

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Accounting / MANB | | | |
| Accounting 4077 Intern - Accounting | <ul style="list-style-type: none"> - National Training to prepare you for your internship - real life experience working with clients in a number of our industries - an abundance of networking opportunities with peers, clients and firm leadership - a laptop to take back to campus and use during your last year | | Philadelphia |
| Accounting 4079 Intern - Accounting | As an intern you will be actively engaged in the PwC professional services world, which we believe is the best learning environment. By the time you complete your internship, you'll know what is expected of a client service professional at PwC and you will have had a glimpse of future opportunities for professional growth and development. | | Philadelphia |
| Accounting 6577 Intern - Accounting | <p>Bookkeeping & Tax Preparer Training Positions</p> <p>Full or part-time positions. Co-op Program available Flexible Hours Training Program</p> | | Philadelphia |
| Accounting 6624 Intern - Accounting | Processes include component restoration, reverse engineering, remanufacturing, component design and manufacture. | | Philadelphia |
| Accounting 6680 Intern - Accounting | A placement organization for accounting and financial positions. Interns are placed in clients' Accounting and Financial Departments, where they are able to utilize their related skills. | | Philadelphia |
| Accounting 7365 Intern - Accounting | Altus Group, a full-service strategic marketing agency located in Center City Philadelphia, offers internships throughout the year that offer hands-on, professional marketing experience. Altus Group provides an array of services to clients in various industries, including tourism and hospitality, real estate, health care, biotechnology, automotive and | Highly detail oriented, punctual, able to work independently, writing, grammar, spelling and good speaking skills a plus. We are seeking outgoing, detail-oriented, organized candidates with strong initiative and | Philadelphia |

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| Accounting 4075 Intern - Accounting | <p>- this position will help you get a handle on the skills you'll need to succeed in a career with the firm</p> <p>- you'll find out why teaming is so important to the way we work. You'll learn how we carry out our assignments with a keen focus on</p> | <p>- be talented, diverse</p> <p>- action-oriented people with high personal aspirations</p> <p>- to apply the analytical and problem-solving skills you've acquired at school in an actual business setting</p> | Philadelphia |
| Accounting 4076 Intern - Accounting | <p>- get a taste of what it's really like to work in public accounting and earn valuable, hands-on experience while earning competitive compensation</p> <p>- experience on jobs spanning several industries, working with professionals who are experts in the field, using cutting-edge technology</p> <p>- work with dynamic, team-oriented</p> | Juniors and Seniors. | Philadelphia |
| Accounting 7366 Intern - Accounting & | <p>The Enterprise Center (TEC) is a minority business development center that provides access to capital, building capacity, business education and economic development opportunities to high-potential, minority entrepreneurs. Associate will help run TEC's accounting department. Tasks include performing bank reconciliation and helping to</p> | <p>We are seeking someone who has accounting and bookkeeping experience, attention to detail, negotiation skills, organized, and knowledge of Peachtree Completing Accounting</p> | Philadelphia |
| Accounting 7197 Intern - Accounts Payable | <p>We have a part time opportunity for a motivated and detail-oriented student to work in our Accounts Payable group. Responsibilities include manual data entry of payable invoices onto our computer system, reconciliation of these invoices (as well as EDI invoices) to receivings, handling of switchboard duties on overflow phone calls, and general</p> | | Philadelphia |
| Accounting 8348 Intern - Assurance | <p>You will have the opportunity to gain an understanding of the business by working on various stages of the audit, which may include fieldwork in the areas of compliance testing, cash, accounts receivable, inventories, fixed assets, accounts payable and accruals.</p> | | Philadelphia |
| Accounting 4517 Intern - Bookkeeping | <p>For the Bookkeeping Assistant:</p> <p>-Maintains financial records for PDP and CCW;</p> <p>-Data enters all financial transactions using the organization's financial accounting software, loan processing software, excel spreadsheets, paper logs, etc;</p> <p>-Processes all loan transactions as they</p> | <p>For the Bookkeeping Assistant:</p> <p>-At least 1 year of bookkeeping and/or accounting experience (or formal education with practicum);</p> <p>-Demonstrated proficiency in Quick</p> | Philadelphia |

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| Accounting 6119 Intern - Broadcasting / Mass | Responsibilities include maintaining data files, preparing bank reconciliations, assisting with payroll functions, analyzing G/L accounts, and entering accounts payable invoices in the accounting system. | Candidates should have analytical skills, college courses in field, computer skills, knowledge of field, office skills, Lotus experience (helpful), ability to meet deadlines. | Philadelphia |
| Accounting 7182 Intern - Data Entry | POSITION SUMMARY: Reporting to the M&A Advisory Group, this position will be responsible for entering specific data into the Company's Customer Relationship Manager (CRM) system. In addition, this position will be responsible for transferring data from one data collection system to another. RESPONSIBILITIES: | QUALIFICATIONS: Education and Work Experience Requirements · Currently in pursuit of a Bachelors degree in Accounting, Finance, or related business field (Must be within their | Philadelphia |
| Accounting 5348 Intern - Finance | (1 OF 3 LISTINGS) You will be exposed to procedures for Account Reconciliation, Financial reporting and planning and learn about the various computer programs used within a broadcast environment. | Related coursework in accounting or finance is helpful. | Philadelphia |
| Accounting 4533 Intern - Finance Accounting | Students will gain exposure to various aspects of the world of banking such as credit analysis, loan structuring, management of internal credit quality, loan accounting and credit systems, as well as loan documentation. These are paid internships. | Business, Finance, Accounting | Philadelphia |
| Accounting 6328 Intern - Grant Writing | The Philadelphia Black Women's Health Project (PBWHP) is a private, nonprofit, community-based organization that has been defining, promoting and maintaining the physical, mental, social and spiritual well being of African American women and their families in Philadelphia since 1983. PBWHP was established by African American women from Philadelphia who | Help is needed in identifying and securing grants for the further development of the organization. | Philadelphia |
| Accounting 6581 Intern - Grants Manager & | Full time Grants Manager and half time Grants Accountant needed for center city non-profit to prepare budgets, invoices and other financial reports. | BA and/or equivalent experience required. Knowledge of federal and city grant regulations, accounting software (Peachtree preferred) and Excel required. Excellent oral and written | Philadelphia |

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| Accounting 8349 Intern - Information Systems | As an intern, you will work in a team providing internal control services and evaluations for BDO's diverse SEC and private client base. Internal control evaluations focus on IT general controls, as well as significant transaction streams. | | Philadelphia |
| Accounting 7463 Intern - Internal Audit | Procurement and Internal Audit | GPA >2.5 | Philadelphia |
| Accounting 6343 Intern - Legal Services | VIP, a pro bono legal services organization meeting the needs of people who are poor in Philadelphia, links volunteer attorneys with individuals and families facing serious legal issues such as eviction, foreclosure, custody, support, adoption, consumer, tax, education, asylum, detention, and community economic development. More Information | | Philadelphia |
| Accounting 8334 Intern - Retail Resource | The Enterprise Center (TEC) is a minority business development center that provides access to capital, building capacity, business education and economic development opportunities to high-potential, minority entrepreneurs. Intern tasks include: »Assess various financial and technical resources and assist in setting up an on- | We are seeking someone who has excellent problem solving skills, can clearly communicate and manage people, shows team work, and is organized and professional. | Philadelphia |
| Accounting 7384 Intern - Staff Accountant | Intern will help the accountants complete account analysis, monthly close procedures, and special projects. | Must have had coursework in finance and accounting. Must have ability to pay attention to detail. | Philadelphia |
| Accounting 6424 Intern - Tax Reform | The primary focus of Philadelphia Forward is to educate and inform regarding tax reform in Philadelphia. Philadelphia Forward will show that tax reform fosters neighborhood and community economic development, which will create jobs and opportunities for city residents and increase investment in neighborhoods throughout Philadelphia. | | Philadelphia |
| Accounting 6984 Intern - Tax Services | <ul style="list-style-type: none"> - work with tax software applications to complete simple tax returns for review - assist with responses to notices from the Internal Revenue Service - maintain relationships with and speaking to key client personnel to obtain an understanding of business operations, processes and functions - assist in the projection of year-end | | Philadelphia |

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| Accounting 6534 Intern - Urban Finance | Assigned substantive projects providing research, administrative and staff assistance to high-level City managers. - productivity improvements, labor-management relations, press relations, strategic development, organizational analysis and reengineering, grant writing, speech writing, legal research, financial analysis. community relations and | Background in 1 or more of the following areas: -law, business/management, communications, public policy -economics, finance, human services, energy management | Philadelphia |

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| Adventure Education / | | | |
| Adventure Education 8623 Youth Invasive Species | Supervisor day-to-day field activities and develop and provide educational activities for the Youth Conservation Crew. Practice invasive species management. | US Citizen. Must be registered with the Selective Service. | King of Prussia |

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| Art Education (K-12) / | | | |
| Art Education (K-12) 6099 Intern - Art Education | Individuals who can draw, paint, dance, create poetry, produce plays or make music motivate children ages 5-18 to develop their own creative talents. Volunteers should be patient and have experience in sharing a specific art talent with a diverse community. Talented individuals can share their art forms with children at our three centers at least one | Requirements: Individuals should be patient, have experience in sharing a specific art talent with a diverse community and be comfortable with close supervision. We welcome adults and | Philadelphia |

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| Art Education K-12 / | | | |
| Art Education K-12 6038 Intern - African American | Each season Art Sanctuary brings together the living resources of African American art- the artists who create work that expresses, imagines, envisions, and re-envisions life in our contemporary world. | | Philadelphia |
| Art Education K-12 6039 Intern - Art / Social Action | Founded in 1998 by Krisitin Groenveld Philadelphia-based non-profit 501 (c)3 organization Established to teach inner-city, low income students fundamental art concepts while: Promoting learning and growth of self-esteem Improving and sustaining mental and | | Philadelphia |
| Art Education K-12 6862 Intern - Arts Education | Teaching music, drama, dance, visual arts to children on Saturdays and after-school | | Philadelphia |
| Art Education K-12 7722 Intern - Classroom Assistant | Organization Mission: "Bring hope and healing through the arts and Engage artists in service to others." Classroom assistants play a valuable role in a successful art education class. BuildaBridge generally partners with homeless shelters and transitional homes to provide art education and art therapy to | - A commitment to principles of love, social justice, reconciliation, and service to others - Experience, or the desire to learn, in multicultural contexts - A love for the arts and their functional nature in | Philadelphia |
| Art Education K-12 6036 Intern - Community Art | The summer internship is a great opportunity to learn about mural making through working with professional muralists. Interns will be involved in everything from: wall prep, community meetings, drawing out designs and painting. This internship requires travel around the city, working outside and ability to work well with others. | | Philadelphia |
| Art Education K-12 6056 Intern - Life Arts Academy | Organization Mission: "Bring hope and healing through the arts and Engage artists in service to others." Opportunities Available in: -Life Arts Academy (Program Development, Graphic Design, Research Associate, Acting Coach/Director) | | Philadelphia |

