing ethical reasoning and/or ethical decision making	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
11 Learning to <i>analyze</i> and <i>critically evaluate</i> ideas, arguments, and points of view	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
12 Learning to apply knowledge and skills to benefit others or serve the public good	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
13 Learning appropriate methods for collecting, analyzing, and interpreting numerical information	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

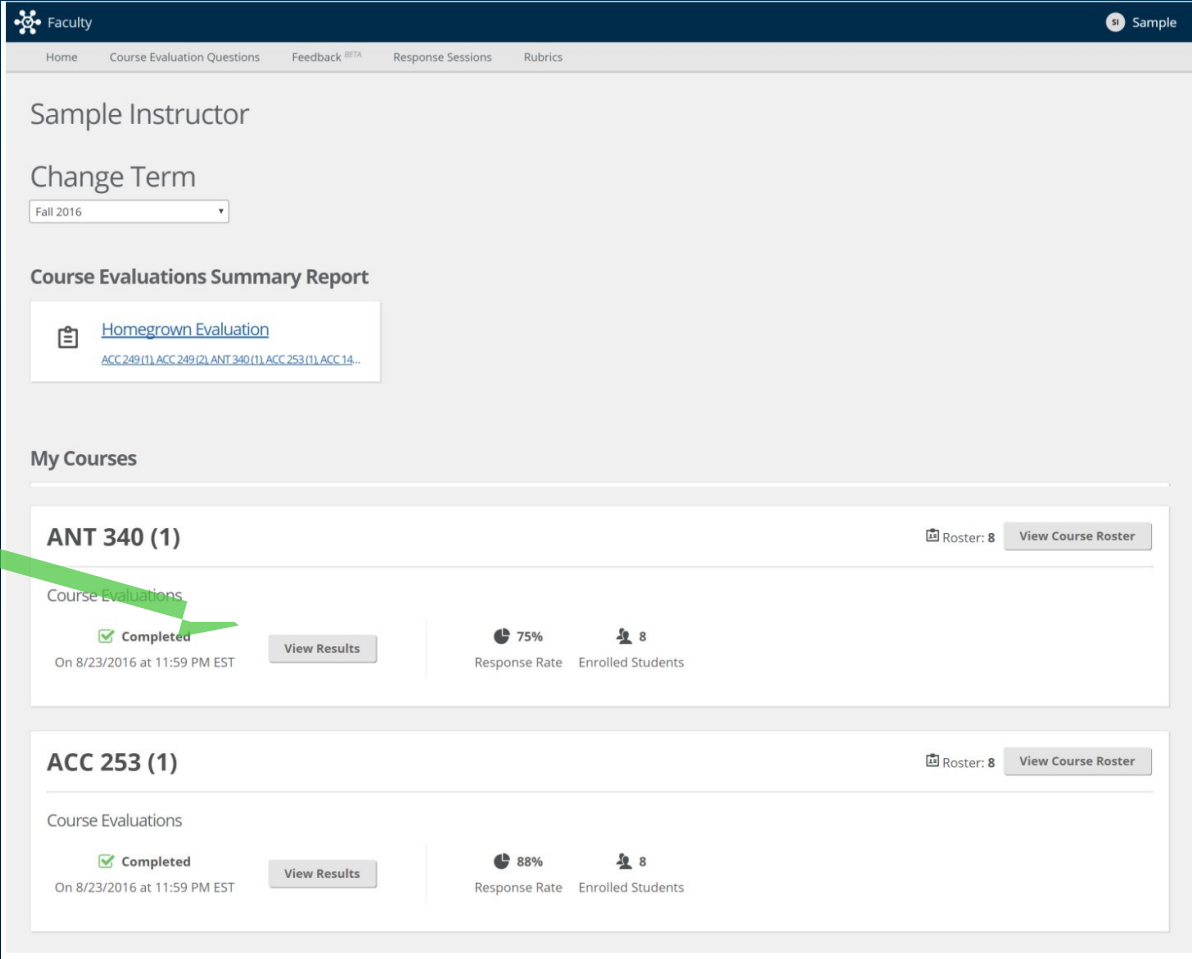
Cancel **Save**

Viewing Summative and Formative Feedback

Log in to IDEA Campus Labs
for Faculty

Click on “View Results”

Navigate with Tabs to view
Summative, Formative, and
Qualitative feedback



The screenshot displays the Faculty interface for IDEA Campus Labs. At the top, there is a navigation bar with links for Home, Course Evaluation Questions, Feedback, Response Sessions, and Rubrics. The user is logged in as 'Sample'. Below the navigation bar, the page title is 'Sample Instructor'. There is a 'Change Term' dropdown menu currently set to 'Fall 2016'. The main content area is titled 'Course Evaluations Summary Report' and features a 'Homegrown Evaluation' link with a list of course numbers: ACC 249 (1), ACC 249 (2), ANT 340 (1), ACC 253 (1), and ACC 14... Below this, the 'My Courses' section lists two courses: 'ANT 340 (1)' and 'ACC 253 (1)'. Each course entry includes a 'View Course Roster' button, a 'Course Evaluations' section with a 'Completed' status and a 'View Results' button, and a 'Response Rate' and 'Enrolled Students' section. A green arrow points to the 'View Results' button for the 'ANT 340 (1)' course.

