

Employment Verification – First Year Student

Student

Name of Student (Last, First, Middle Initial)	Messiah ID #
Job Title	Total Hours Worked Weekly

As a member of the Messiah University Community, I understand the responsibilities of requesting parking and certify that I am working ten or more hours each week. I recognize that parking exceptions are only to be used by those who qualify. Those who abuse this privilege will forfeit their parking spot and accept disciplinary actions as stated in the Messiah University Student Handbook. I understand that my employer may be contacted at any time to verify employment.

I acknowledge that the fee I am paying is for the entire semester. In order to park on campus I must work at least ten hours on average each week and re-certify midway through the semester by submitting a new Employment Verification Form to the Falcon Exchange. I also acknowledge that if I stop working I must immediately turn in my parking permit to the Falcon Exchange and remove my vehicle from campus.

 Date Student Signature

Employer

Manager/Supervisor (Last, First)	Manager/Supervisor Job Title
(Area code) Telephone Number:	Best Time to Call:
Business Address	Business Email
Student Job Title	<div style="border: 1px solid black; padding: 5px;"> <p style="margin: 0;"><u>Please list the hours and days of the week your employee will be working</u></p> </div>
Number of Hours per Week	
Start Date of Employment	

 Date Signature of Employer (Stamped signatures not allowed)