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| Art Education K-12 6040 Intern - Volunteer | ARTREACH, Inc. is a nonprofit organization which joins the arts and special audiences, including the physically and mentally challenged and the economically disadvantaged in the Delaware Valley. To bring the performing and visual arts within reach of special audiences in the | | Philadelphia |

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| Arts Management / | | | |
| Arts Management 6270 Intern - Art / Design | This organization offers travel to London and the opportunity to participated in career-based internships, art activities, special interst activites, and cultural trips/tours. | Interns should have the ability to work independently, oral communication skills, and strong leadership ability. | Villanova |
| Arts Management 7083 Intern - Arts Administration | Art-Reach makes the arts more accessible to people with disabilities or economic disadvantages by helping them to overcome financial and physical barriers. | | Philadelphia |
| Arts Management 6340 Intern - Arts Management | Assist in the creation of an Arts Management CRM (contact management system). Philagrafika is in the process of implementing a new contact management and database solution with near future expansion into the realm of internet commerce. Assist database administrators with database implementation and expansion for the | Specific skills needed: familiarity with Microsoft Office Suite, research skills, data entry | Philadelphia |
| Arts Management 6160 Intern - Conservation | Undertake hands-on preservation work on the 173 - year-old historic structure of the Penitentiary, including stone and wood conservation. The intern will advance critical discrete projects such as failing masonry and window conservation, as well as research and analysis of historic fabric. | | Philadelphia |
| Arts Management 7720 Intern - Constituent | An Intern Ambassador is assigned to detailed projects and assists with aspects of all Art-Reach standard operations over a time period of at least 3 months or longer for a minimum of 10 hours per week. The Intern Ambassador is trained to be a fully functional member of the Art-Reach staff in a temporary capacity and communicates with all of Art-Reach's | Intern Ambassadors must have availability during regular business hours with opportunities to participate in extra events including performances and fundraising events. | Philadelphia |
| Arts Management 7167 Intern - Exhibitions & | Assisting in installation and preparation Production team leader Artist support | In general, an internship at PFP requires that you be respectful of diverse peoples, and interested in building a sensitivity to the politics of power and privilege. PFP especially appreciates interns fluent in languages other than | Philadelphia |

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| Arts Management 6488 Intern - Graphic Artist | Troopers Program Incorporated's (TPI) mission is helping today's youth acquire much needed life skills for positive self-awareness and future self-sufficiency through a developmental curriculum. TPI seeks to prevent self-destructive behavior in neighborhood youth by providing an interactive developmental curriculum. Its is a desianated Department of Justice | Experience designing promotional materials. | Philadelphia |
| Arts Management 8297 Intern - Membership | As part of Art-Reach's main initiative to connect the arts with organizations that serve people with disabilities or economic disadvantages, the Membership Outreach and Ticket Drive Intern will be responsible for identifying and engaging new contacts such as human service agencies, support groups, hospitals, schools and residential facilities to share Art-Reach's mission and | The ideal candidate will be a champion of Art-Reach's mission with a resounding commitment to excellent service and customer needs. They will be an organized, accountable "self-starter" who works well both with | Philadelphia |
| Arts Management 4129 Intern - Performing Arts | -College students, high school students and others are placed from time to time in unpaid internships and job shadow opportunities. Each internship or experience is individually designed to meet the educational goals of the candidate and the needs of the Walnut. | | Philadelphia |
| Arts Management 6547 Intern - Program | Intern will be directly responsible for working in the Arts Education Program. They will be responsible for creating and designing program brochures, bulletin boards, organizing and maintaining administrative files, data entry, telephone contacts, contacting and prescreening visiting artists, creating and writing newsletter. bulk mailinos. and other | | Philadelphia |
| Arts Management 7126 Intern - Talent Casting | GWA is a leading talent agency in the Philadelphia area. Interns will assist and work closely with two agents as well as dealing with clients and casting directors in Philadelphia, New York and Los Angeles. GWA represents clients currently working on Broadway, National Tours, Television, Film and Regional Theatre | -Interest and knowledge of casting industry -Computer literate -Great phone skills -Organization skills important | Philadelphia |

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| Athletic Training / | | | |
| Athletic Training 6704 Intern - Personal Trainer/ | Assisting seniors and older adults with activities and exercise programs; evaluating new participants and developing exercise programs for seniors and staff; developing and teaching senior-friendly exercise classes on land and water; assisting participants in continuing physical therapy programs; assisting members with exercise equipment. | First aid and CPR certification; lifeguarding certification (not required); General knowledge of exercise techniques and equipment; able to check blood pressure and pulse rate; familiar with basic | Philadelphia |

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| Biology / | | | |
| Biology 8624 Biological Science | Valley Forge National Historical Park is seeking qualified candidates for the position of biological technician (GS-404-04/05) with the Division of Planning and Resource Management, Natural Resource Management Branch during the summer 2011 season (10-12 weeks). The primary work of this | <ul style="list-style-type: none"> Must be a student. A student is an individual enrolled or accepted for enrollment as a degree (or certificate, diploma, etc.) seeking student taking at least half-time academic, vocational, | King of Prussia |
| Biology 7429 Intern - Biological Sciences | The Summer Undergraduate Internship Program (SUIP) provides an intense research experience to students interested in graduate study in the biomedical and biological sciences. Interns complete ten weeks of full-time laboratory research, attend state-of-the-art research seminars, and receive career counseling from program faculty and | | Philadelphia |
| Biology 4695 Intern - Chinese Health | Chinese and English-speaking volunteers needed to visit patients, provide interpretation services, escort patients to appointments, and assist with clinics. | Interest in serving patients. Must be able to speak fluent Chinese and English. Northern dialects especially needed. No hospital experience is necessary. | Philadelphia |
| Biology 4495 Intern - Clinical Research - | Everyone has skill that can help us deliver services to people affected by HIV/AIDS. Everyone brings with him/her special skills and a unique personality that enriches the agency and helps in the FIGHT against HIV/AIDS. Volunteers can help in a variety of ways: Accounting Clerical | | Philadelphia |
| Biology 6481 Intern - Emergency Disaster | In the event of a local or national disaster, The Salvation Army sends pre-trained, pre-approved volunteers to the disaster site for a two-week deployment, which includes 12 full working days and approximately 2 travel days. Operational needs normally include, but are not limited to canteens (mobile feeding units), fixed-feeding facilities. emotional and | No experience necessary - will train | Camden |

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| Biology 4490 Intern - Flora of | The Flora of Pennsylvania Internship is a joint program with the Morris Arboretum and The Academy of Natural Sciences . The Flora of Pennsylvania Intern receives training and work experience in all aspects of managing collections in a major herbarium and an opportunity to contribute to a modern state flora through a research project on some aspect of the | Undergraduate degree in botany or biology with course work in botany Be able and willing to work independently and as part of a team Self-motivation and reliability is expected | Philadelphia |
| Biology 8280 Intern - Health Research | We need your time! A number of PHMC programs welcome the help of volunteers in various positions. | | Philadelphia |
| Biology 8468 Intern - Health Services | Rising sophomores, juniors and seniors Interns will conduct health services and/or epidemiology research on a topic of their choice, under the guidance of Penn faculty. The purpose of SUMR is to prepare and encourage top students to pursue academic and research careers in health services research and epidemiology. In addition to conducting | Candidates from minority groups that are underrepresented in the field of health services (African-American, Hispanic/Latino, Native American, and Pacific Islander) are particularly encouraged to apply. | Philadelphia |
| Biology 4485 Intern - Live Animal Center | Interns assist the full-time keepers in the care and handling of the collection, developing an Individualized Training Plan and Independent Project. Interns are trained on-the-job by skilled LAC staff and work with a training manual, and are evaluated on handling, husbandry, and natural history knowledge to move to more complex levels of training. | | Philadelphia |
| Biology 4382 Intern - Medical | Hospitality, Information Desk, Office, ect. | | Philadelphia |
| Biology 5754 Intern - Medical Clinic | Karen is a MC alum | | Philadelphia |
| Biology 7430 Intern - Medical Genetics | Basic laboratory research related to gene therapy of cystic fibrosis, of other genetic diseases and cancer. | | Philadelphia |
| Biology 4492 Intern - Plant Protection | The Plant Protection Intern works under the Arboretum's senior botanist and plant pathologist to monitor plant pest and disease problems affecting the living collection. The intern also extends the Arboretum's horticultural expertise and Integrated Pest Management (IPM) philosophy to the public to answer their gardening questions. This position is | A good working knowledge of the ornamental flora Course work in plant pathology and entomology Good communication skills - ability to relate to the public both in person | Philadelphia |

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| <p>Biology 6622 Intern - Research Assistant</p> | <p>Ortho-McNeil Pharmaceutical, Inc. was formed by the 1993 merger of Ortho Pharmaceutical Corporation and McNeil Pharmaceutical. Our headquarters is located in Raritan, N.J., and our sales and marketing efforts champion quality health care in hundreds of communities across the U.S. Ortho-McNeil employs about 3,500</p> | | Titusville |
| <p>Biology 4493 Intern - Rose & Flower</p> | <p>The Rose and Flower Garden Intern assists the Rosarian in garden development, management, and care of the collections. Specialty gardens include: formal rose garden with rock wall, cottage, hardy fern, herb, hosta, and meadow gardens, mixed border, and crabapple orchard. The intern has the opportunity to refine horticulture skills</p> | <p>A strong academic background in horticulture or closely related field with course work or a very strong interest in herbaceous and woody landscape plants Be able and willing to</p> | Philadelphia |

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| Biopsychology / | | | |
| Biopsychology 8680 Intern - Research Assistant | This position involves assisting with implementation of clinical research studies aimed at identifying and responding to intimate partner violence in healthcare settings, including a hospital Emergency Department. | | Philadelphia |
| Biopsychology 6754 Intern - Therapy Assistant | Receive training in the different medical fields available at Shriners Hospital. | | Philadelphia |