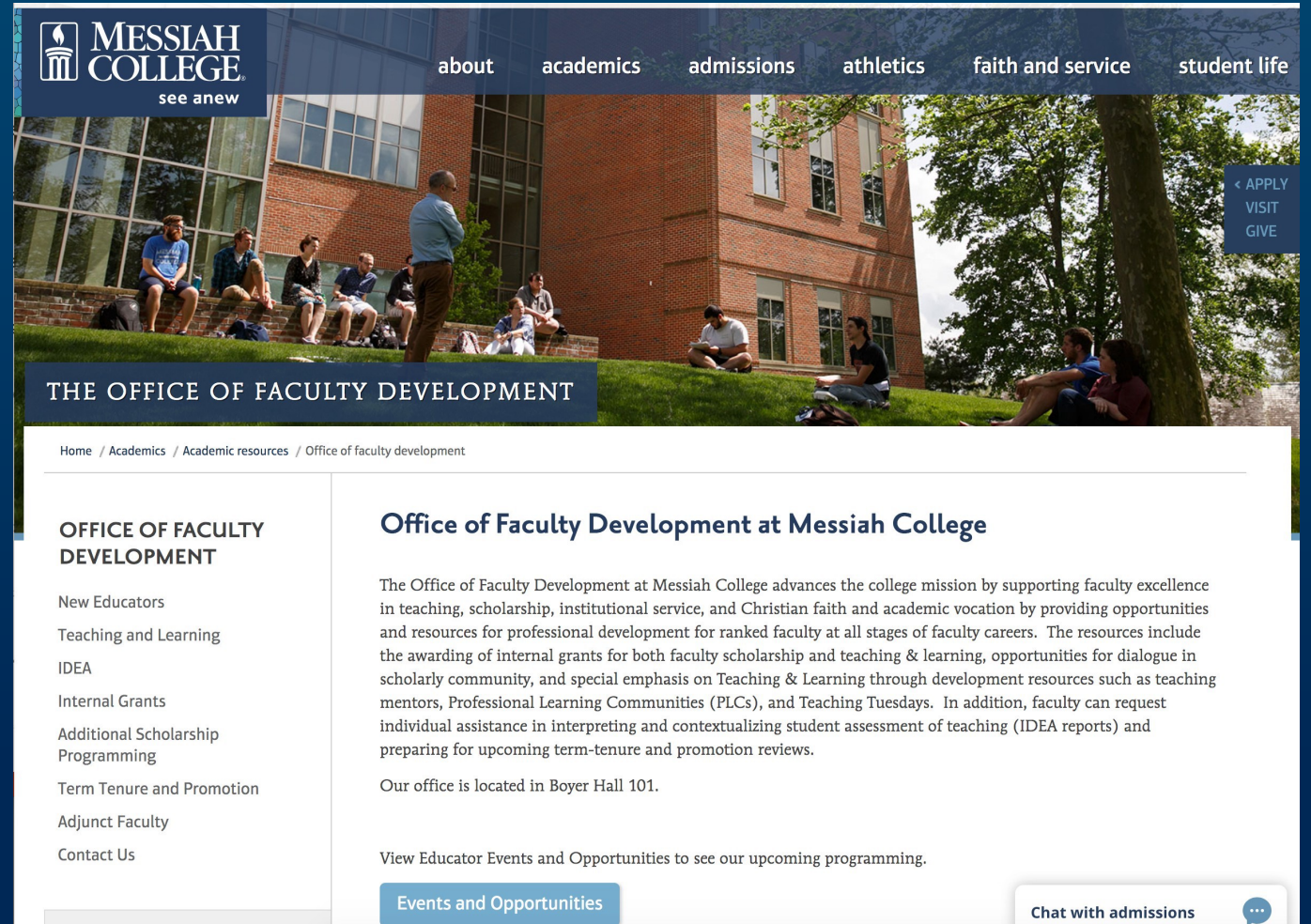
Course	Response Rate	Enrolled Students
ANT 340 (1)	75%	8
ACC 253 (1)	88%	8

IDEA Campus Labs: Resources

- There are training resources linked on the [Office of Faculty Development website](#), including instructions for each step and links to instrument crosswalks
- The Office of Faculty Development sends out emails to faculty with step-by-step instructions at each phase.
- Campus Labs Training Pages
- Questions about IDEA?
 - UG Faculty – The Office of Faculty Development and/or Department Chair
 - GR Faculty – Rebekah Ostby and/or Program Director

Contact Us

- facdev@messiah.edu



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THE OFFICE OF FACULTY DEVELOPMENT

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OFFICE OF FACULTY DEVELOPMENT

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Office of Faculty Development at Messiah College

The Office of Faculty Development at Messiah College advances the college mission by supporting faculty excellence in teaching, scholarship, institutional service, and Christian faith and academic vocation by providing opportunities and resources for professional development for ranked faculty at all stages of faculty careers. The resources include the awarding of internal grants for both faculty scholarship and teaching & learning, opportunities for dialogue in scholarly community, and special emphasis on Teaching & Learning through development resources such as teaching mentors, Professional Learning Communities (PLCs), and Teaching Tuesdays. In addition, faculty can request individual assistance in interpreting and contextualizing student assessment of teaching (IDEA reports) and preparing for upcoming term-tenure and promotion reviews.

Our office is located in Boyer Hall 101.

View Educator Events and Opportunities to see our upcoming programming.

Events and Opportunities

Chat with admissions