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| Broadcasting / COMM | | | |
| Broadcasting 5349 Intern - Broadcasting | Designed to provide field experience for students pursuing careers in broadcasting. Join the News, Creative Services, Sales, Art, Research, Communications & Business departments | Primarily Communications or Journalism majors. Also open to English, History, Political Science, Fine Art, Marketing and related areas. | Philadelphia |
| Broadcasting 6604 Intern - Broadcasting | The Prometheus Radio Project: a group that works to build, proliferate, and advocate for community radio. -Host an event w/ Prometheus -Reprint an article/Air a PSA -Help w/ website design - Take on a research project -Start a Radio station....and more-check out the site | | Philadelphia |
| Broadcasting 6977 Intern - Broadcasting | For WHY?--FM News: Interns assist reporters, interview sources, write scripts for on-air hosts, attend and cover news conferences, answer phone calls, set up interviews, monitor wires for breaking news and gather research material and sound for broadcast. | - excellent writing and computer skills - training in journalism and/or radio/TV is essential | Philadelphia |
| Broadcasting 7123 Intern - Highlight Production | Taking in highlight reels to tape (i.e. Melting). Logging video and entering logs into database. Clipping off selected video onto clip/edit reels. Helping to coordinate, organize, and maintain Tape Library. Communicating with production crew at | | Philadelphia |
| Broadcasting 5337 Intern - News | http://www.foxphiladelphia.com/dpp/about_us/INTERNSHIP_PROG RAM •Story research •Pre-show interviewing •Maintenance of video tape library •Assist producer, director and anchors in telecast Hours: Sun and Sat. 8am-11pm, M-F 4am | No less than 16 hours per week at the station. (Some departments require evening and/or weekend assignments, as noted.) •A statement from the educational institution verifying credit will be | Philadelphia |
| Broadcasting 8217 Intern - On Canvas Music | On Canvas is a 30-min weekly music television show that introduces audiences to the ever mixing genres and styles of music that define the arts community of Philadelphia and the Delaware Valley region. The show is comprised of on-stage performance and backstage interviews with the featured artist. | - experience using and creating interactive social media. -possess strong writing skills and previous experience working with and creating a presence on social networking outlets. | Philadelphia |

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| Broadcasting 5343 Intern - Operations / / | (1 OF 7 LISTINGS) •Assist staff directors in production sessions and programs •Editing observation/training (prog. screening, format comp.) •Simple machine to machine cuts | No less than 16 hours per week at the station. (Some departments require evening and/or weekend assignments, as noted.) •A statement from the educational institution verifying credit will be | Philadelphia |
| Broadcasting 6652 Intern - Production | Work as WXPB news stringer, attend city and suburban press conferences, and write news stories. Log and edit interviews into sound bites for newscasts, and help edit and produce actualities in news slots. Assist with creating, producing and hosting of public affairs specialty programs Penn Student Views (focusina on Penn community and issue) | Candidate must have excellent written and verbal communication skills, and an ability to get along well with people. S/he must have a good "nose" for XPN/NPR style news, and be able to write | Philadelphia |
| Broadcasting 7120 Intern - Production / | 1) LEARN THE PROCEDURES AND OPERATIONS OF THE PRODUCTION SIDE OF SPORTSNTE 2) OBSERVE AND WORK WITH STUDIO PRODUCTION CREW 3) ASSIST IN SET CHANGES & STUDIO PREPARATION 4) OBSERVE CONTROL ROOM CREW 5) OBSERVE MASTER CONTROL | 1) TELEVISION PRODUCTION BACKGROUND/CLASS ES 2) FAMILIAR WITH BASIC TELEVISION PRODUCTION 3) BASIC UNDERSTANDING OF | Philadelphia |
| Broadcasting 6366 Intern - Radio Broadcasting | represent station at concert events and remote broadcasts, call winners and sometimes answer the studio phones, etc. | | New Castle |
| Broadcasting 4105 Intern - Radio Production | - a Temple University radio station offers up to five internships - interns make appearances with disk jockeys, promote the radio station through events, write press releases, and perform various other activities | | Philadelphia |
| Broadcasting 4106 Intern - Radio Production | - an urban contemporary music station offering 6-10 positions - hands-on experience working in the News, Programming, and Promotions Departments, after which they choose an area of concentration | | Philadelphia |
| Broadcasting 4104 Intern - Radio Programming | - a rock radio station in Philadelphia, Pennsylvania, broadcasting at 93.3 MHz FM - is one of the most recognized rock music stations in the United States -assisting the sales and marketing team at WMMR | Students with backgrounds in broadcasting, communications, and English. | Bala Cynwyd |

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| Broadcasting 6776 Intern - Radio Promotions / | Classic Rock 102.9 WMGK has part-time positions available on the MGK Classic Rock Squad. We are looking for energetic, self-motivated individuals to represent WMGK at station events, concerts, and client promotions. Must have a flexible schedule (mostly nights and weekends) and a drivers license. Email your resume and cover letter to | | Bala Cynwyd |
| Broadcasting 6975 Intern - Radio Times | - assist staff with radio production duties -generate research on show topics. | | Philadelphia |
| Broadcasting 5338 Intern - Sports | (1 OF 7 LISTINGS) •Logging sporting events for highlight selection for air •Coordinating scripts with producers and talent •Updating file system of professional, college, and high school sporting events •Assist photographers on remote assignments | No less than 16 hours per week at the station. (Some departments require evening and/or weekend assignments, as noted.) •A statement from the educational institution verifying credit will be | Philadelphia |
| Broadcasting 5339 Intern - Sports Broadcasting | In studio duties include: Screening phone calls during pre and post game talk shows. Taping play by play along with extrapolating and archiving highlights. Provide stadium crew with NFL updates of other games in progress. Listen to broadcast to record promotional mentions. Stadium site duties include: | Knowledge of the game and some production skills required. | Philadelphia |
| Broadcasting 5350 Intern - Television | Held at CBS affiliate KYW-TV in Philadelphia. Practice daily journalism, network w/professionals, learn how a news department operates. May be assigned to breaking news, sports, entertainment, the assignment desk, or the tape library. | Serious interest in pursuing a career in broadcast journalism. Minimum of 2.7 overall GPA and 3.0 major GPA | San Francisco |
| Broadcasting 6875 Intern - Television | Location shooting, transcribing tapes, program research, office assistance | Public Affairs Interns must work a minimum of 22 hours a week in 7.5 hour workday blocks. They can work up to a maximum of 5 days or 37.5 hours a week. Interns may work days, nights, weekends or any | Philadelphia |

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| Broadcasting 4124 Intern - Television | - every semester, CBS 3 and CWPhilly 57 have a number of internship positions available - join the News, Creative Services, Sales, Art, Research, Communications and Business departments for a semester of fun and learning | - students currently enrolled in a post secondary program that sponsors internships for academic credit - be in satisfactory academic standing with an overall grade point average of 2.7 (C+) and | Philadelphia |
| Broadcasting 6154 Intern - TV Commercial | Assist in the production and post production of :30 and :60 TV commercials...Some dubbingm labeling, organizing, shoot coordinating, and a little bit of Avid editing. | | Philadelphia |
| Broadcasting 4571 Intern - Video - film Post | Specializes in corporate films and videos, commercials, television, documentaries, and short films. Intern will have the opportunity to edit one in house video; receive exposure to all aspects of business development, pre-production, production, and post-production; training as an assistant Avid editor. Responsibilities include loading footage | Must have own transportation | Philadelphia |

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| Business Administration / | | | |
| Business Administration 6352 Intern - 3D Architectural | Preferred is focused solely on the acquisition, restoration, leasing and property management of existing commercial and industrial real estate. Our people, combined with Preferred's financial strength and strong relationships with lending institutions, has made Preferred one of the leading commercial real estate developers in the Mid-Atlantic | This individual will work within our Sales department and create 3-Dimensional architectural renderings both CAD and sketch form for exterior and interior commercial projects. Other responsibilities include: | Conshohocken |
| Business Administration 4512 Intern - Administrative | Intern will assist the Administrative Coordinator with various writing and communication projects. This will entail significant writing and research. Additional activities may include database creation, conference logistics, conference marketing and communication, support Administrative Coordinator in creating Annual Report. High-level writing and | | Philadelphia |
| Business Administration 6467 Intern - Administrative | - includes filing - mailings - copying - answer phones - data entry | - general computer skills are needed - good telephone skills - good organizational skills - attention to detail | Philadelphia |
| Business Administration 4443 Intern - Administrative | Interns help with conference preparation, development, public relations, and maintain the Institute's specialized periodical collection. All language skills are welcome, but knowledge of Russian, Arabic, French, German, and Spanish is especially helpful. A familiarity with word-processing | All language skills are welcome, but knowledge of Russian, Arabic, French, German, and Spanish is especially helpful. A familiarity with word-processing programs and conducting research on the | Philadelphia |
| Business Administration 6054 Intern - Administrative | Mission Statement To recreate the inner city neighborhood, through empowerment, redevelopment and education from the cradle to the grave. Description Brotherhood Of Saints Foundation is a family of programs designed to help areas | knowledge of Microsoft Works, Excel and Outlook/Outlook Express | Philadelphia |
| Business Administration 6311 Intern - Administrative | (1 OF 3 LISTINGS) Various Administrative and Production positions available - contact for more information | Ability to work with others; Office skills; Computer skills; Organizational skills; Personal interest in the field; | Philadelphia |

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|---|---|---|--------------|
| Business Administration 6339 Intern - Administrative | The Administrative Internship includes but is not limited to assisting with the maintenance and development of a database, designing and producing marketing materials, planning and executing programs, researching artists, and assisting with a variety of day-to-day activities | Specific skills needed: Organizational skills and the ability and willingness to learn new skills is of primary importance, as is the flexibility to take on a variety of projects. Experience in Microsoft Word and general | Philadelphia |
| Business Administration 7164 Intern - Administrative | Documentation; assist with grant proposals: help in shaping a project plan, budget, narrative Gather and/or create support materials Online or hard copy submission | In general, an internship at PFP requires that you be respectful of diverse peoples, and interested in building a sensitivity to the politics of power and privilege. PFP especially appreciates interns fluent in languages other than | Philadelphia |
| Business Administration 7170 Intern - Administrative | Help with membership campaign Buttons and magnets of PFP artists (from archive) Other | In general, an internship at PFP requires that you be respectful of diverse peoples, and interested in building a sensitivity to the politics of power and privilege. PFP especially appreciates interns fluent in languages other than | Philadelphia |
| Business Administration 7160 Intern - Archive | Scan and log items from archive (slides, photos, negatives) for web-based exhibitions and for preservation Dub audio- and videotapes to digital format Accession items into the archive Organize and stabilize PFP storage areas/materials: basement, shelves, etc. Database consulting (Filemaker) | In general, an internship at PFP requires that you be respectful of diverse peoples, and interested in building a sensitivity to the politics of power and privilege. PFP especially appreciates interns fluent in languages other than | Philadelphia |
| Business Administration 6874 Intern - Banking & Finance | The Finance internship is a 10-week program that consists of work assignments and professional development opportunities. Finance interns will gain exposure to financial analysis, budgeting and planning, financial reporting and accounting functions throughout the internship experience. | Finance/Accounting field and have a cumulative and major GPA of 3.0 or above in Accounting, Finance, Economics or Business Administration. Must be self-motivated with demonstrated leadership skills, as well | Philadelphia |
| Business Administration 6486 Intern - Booking Agent | Intern must like the entertainment business, have knowledge of Microsoft Word, Excel and Microsoft Access. He/she must be very professional with good communication skills and most of all be able to work independently with little supervision and also have good organizational skills. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Business Administration 4069 Intern - Brokerage Assistant | <ul style="list-style-type: none"> - help support the investment sales team in the underwriting, performance of due diligence, packaging and marketing of major investment properties - provide written material for brochures and offering memoranda such as the executive summary, investment highlights, property description, market analysis and tenant profiles | <ul style="list-style-type: none"> - must be interested in corporate real estate | Philadelphia |
| Business Administration 4449 Intern - Business | Business Department: Learns how a business office functions within the broadcasting industry. The intern will assist in processing accounts payable and accounts receivable. There will also be some exposure to human resources and benefits administration. | Prospective interns must be students currently enrolled in a post-secondary program that sponsors internships for academic credit. Students must be in satisfactory academic standing with an overall | Philadelphia |
| Business Administration 7118 Intern - Business | Accounting tasks Preparing cash receipts in Excel. Preparing check vouchers and assigning expenses in Excel. Entering checks that are written into Access database. Office procedures Filing. Opening and distributing mail. | candidates should have ability to work independently, computer skills, editing skills, organizational skills, self motivation, written communication skills. | Philadelphia |
| Business Administration 4126 Intern - Business | <ul style="list-style-type: none"> - a retail shop which markets handmade products - interns help during the holidays and are taught about the crafts in order to work directly with the customers, receive shipments and special orders, and set up displays | | Philadelphia |
| Business Administration 5992 Intern - Business | The ABCD Foundation works closely with special needs children from K-8th grade in a supportive environment. It will be open Monday-Thursday from 9am-9pm. Our primary goal is that each participant receives remedial instruction in a computer center to compete with others, and to excel beyond his or her wildest | | Philadelphia |
| Business Administration 7347 Intern - Business | Position responsibilities are primarily clerical in nature including but not limited to: document review for compliance with federal guidelines, interaction with external organizations to complete documentary requirements and data entry. Opportunity exists to work with Food Export USA staff on facets of domestic and international events as well | Strong interpersonal skills and analytical competencies are required; strong writing skills are helpful. Proficiency in Microsoft Office is helpful. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|--|--------------|
| Business Administration 7423 Intern - Business | An intern is needed to help do research, run numbers, and edit business documents. You will work with experienced managers to gain marketing and project planning experience. | - Strong written communication skills - Experience putting together a business plan or marketing strategy - Experience with Word, Excel, Power Point, and Sharepoint will be needed | Philadelphia |
| Business Administration 6375 Intern - Business Services | Daily activities will include everything from learning how the NYSE work to one-on-one client communication. This position includes exposure to marketing, financial analysis, security analysis, financial planning and trading. | Qualifications include: a hardworking student who has excellent communication skills, basic computer skills and an eagerness to learn about the financial markets. This is an unpaid internship for | Mt. Laurel |
| Business Administration 7380 Intern - Corporate Relations | The intern supports the Corporate Development Team by performing vital administrative activities related to the solicitation, cultivation, and research of the corporate donors. Duties include maintaining corporate database and paper information, research corporate prospects, assisting with mailings, and creating new promotional materials for | Proficient in Microsoft Word, Excel, and Internet Explorer. Must have excellent oral communication skills and organizational skills, and be attentive to details. Experience using databases is a plus. Must | Philadelphia |
| Business Administration 8597 Intern - Data & Evaluation | Compilation and input of data (records, financial, customer information, etc.) into the new data organization program. | | Philadelphia |
| Business Administration 6103 Intern - Data Entry | Caring People Alliance's Fels South Philadelphia Community Center's (2407 S. Broad St.) Older Adult Program is seeking an individual with computer skills who can help with data entry, at least one hour per week. | Requirements: The individual should have database entry or typing skills and be available at least one weekday morning or afternoon per week. The volunteer should enjoy relating to a diverse community and | Philadelphia |
| Business Administration 5440 Intern - Development & | Participate in the planning, management, and execution of fundraising and cultivation events. Assist with the preparation of donor acknowledgment letters, correspondence, proposals, reports, and other communications. Serve as a liaison to other staff to facilitate meetings and preparation of | Excellent communication skills, highly organized, detail-focused, and customer service oriented. Ability to work on a multitude of tasks and with highly confidential information. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|--|--------------|
| Business Administration 2627 Intern - | <ul style="list-style-type: none"> - help detail the Member & Audience Services Department's entire set of processes and procedures - make suggestions for improvement in both current and future processes | <ul style="list-style-type: none"> - knowledge of process mapping - strong writing and interpersonal skills and experience using Visio, Word and Excel to create an accurate and detailed depiction of department procedures | Philadelphia |
| Business Administration 6636 Intern - Finance | Contact the Center's Human Resource Office for a complete list of positions with job descriptions | | Philadelphia |
| Business Administration 7664 Intern - Finance | AXA Advisors, LLC is a premiere financial services company offering a wide array of financial products, services, and programs and we have expanded to include financial planning. | | Bala Cynwyd |
| Business Administration 7665 Intern - Finance | CFG offers a full range of in-house financial expertise and experience to meet the specific needs of clients. The CFG value proposition is centered on a philosophy of client advocacy combined with intellectual capital, a unique wealth management process and proactive implementation. | | Newtown |
| Business Administration 6640 Intern - Finance & | <p>The Community Food Retail Internship program provides bright, motivated, and talented individuals an opportunity to help fulfill the Coalition's Community Food Retail and Enterprise (C-FREE) Committee goals of fostering effective retail of healthy and affordable foods in underserved communities while strengthening local food systems.</p> | <p>The ideal candidate will have the following characteristics: unquestioned integrity; a passion for excellence; a high energy level; excellent listening skills; an entrepreneurial spirit; a sense of humor; an</p> | Philadelphia |
| Business Administration 6374 Intern - Financial Planning / | Exposure to Marketing, Financial Analysis, Securities Analysis, Financial Planning, Trading. Daily activities will include everything from learning how the NYSE works to one-on-one client communication | A hardworking student who has excellent communication skills, basic computer skills and an eagerness to learn about the financial markets. This is an unpaid internship for college credit. Possibility | Mt. Laurel |
| Business Administration 6269 Intern - Immigrant Services | Indochinese American Council (IAC) is a non-profit community based organization, located in northwest Philadelphia. Its "mission is to help disadvantaged, multi-racial minority Americans including newly arrived refugees and immigrants from all parts of the world to achieve social, economic and educational advancement and mobility". For the past 18 years. IAC | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|--------------|
| Business Administration 7523 Intern - Investment | Vanguard Accelerated Development Program (VADP), Acceleration into Financial Professional (AFP) Program, Technology Leadership Program (TLP), College to Corporate Internship Program, and IT College to Corporate Internship Program | | Wayne |
| Business Administration 6514 Intern - Loan Fund Manager | The mission of the WORC is to promote social and economic self-sufficiency primarily for economically disadvantaged women and their families. WORC provides training, individual business assistance, job placement, and access to business and financial resources. WORC empowers its constituents through various self-help strategies including | -Manages the Direct Lending Program -Manages WORC's Loan Guarantee Pool and financing referral programs -Prepares loan packages -Coordinates the WORC Advisory | Philadelphia |
| Business Administration 6297 Intern - Marketing | There are opportunities for interns to work in marketing, organization and planning, web-design and office work. The mission of the council is to enhance the position of US mid-Atlantic based companies in Russia while attracting Russian businesses to the mid-Atlantic region. | Innovative, personable, and high-energy individual with excellent communication, analytical, and computer skills; strong interest in international affairs a must; some Russia language capability | Philadelphia |
| Business Administration 4394 Intern - Non-profit | may perform or assist in a variety of tasks such as teaching, Program administration, PR work, photography and/or videography, and general office management. | | Philadelphia |
| Business Administration 5867 Intern - Office Manager | Seeking organized, creative, detail-oriented individual. Offers excellent exposure to advertising and graphic design fields. | Knowledge of Macintosh computers. Experience in proposal writing, estimate preparation, proofreading. | Philadelphia |
| Business Administration 4128 Intern - Performing Arts | - the Alliance assists dance companies and art students with placement, grants, the locating of dance halls, and a variety of other administrative services - interns get "hands-on experience" in any number of areas in which the Alliance works | - interest in the performing arts | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|--------------|
| Business Administration 8552 Intern - Programming and | Opportunities Available in: -Administrative (Mailings, Archiving, Research) -Program Assistance (Event Prep, Box Office, Ushering) -Marketing/PR (Distributing Materials, Community and Media Outreach) | | Philadelphia |
| Asian Arts Initiative is rounded in the | | | |
| Business Administration 7144 Intern - Real Estate | Assist Real Estate Development Department in developing large scale, scattered site real estate development plan. Work with Real Estate Director to analyze area and strategize for highest and best use approach. End product will be a plan report and feasibility analysis. | Some knowledge of market trends, nonprofit real estate development financing and financial analysis needed | Philadelphia |
| Business Administration 7370 Intern - Risk Management | Group One Trading, L.P. offers a dynamic internship program that will introduce the applicant to the Equity Derivatives industry. The primary responsibility of the Risk Management intern will be assisting the firms Risk Managers in streamlining and improving upon various risk management applications and reports. This position will have a high degree of | Successful completion of these projects will require intermediate to advanced programming skills. Study in mathematics and/or statistics would also be a benefit. Requirements: • Intermediate to | Philadelphia |
| Business Administration 8310 Intern - Sports & | As an Operations Intern for ARAMARK Sports & Entertainment, you will receive training and perform duties necessary to become familiar within various operations such as Concessions, Retail, Catering, Premium Services, Culinary, etc. You will serve in a supervisory capacity and conduct management functions including inventory, ordering, customer service. | o Currently enrolled in an accredited undergraduate program at a college or university, preferably working towards a degree in Culinary, Hospitality, or Business Administration. o Possess at least 1 year | Philadelphia |
| Business Administration 4245 Intern - Ticket Operations | -Assist in facets of the KiXX ticket operation initiatives -Provide support to the entire sales force -Solicit group and corporate outings -Maintenance of positive group leader relationships -Fulfillment of ticket processing -Provide assistance in the execution of all game day ticket programs | | Philadelphia |
| Business Administration 6320 Intern - Urban Planning | Assist with zoning enforcement, administration and work with the Zoning Hearing Board by writing reports with recommendations and decisions on variance and special exception cases. | | Harrisburg |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| Business Info Systems / | | | |
| Business Info Systems 7391 Intern - Database | Access Sports is a non-profit organization that provides sports tickets and clinics to social service agencies/schools serving children and adults with disabilities and economic disadvantages. They seek unpaid database administration interns to assist Access Sports with building databases for the entire organization. Responsibilities: | Candidates should have a strong desire to gain experience, be part of a small non-profit agency that works with human service agencies in the sports industry as well as a strong interest in sports. Position requires | Philadelphia |
| Business Info Systems 6298 Intern - Database | MEHRC is seeking an intern with expertise in Relational Databases. We are looking for a motivated individual who can assist our project coordinator in the: *Design and creation of a custom database *Modification and conversion of our existing database | Requirements: Advanced Knowledge/Experience in Customized Microsoft Access Databases | Philadelphia |
| Business Info Systems 6353 Intern - Information Systems | Preferred is focused solely on the acquisition, restoration, leasing and property management of existing commercial and industrial real estate. Our people, combined with Preferred's financial strength and strong relationships with lending institutions, has made Preferred one of the leading commercial real estate developers in the Mid-Atlantic | These individuals will assist in the initial implementation of our new software enterprise system. Qualified candidates should have experience in database administration, be detail oriented, and be quick | Conshohocken |
| Business Info Systems 7190 Intern - IT Help Desk | <ul style="list-style-type: none"> • Respond to requests for hardware- and software-related technical support from end users • Troubleshoot issues and resolve technical problems • Set up and install new hardware and peripherals • Record and track Help Desk tickets • Create and update problem resolution | Requirements: <ul style="list-style-type: none"> • Excellent written and oral communication skills • Knowledge of commonly used software such as Microsoft Office, Microsoft SQL Server, Sharepoint, and Outlook • MIS Majors preferred | Philadelphia |
| Business Info Systems 6014 Intern - Technology | 1. Americorps VISTA- EQUIPMENT COORDINATOR Project Goals: 1. To assist non profits in developing, enhancing, and maintaining technological competency in the administration and delivery of services in order to maximize effectiveness and manage costs. 2. To create a community-supported | Good oral and written communication. Public speaking to small groups. -Knowledge of environmental education and science, urban planning, or other related fields is valuable, but not | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|-----------|
| Business Info Systems 6872 Intern - Telecommunications | Provides telecommunications services in the mid-Atlantic region. A limited number of internships in network planning, public operations, operational services, etc. Interns are employed on an as-needed basis. | # Completion of at least one year of studies at an accredited college/university # Excellent academic preparation and achievement; most internships require an overall GPA of at least | Arlington |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|--|--------------|
| Chemistry / | | | |
| Chemistry 6021 Intern - Lead Poison | VISTA will help inform and provide low-income and under-served communities and impaired waterways with resources such as informational brochures on what is affecting their waterways and what can be done to prevent polluted runoff. The VISTA will find targeted communities to contact and be responsible for outreach, facilitating school and community | Good oral and written communication. Public speaking to small groups. -Knowledge of environmental education and science, urban planning, or other related fields is valuable, but not | Philadelphia |
| Chemistry 6255 Intern - Technology / | GSK employees serve US communities by discovering, developing, and delivering new medicines, vaccines, and other healthcare products to help people do more, feel better, and live longer. | * Undergraduate (sophomore, junior or senior) or graduate (Masters, Ph.D., etc.) student at an accredited university * Student must be enrolled in school full-time throughout the | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|----------------|--------------|
| Christian Ministries / BRS | | | |
| Christian Ministries 4328 Intern - Community | 1. Model and encourage participants to achieve the 5 AIM project objectives 2. Be effective/comfortable in teaching and communicating Listening Prayer 3. Serve the youth leaders so they can focus on the spiritual growth of their students. 4. Communicate with youth pastors/leaders before their trip and on a | | Philadelphia |
| Christian Ministries 6260 Intern - Homeless Ministry | Hands of hope works to scripturally meet the physical, emotional, and spiritual needs of hurting people in a practical way. Hands of Hope ministers to the physical needs by going out on the streets several times a week offering them a small bag lunch, something to drink, and seasonal clothing and socks. Emotional needs are met by visiting them | | Philadelphia |
| Christian Ministries 4368 Intern - Religious | City Bible clubs for all ages | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| Communication / | | | |
| Communication 7393 Intern - Academic | Elsevier is a world- leading publisher of scientific, technical and medical information products and services. Working in partnership with the global science and health communities, Elsevier's 7,000 employees in over 70 offices worldwide publish more than 2,000 journals and 1,900 new books per year, in addition to offering a suite of innovative | Junior or Senior Student Min. 2.5 GPA | Philadelphia |
| Communication 8296 Intern - Accounting | -Entering data into A/P module in general ledger system. -Entering journal entries into general ledger system. -Organization of documents including retrieval and filing. - Analyzing account activity. - General office duties and special projects as assigned. | 1. Completion of two years of Accounting major. 2. Proficiency in MS Office applications, primarily Excel and Word. 3. Good analytical, communication, and | Philadelphia |
| Communication 6052 Intern - Administrative | Half of an intern's time is spent assisting the Core Collective with administrative and operational tasks. We meet to select and package books for prisoners every Tuesday night as well as the first and third Saturdays of every month. Book packers will read letters from prisoners, select books that best match the prisoner's request. write out address | Ability to read and write in English, ability to go up and down a flight of stairs, ability to use packing tape dispenser. | Philadelphia |
| Communication 5443 Intern - Advertising, Media | 1 OF 2 LISTINGS These areas are designed to market and promote the PFFS to the general public and to the local and national press. The intern will work with the Promotions Manager to market the show through the web, print media, television, radio, and press releases. Interns receive hands-on training in a variety of advertising. | | Philadelphia |
| Communication 8295 Intern - Audio | 1. Preparation and labeling of media for recording and delivery to archive 2. Regular execution and documentation of media backups 3. Cataloging various audio-visual media; 4. Assembly editing from orchestral scores 5. Trans-coding and QC verification of | 1. Bachelor's degree in Music either in Recording Arts or in performance with associated relevant audio experience 2. Knowledge of symphonic music and score reading ability | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|---------------------|
| <p>Communication 4741 Intern - Breast Imaging</p> | <p>Provide personalized service and attention to women undergoing diagnostic mammograms. Serve as liaison between technical staff, physicians and the patients. Answer questions, provide support and help reduce the anxiety of waiting for results. The center frequently sees patients with breast problems and we wish to provide comfort. attention.</p> | <p>Outstanding interpersonal skills, poise and polish. Ability to be pro-active with patients, yet able to tell when a patient does not wish to talk. Survivorship of breast cancer or a serious interest in breast</p> | <p>Philadelphia</p> |
| <p>Communication 7361 Intern - Broadcasting /</p> | <p>Troy Daniel operates an independent entertainment company known as the Alliance Music Group, Inc (AMG Inc). It centers its attention on producers, writers, new upcoming artists, and such groups as Tuphace and The Subliminal orphans. Alliance Music Group, Inc is seeking for a third year student majoring in Marketing, Communications. or Business to intern as</p> | <p>Must be a Third Year student with a GPA of 2.5 or higher GP or higher. Must know how to type, take good notes, available 3 to 4 days out of the week (flexible times), and preferably, able to travel on some</p> | <p>Philadelphia</p> |
| <p>Communication 4531 Intern - Communication</p> | <p>Marketing, Brand Analysis, Event Promotion, New Product Development, Packaging & Design</p> | <p>Applicants should possess strong communication and writing skills and a keen interest in Public Relations. Communications, Public Relations, and English majors preferred.</p> | <p>Philadelphia</p> |
| <p>Communication 6344 Intern - Communication</p> | <p>Assist the Senior Manager of Assessment with research, implementation and evaluation of assessment projects for the division.</p> | <p>Must be skilled in Microsoft Office software and be proficient with computer databases and related programs. Excellent oral, written, and research skills with the ability to work effectively with people of</p> | <p>Philadelphia</p> |
| <p>Communication 6871 Intern - Communication /</p> | <p>The Marketing Department of the University of Pennsylvania Health Systems, located in Center City in Philadelphia is offering internship opportunities for undergraduate students working towards a degree in Communications or Marketing. The department oversee the marketing initiatives of our health svstems includina:</p> | <p>Canidates should have strong writing and communication skills, with an interest in health care marketing. Intern responsibilities include: writing, editing or proofing print materials, coordinating production</p> | <p>Philadelphia</p> |
| <p>Communication 4307 Intern - Communications</p> | <p>Write proposals, handle special projects, and provide support to Executive Director. At least 20 hours per week; afternoon & weekend hours.</p> | <p>Good writer, dependable, responsible, and mature. Experience w/Word, Excel, Power Point, &/or Access, or be a quick study.</p> | <p>Philadelphia</p> |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| Communication 5628 Intern - Communications | Christian nonprofit child welfare agency | | Philadelphia |
| Communication 6870 Intern - Communications | Will be responsible for writing, editing and proofreading marketing materials, and will also handle general office duties. | Self-motivated, dynamic, work within team atmosphere. Strong writing and communication skills, an interest in health care marketing. | Philadelphia |
| Communication 5945 Intern - Communications / | Ryan Brown (MCPC alum) account executive 215-732-3200 xt-114 | | Philadelphia |
| Communication 5339 Intern - Community Affairs | <ul style="list-style-type: none"> •Preparation, including copywriting of Community Update •Maintenance of community leader files •Topic research for special projects •Assist in community leader/group contact (1 OF 7 LISTINGS) •Assist in public service production sessions •General administrative | No less than 16 hours per week at the station. (Some departments require evening and/or weekend assignments, as noted.) •A statement from the educational institution verifying credit will be | Philadelphia |
| Communication 6020 Intern - Community | VISTA will assist developers and instructors of existing training courses to provide adequate and vital training to community organizations, churches and environmental organizations in low-income areas, on key environmental management techniques. | Good oral and written communication. Public speaking to small groups. -Knowledge of environmental education and science, urban planning, or other related fields is valuable, but not | Philadelphia |
| Communication 7146 Intern - Community | Assist Community Organizer in doing outreach, forming new communications networks and establishing new neighborhood organizations. May also assist with referring residents to appropriate city agencies. | Must be passionate about organizing and advocacy and have a background in community development and urban studies. | Philadelphia |
| Communication 7165 Intern - Community | Develop and update mailing and press lists Distribute printed promotional material: ID community centers, churches, contacts Help with mailings Proof press releases, email blasts on listserves Introduce PFP around your neighborhood (info to bookstores. elsewhere) | In general, an internship at PFP requires that you be respectful of diverse peoples, and interested in building a sensitivity to the politics of power and privilege. PFP especially appreciates interns fluent in languages other than | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| <p>Communication 6026 Intern - Data Administration</p> | <p>VISTA Leader is responsible for limited administrative duties including VISTA recruitment, assistance with On-Site-Orientation for new recruits, quarterly schedules for VISTA program, facilitating one monthly VISTA meeting, promoting success and accomplishments of VISTA projects, coordinating group events, coordinatino the production of quarterlv</p> | <p>Good oral and written communicaton. Public speaking to small gropus. -Knowledge of environmental education and science, urban planning, or other related fields is valuable, but not</p> | Philadelphia |
| <p>Communication 4852 Intern - Dean Reed Program</p> | <p>This intern will work with the program director to develop and implement national programs, focusing primarily around our four national campaigns. She will work with WILPF branches around the country, track legislation, use on-line resources, and learn the skills essential for any organizing work: communication and diplomacv. writind. effective use of</p> | <p>Commitment to and some knowledge about WILPF's goals, verbal and interpersonal skills, research and writing ability, initiative, flexibility, responsibility, imagination, patience, sense of humor, and</p> | Philadelphia |
| <p>Communication 6633 Intern - Development</p> | <p>Contact the Center's Human Resource Office for a complete list of positions with job descriptions</p> | | Philadelphia |
| <p>Communication 7116 Intern - Development</p> | <p>Assist in entering donor information when address changes, requests, or gifts are received. Assemble and mail donation acknowledgement letters. Assist with mailing appeal letters from the JOURNAL office. Help create, test, and document procedures for common tasks in our new</p> | <p>andidates should have ability to wrok independently, computer skills, editing skills, organizational skills, self motivation, written communication skills.</p> | Philadelphia |
| <p>Communication 7177 Intern - Development &</p> | <p>Responsibilities:</p> <ul style="list-style-type: none"> • Coordinate special events • Assist Executive Director in procuring revenue • Support communication coordinator in web-site and database maintenance • Other responsibilities as needed | <p>Qualifications:</p> <ul style="list-style-type: none"> • Excellent research, written and verbal communication skills. • Ability to work independently and think creatively • Desire to work with, and sensitive to, diverse | Philadelphia |
| <p>Communication 6649 Intern - Development</p> | <p>Tasks will include some maintenance of our Windows-based fundraising database, assistance with Special Events coordination and general support of department initiatives. Applicants must be available to work at least two days a week, plus a few additional nights and weekends during the season.</p> | <p>Candidates should be computer literate and able to work easily with Excel and Microsoft Word. We are seeking a hardworking, responsible person with strong personal skills and a willingness to learn.</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| <p>Communication 7318 Intern - Digital Media</p> | <p>Sage Leadership Partners is an innovative 501 (c) 3 non-profit, public charity focused on introducing a new paradigm for public service incorporating digital media learning platforms for the benefit of middle and high school student.</p> <p>Interns collaborate with a team of undergraduate and graduate students in</p> | All majors welcome. | Philadelphia |
| <p>Communication 7089 Intern - Entertainment &</p> | <p>The Norma Michaels Entertainment, LLC is a music and interactive entertainment provider/planner for corporate, social and fundraising events.</p> <p>The intern will be responsible for office tasks such as answering phones, preparing contracts, reviewing and copying CDs and DVDs, running errands and supervising events.</p> | Smart, Educated, Motivated | Philadelphia |
| <p>Communication 7724 Intern - Event</p> | <p>Interns will work under close supervision of staff and will be provided with learning opportunities inside the office as well as with learning modules each week. Responsibilities include but are not limited to:</p> <p>Develop fundraising plan for various non-profit clients and provide creative ideas Research and identify target foundations.</p> | Applicants should be proficient in Microsoft Office, detail oriented, able to complete tasks with deadlines, and possess excellent communication and writing skills. A general understanding of | Berwyn |
| <p>Communication 5317 Intern - Event Planning</p> | Marketing, Events, Promotion, PR and Programming | | Philadelphia |
| <p>Communication 6552 Intern - Event Planning</p> | press release writing to media pitching, creative process that goes into photo shoots and editing sessions, on-site staffing for special events, fundraising, creation/maintenance of media lists, media distribution (wire & blast fax), newspaper reading, Web research, website updating, assembly of media/clip reports and administrative tasks such as | | Philadelphia |
| <p>Communication 7199 Intern - Event Planning</p> | <p>(1 OF 2 LISTINGS)</p> <p>First Person Arts transforms the drama of real life into documentary art to foster appreciation for our unique and shared experience.</p> <p>Day to day responsibilities may include such duties as assisting with planning and implementation of festival events, recruiting and briefing volunteers, making</p> | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| Communication 7421 Intern - Event Planning | Intern needed to plan for one of the biggest environmental events in Philadelphia--the Green Fest Philly. | <ul style="list-style-type: none"> - Strong written communication skills - Ability to use Microsoft Office programs - Passion for environmental sustainability - Experience in event planning/ coordinating | Philadelphia |
| Communication 5996 Intern - Event Planning | Event Planning & Management: <ul style="list-style-type: none"> - Review of current procedures, policies, proposals, & plans for previous events - Assist in conceptual design of events and programs, including creative input - Design sample & actual event or program proposals - Conduct vendor research & evaluation for resource augmentation | | Philadelphia |
| Communication 6355 Intern - Event Production & | You would be assigned all sorts of tasks (i.e., answering phones, working at events, internet research, etc.) and working on a variety of interesting projects in the sports and entertainment fields. 10-20 hours a week. | <ul style="list-style-type: none"> · Junior or Senior · 3.0 or higher GPA · Strong organizational skills · Strong written and oral communication skills · Familiarity with computers (internet, word processing, etc.) | Philadelphia |
| Communication 5442 Intern - Exhibitor Relations, | 1 OF 2 LISTINGS The intern will work with the Show Manager as a liaison between exhibitors and potential exhibitors and the PFFS. Tasks would include but are not limited to, contract fulfillment, fielding inquiries, database input and at show management. | | Philadelphia |
| Communication 6635 Intern - Facility Rentals | Contact the Center's Human Resource Office for a complete list of positions with job descriptions | | Philadelphia |
| Communication 5978 Intern - Film / Advertising | This organization produces commercials for businesses. Most times working in an urban environment, it is their job to make businesses look as clean and successful as possible. | | Jenkintown |
| Communication 5484 Intern - Film Production | Person will assist Production team with accounts payable/receivable, project budgeting, financial planning, market research and planning, competitive analysis, film and video production assistance, project coordination, and general business administrative tasks. | must have at least one position in a business, club or organizational setting relating to above listed responsibilities | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|--------------|
| <p>Communication 5997 Intern - Film Production</p> | <p>We require at least three days a week from our interns. It is a non-paying internship. The internship is production, both studio and remote shoots, based.</p> <p>Assist editors, producers, and directors on a wide range of projects, such as documentaries, commercials and TV programs</p> | <p>-Past production experience is unnecessary -A minimum of 3 months/3 days a week required -Access to a car is not necessary, but beneficial</p> | Philadelphia |
| <p>Communication 7105 Intern - Film Production</p> | <p>Full time production company involved in all aspects of film/video production. Projects include feature films, commercial/industrial work, music videos, live events, promotional campaigns and a traveling film festival.</p> | <p>Proficiency with Word and Excel a must, editing and web/graphics programs a plus. Proficiency with cameras, lighting, sound, etc. also a plus. Punctuality and attention to detail important.</p> | Philadelphia |
| <p>Communication 7107 Intern - Film Production</p> | <p>Possible job details include: -Film project pre-production Storyboarding, casting, locations, costume, art department, etc. -Film production in studio and on location Production assistants and crew positions on set and live events -Post-production Editing, effects, sound -Media/Promotions/Public Relations-</p> | <p>-Editing (Final Cut, Pro Tools), web design, design skills a plus</p> | Philadelphia |
| <p>Communication 7310 Intern - Film Production</p> | <p>Encouraged to make contact -- May not be able to provide 10 hours of work each week due to sagging economy. BUT ... willing to have students come out on shoots.</p> | | Philadelphia |
| <p>Communication 5289 Intern - Film</p> | <p>Interns work in event planning, economic impact tracking, organization of resources, research, assembling location photos/production packages and errands</p> | | Philadelphia |
| <p>Communication 6627 Intern - Fundraising</p> | <p>The Center for Responsible Funding 's mission is to expand the fundraising capacity and funding base of nonprofit organizations working for social and economic justice. The Center does this through various means: - expanding the capacity of constituent organizations by means of collaborations and skill building</p> | | Philadelphia |
| <p>Communication 7100 Intern - Fundraising</p> | <p>This intern will work with the development director and other staff to fund WILPF's national political campaigns. She can choose projects involving coordinating National Board members' fundraising, appeal letters, major donors, foundation grants or planned giving efforts</p> | <p>Creativity, commitment to WILPF's goals, writing competence, initiative and responsibility</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| <p>Communication 7420 Intern - Fundraising & Grant</p> | <p>An intern is needed to help identify grants and funding sources for UGP projects. You will learn about how non-profit secures funding and grant writing.</p> | <p>- Strong written communication skills - Experience researching, relationship building and organizing - Experience with Word, Excel, Power Point, and Sharepoint will be needed</p> | Philadelphia |
| <p>Communication 6793 Intern - Human Services</p> | <p>Various positions available, some overseas. Administrative tasks, fold clothing in Material Aids warehouse, write for Info. Services Dept., aid staff and service providers in centers in Asia, the Middle East and elsewhere.</p> | <p>"An understanding of Quaker values" and some experience with advocacy work preferred.</p> | Philadelphia |
| <p>Communication 7104 Intern - Independent Film</p> | <p>Philly Philms is an independent film and video production company</p> | | Philadelphia |
| <p>Communication 7206 Intern - Journalism / Public</p> | <p>ISN is seeking an intern to assist with all aspects of organizing international trade shows. The intern will be in charge of writing press releases, advertisements, and proposals for grants and the government. The intern will also edit documents and contact high ranking officials, both nationally and abroad.</p> | <p>We are seeking individuals who are/have: •Detail oriented •Self-motivated and ambitious •Excellent oral and written communication skills •Professional demeanor</p> | Philadelphia |
| <p>Communication 6511 Intern - Leadership /</p> | <p>The Membership Intern will be involved in every phase of the membership department. She will keep records, answer phone inquiries and correspondence and work with database and word processing programs on the computer. She will give input on how to bring new members into the organization, specifically by working with the young</p> | <p>Good organizing and communications skills as well as a commitment to social change</p> | Philadelphia |
| <p>Communication 6864 Intern - Magazine</p> | <p>Want to help publish a newspaper that will be distributed to thousands of youth/youth organizations around the nation and world? Threshold is SEAC's movement magazine. It presents articles, in depth features, action alerts, and information about how to organize. Threshold has listings of the latest plans for actions and conferences. as well as</p> | <p>Interest in alternative journalism and the environmental movement. Should be creative but well organized. Layout and design skills and experience a must.</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|--|--------------|
| Communication 6241 Intern - Marketing | Energize is a training, consulting, and publishing firm that specializes in volunteerism and assists international, national, state, and local organizations in developing citizens participation programs; publishes and distributes more than 65 books via a direct mailing catalog and a major Web site. There are positions available in marketing. | Candidates should have computer skills, personal interest in the field, research skills, written communication skills. Duration is flexible. Open to college freshman, sophomore, juniors, seniors, recent | Philadelphia |
| Communication 6372 Intern - Marketing / Public | Showcase Associates is a full service special event and destination management company serving Philadelphia and surrounding areas. Founded by Peg Mahoney, CMP, Showcase Associates enjoys an unparalleled reputation for customer satisfaction. Showcase Associates is the oldest and largest Special Events and | | Elkins Park |
| Communication 8025 Intern - Marketing / Event | Assist with Philadelphia Film Festival, office tasks, social media, promotion of events, and marketing. | | Philadelphia |
| Communication 7211 Intern - Marketing / | Gain firsthand knowledge of working for a franchise. Strengthen communication, marketing, and event management skills, and network with professionals in all fields in the city of Philadelphia. One of the best ways to gain real-world experience -- and to make invaluable contacts -- is to intern while you study. Get an unparalleled introduction to a range of rewarding | Franchise Intern Requirements 1. Excellent written and verbal communication skills 2. Event planning and customer service experience 3. Ability to multitask and | Philadelphia |
| Communication 6532 Intern - Marketing / Public | Philly's premier maritime museum is seeking a motivated individual to assist with the following tasks that are essential to the marketing, development, and public relations functions of any museum. | Duties will include, but are not limited to: ·Maintaining, updating and organizing press clippings and advertising files ·Researching media contacts | Philadelphia |
| Communication 810 Intern - | The program provides didactic experiences in environmental and public health and research mentorship opportunities in a variety of areas of environmental exposures and health effects. | * Current undergraduate enrollment * GPA of at least 3.0/4.0 or all A's and B's in math and science * At least one year of coursework in biology or other sciences | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|--|--------------|
| <p>Communication 6423 Intern - Media</p> | <p>Folk Arts and Cultural Treasures School (FACTS): video documentation of artist classes Documentation of artist's work (photographing artifacts/ videotaping performances) FACTS after-school folk arts program: video documentation Community festivals: documentation of</p> | <p>In general, an internship at PFP requires that you be respectful of diverse peoples, and interested in building a sensitivity to the politics of power and privilege. PFP especially appreciates interns fluent in languages other than</p> | Philadelphia |
| <p>Communication 6662 Intern - Media Justice</p> | <p>PCAC is an organization based in Philadelphia, the largest city in the country without public access television. As the home city of the largest cable company in the nation, we fight not only for a truly non-commercial avenue of free speech on television but on national level anti-corporate media monopoly issues</p> | <p>public relations, special events planning, Web page design</p> | Philadelphia |
| <p>Communication 6031 Intern - Media Literacy</p> | <p>Editorial assistance, content development, focus group assistance, marketing, outreach, research, video production.</p> | | Philadelphia |
| <p>Communication 6454 Intern - Media Outreach</p> | <p>Help SEAC to develop a Communications Department with the guidance of experienced office collective members. The Communications Department will coordinate media outreach, management/archival of information, mail and database maintenance, and would work to improve communications systems within the office and SEAC generally.</p> | <p>Excellent written and oral communication skills, basic computer skills (Microsoft Office, etc. -- experience with Microsoft Access is preferred).</p> | Philadelphia |
| <p>Communication 6307 Intern - Media Production</p> | <p>Work includes assisting producer's on field and studio shoots, research and administrative support work for the department, possible off line editing, transcribing producer's field tapes</p> | <p>Strong organizational skills, a good phone manner and ability to work independently</p> | Trenton |
| <p>Communication 6668 Intern - Media Relations</p> | <p>The Wellness Community of Philadelphia is a non-profit organization that provides free support, hope and learning for people with cancer and their loved ones. Duties of the internship include: - Assist in planning, writing and distribution of materials and media kits - Follow up on media sent to outlets. Help set up interviews</p> | <p>Should be a Communications, Marketing, PR or Journalism major with Junior or Senior status. Excellent administrative, computer, oral and written communication/public</p> | Philadelphia |
| <p>Communication 6637 Intern - Membership</p> | <p>Contact the Center's Human Resource Office for a complete list of positions with job descriptions</p> | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|---|--------------|
| <p>Communication 4230 Intern - Membership</p> | <p>(1 OF 7 LISTINGS) Serve the needs of SEAC member groups and individuals by following up with new members & responding to letters of inquiry about the organization. Assist SEAC regional & state coordinators, and help with general outreach work to recruit new members and keep in regular contact with the grassroots. Assist in regional</p> | <p>Interest and experience in environmental and social justice organizing. Must be highly organized and able to work independently. Must have ability to multi-task while paying attention to details. Good</p> | Philadelphia |
| <p>Communication 6658 Intern - Minority</p> | <p>The HACU National Internship Program (HNIP) recruits college students for paid summer- and semester-long internships at federal agencies and private corporations in Washington, D.C., and throughout the country. These ten- and fifteen-week internship programs give college students direct experience in a diversity of careers in the federal and</p> | <p>Interns have enhanced their professional skills through placements in departments of public affairs, accounting, human resources and information technology, as well as laboratories, hospitals, airports, and</p> | Washington |
| <p>Communication 7178 Intern - Museum Assistant</p> | <p>Responsibilities: <ul style="list-style-type: none"> • Maintain museum space and inventory of supplies • Conduct museum tours and assist with workshops • Arrange Museum and studio space for workshops, presentations, and performances • Provide Museum outreach for off-site </p> | <p>Qualifications: <ul style="list-style-type: none"> • Excellent public speaker • Reliable, efficient and organized • Capacity to recall and interpret information for an engaging tour • Ability to adjust tour </p> | Philadelphia |
| <p>Communication 4446 Intern - News</p> | <p>Learns how a news department operates and provides news coverage of the Philadelphia region, 24 hours a day, 7 days a week. The intern may be assigned to a variety of areas such as breaking news, sports, entertainment, the assignment desk, or the tape library.</p> | <p>Prospective interns must be students currently enrolled in a post-secondary program that sponsors internships for academic credit. Students must be in satisfactory academic standing with an overall</p> | Philadelphia |
| <p>Communication 6102 Intern - Newsletter</p> | <p>Caring People Alliance's West Philadelphia Community Center offers an Older Adult Program for adults ages 55+. Program participants benefit from a newsletter that details upcoming events and current news. The newsletter developer should have writing, editing, word processing and basic computer and graphic design skills. The individual</p> | <p>Requirements: The newsletter developer should have an interest and talent in written and oral communications and proficiency in Microsoft Word and Publisher. (S) he must acquire criminal and child abuse</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|--|--------------|
| <p>Communication 7168 Intern - On-Site Event</p> | <p>As receptionist/host, assist with set-up, attendance, mailing list Staff Gallery/Program hours (on a regular basis) Docent/Tours for Crawford Dining Room, other exhibits</p> | <p>In general, an internship at PFP requires that you be respectful of diverse peoples, and interested in building a sensitivity to the politics of power and privilege. PFP especially appreciates interns fluent in languages other than</p> | Philadelphia |
| <p>Communication 5405 Intern - Outreach Program</p> | <p>1 OF 4 LISTINGS Assist in a variety of the ongoing outreach activities to the public and federal agencies. Duties include administrative and clerical tasks as well as some substantive projects. Support in handling media and in the development of outreach products and programs, including regional workshops.</p> | <p>Special requirements: An interest in history or records/information management is necessary. Interest in public affairs and marketing would be valuable. Computer skills are desirable.</p> | Philadelphia |
| <p>Communication 5344 Intern - Production & Editing</p> | <p>(1 OF 3 LISTINGS) -Promotion and Local Program Production Intern responsibilities can include writing, editing, and all phases of producing a shoot. Knowledge of myphl17 programming and attention to detail a must! -Multimedia Design</p> | | Philadelphia |
| <p>Communication 6976 Intern - Production Assistant</p> | <p>WHYY's psychology call-in program seeks interns interested in mental health, psychology, and/or communications. Responsibilities include researching background material, contacting potential guests and callers for the show, and general administrative and production duties.</p> | <p>- interested in mental health, psychology, and/or communications</p> | Philadelphia |
| <p>Communication 7298 Intern - Production</p> | <p>Think tank for company - brainstorming ideas for shows that can be implemented through the company and its resources.</p> | | Philadelphia |
| <p>Communication 7209 Intern - Production Public</p> | <p>We are seeking someone with desktop publishing skills, including knowledge of file formats and scanning, and a good sense of design to work with minimal supervision on the production of a 200 page program / ad book for an upcoming special event. Additional duties providing support on a variety of other tasks related to</p> | <p>Must know Quark and Photoshop.</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| Communication 6466 Intern - Program | <ul style="list-style-type: none"> - assist in developing science and related programs in the Program Development Department - volunteers should have a well-rounded scientific background and be able to translate concepts into programs | <ul style="list-style-type: none"> - volunteers should have excellent public speaking skills - an outgoing personality - be energetic - able to work with children of all ages - be customer service oriented, and have an | Philadelphia |
| Communication 5295 Intern - Promotions | attend a wide variety of promotions, assist DJ's during public appearances, light office work, assist in producing the weekly public affairs show. | well presented, motivated, eager to learn, and above all enjoy meeting and greeting people. | Bala Cynwyd |
| Communication 4244 Intern - Public & Media | <ul style="list-style-type: none"> -Assist in facets of the KiXX public and media relations initiatives -Assist in the writing, editing and production of League publications, press releases and newsletters -Provide editorial content for the KiXX official website -Assist manager in communications between the KIXX and MISL | | Philadelphia |
| Communication 4030 Intern - Public Relations | <ol style="list-style-type: none"> 1. Assisting in the department's media lists and database, encompassing over 1,000 contacts worldwide. 2. Assisting with daily clip process and maintenance of clipping files. 3. Assisting with the maintenance of department, artist, photography, and musician, files. 4. Some basic publicitv writina. | Intern should be highly proficient in Microsoft Word and Excel; knowledge of Microsoft Access preferred. Intern must be detailed-oriented; have strong writing skills; and be confident working with | Philadelphia |
| Communication 4444 Intern - Public Relations | Assists with the station's public relations and public service activities including writing press releases and other publicity materials, assisting in the production and scheduling of public service announcements, and planning special events and other community outreach programs | Prospective interns must be students currently enrolled in a post-secondary program that sponsors internships for academic credit. Students must be in satisfactory academic standing with an overall | Philadelphia |
| Communication 6053 Intern - Public Relations | Full-service marketing and Public relations firm | Self-starter, enthusiastic, assertive with good communication skills | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|---|--------------|
| <p>Communication 6356 Intern - Public Relations</p> | <p>You would be assigned all sorts of tasks (i.e., answering phones, working at events, internet research, etc.) and working on a variety of interesting projects in the sports and entertainment fields. 10-20 hours a week.</p> | <ul style="list-style-type: none"> · Junior or Senior · 3.0 or higher GPA · Strong organizational skills · Strong written and oral communication skills · Familiarity with computers (internet, word processing, etc.) | Philadelphia |
| <p>Communication 6525 Intern - Public Relations</p> | <p>Work and learn directly with the top executives at Backe Communications on 6 different internships/areas of focus</p> <ul style="list-style-type: none"> -public relations -advertising & marketing -creative (copy & design) -business development -account management -online site and buzz strategav | <p>BComm is one of the very few top agencies in Philadelphia w/ in-depth capabilities in both traditional advertising as well as interactive disciplines. A member of the American Association of advertising agencies,</p> | Ardmore |
| <p>Communication 6550 Intern - Public Relations</p> | <p>Troopers Program Incorporated's (TPI) mission is helping today's youth acquire much needed life skills for positive self-awareness and future self-sufficiency through a developmental curriculum. TPI seeks to prevent self-destructive behavior in neighborhood youth by providing an interactive developmental curriculum. Its is a designated Department of Justice</p> | <p>Candidates should have good verbal and written communication skills, a passion for public relations with non-profits, Excel and MS word proficient.</p> | Philadelphia |
| <p>Communication 6634 Intern - Public Relations</p> | <p>Contact the Center's Human Resource Office for a complete list of positions with job descriptions. Fill out application (found online - print and send). Indicate which position(s) you are applying for.</p> | | Philadelphia |
| <p>Communication 7124 Intern - Public Relations</p> | <ul style="list-style-type: none"> -Assist with the content management of website including player features, game stories, and polls. -Assist in writing team media guide, weekly press releases, weekly game notes and home game programs. -Assist with player/coach interview requests. -Write player bio updates. | <ul style="list-style-type: none"> -Experience in sports not necessary -Excellent communication and interpersonal skills. -Prior writing experience preferred. -Proficient in MS Word & Excel. | Philadelphia |
| <p>Communication 7364 Intern - Public Relations</p> | <p>Join our team! Altus Group, a full service, center-city marketing and public relations agency, is looking for a public relations intern to work on client projects and new business development. Altus Group is a business casual workplace. Please submit cover letter, resume and days/times available to work.</p> | <p>Excellent writing skills, a strong work ethic and familiarity with Microsoft Office are essential. Interns must be able to work at least 20 hours or more a week.</p> | Philadelphia |
| <p>Communication 8520 Intern - Public Relations</p> | <p>Public Relations writing for SBDC clients.</p> | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|--|--------------|
| <p>Communication 8632 Intern - Public Relations</p> | <p>Assists with the station's public relations and public service activities including writing press releases and other publicity materials, assisting in the production and scheduling of public service announcements, and planning special events and other community outreach programs.</p> | <p>Prospective interns must be students currently enrolled in a post-secondary program that sponsors internships for academic credit. Students must be in satisfactory academic standing with an overall</p> | Philadelphia |
| <p>Communication 7086 Intern - Public Relations</p> | <p>Three month internship on a rolling basis: a learning training opportunity for young people who want to contribute to the cultural development of the Russian-speaking community in Public Relations and Development. Help write press releases and feature stories about the Center.</p> | | Philadelphia |
| <p>Communication 7140 Intern - Public Relations /</p> | <p>(1 OF 2 LISTINGS) Tasks will include maintaining an extensive media database; writing news releases and media alerts; coordinating photography, listing and other media requests; and assisting in the planning of special events and press conferences.</p> | <p>Candidate should be a communications, public relations or journalism student who has completed some public relations writing or news writing courses. We're looking for a hardworking,</p> | Philadelphia |
| <p>Communication 8615 Intern - Public</p> | <p>Our interns receive hands-on experience and have the opportunity to be contributing and valued members of our account teams. We provide interns with real world experiences in a variety of aspects including: -media relations (media targeting, analysis, pitching) -media materials development (press</p> | <p>Excellent oral and written communication skills. Juniors, seniors and recent college grads.</p> | Newtown |
| <p>Communication 4498 Intern - Public</p> | <p>Everyone has skill that can help us deliver services to people affected by HIV/AIDS. Everyone brings with him/her special skills and a unique personality that enriches the agency and helps in the FIGHT against HIV/AIDS. Volunteers can help in a variety of ways: Accounting Clerical</p> | | Philadelphia |
| <p>Communication 6041 Intern - Publication Designer</p> | <p>Opportunities Available in: -Administrative (Mailings, Archiving, Research) -Program Assistance (Event Prep, Box Office, Ushering) -Marketing/PR (Distributing Materials, Community and Media Outreach)</p> <p>Asian Arts Initiative is grounded in the</p> | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| <p>Communication 7213 Intern - Publicity</p> | <p>Sparkle Plenty creates crystal and rhinestone embellished tees and apparel for women. Our specialty is creating custom crystal and rhinestone logo-wear for promotions, fundraisers, special events, etc. We also offer a retail /wholesale.</p> <p>Duties include: -Write and distribute press releases to the</p> | <p>We are seeking someone with a GPA of at least 3.0 (any grade year) who can assist with publicity for our growing company.</p> | |
| <p>Communication 4098 Intern - Publishing</p> | <ul style="list-style-type: none"> - publishes the finest quality medical books in the world - produces to the highest standards of the book crafter's art - serves the medical community of the world - offers more than 3,000 books, more than 200 periodicals, and a multitude of electronic products covering medicine. | | Philadelphia |
| <p>Communication 6450 Intern - Receptionist /</p> | <p>Philadelphia Futures has an opening for a Volunteer Receptionist/Administrative Assistant to support its programs.</p> <p>Responsibilities will include:</p> <p>1. Greeting visitors, especially students, at the front desk. Advising staff members of visitor's arrivals.</p> | <p>The candidate must be comfortable to thinking on their feet, handling administrative tasks and establishing and developing relationships with a wide variety of people. S/he must have strong computer skills,</p> | Philadelphia |
| <p>Communication 7319 Intern - Recruitment &</p> | <p>Interns will help increase outreach efforts to bring opportunities to serve with City Year to 17-24 year olds throughout the region. Interns will follow up with potential applicants through phone and email, reach out to local community organizations and schools to help generate partnerships with City Year, develop print and web advertisements.</p> | <p>Must be able to work independently, be organized, and be familiar with Microsoft Office applications. Additionally: - Relative work experience preferred - Strong written and oral</p> | Philadelphia |
| <p>Communication 4524 Intern - Sales/Advertising</p> | <ul style="list-style-type: none"> - assemble media kits - proofreading ads - update the database - coordinate mailings, tracking ads and communicating with clients - Attendance at weekly sales meetings and monthly company meetings is optional but advised - Word and Excel experience necessary | | Philadelphia |
| <p>Communication 6866 Intern - SEAC Area</p> | <p>-Communicate with other youth-led environmental/social justice groups in your region and help them plug into the network</p> | <p>Good interpersonal skills and ability to provide leadership and coordination to volunteers also important.</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| <p>Communication 7142 Intern - Social Arts Outreach</p> | <p>Positions are available in: -PR/ Press Outreach -Writer - Magazine articles, pamphlets, speeches, ads -Fundraising and Community Development -The Griot - monthly e-newsletter -Utopiafest - Help Organize Event -WPA Living Archive</p> | <p>Interns can apply to focus on any of the above projects. Some basic experience of education in area of interest required</p> | Philadelphia |
| <p>Communication 6009 Intern - Speakers Bureau /</p> | <p>Alzheimer's Association's goal is to provide leadership to eliminate Alzheimer's disease through the advancement of research, while enhancing care and support services for individuals and their families in Southeastern Pennsylvania</p> <p>The chapter is dedicated to providing</p> | <p>Comfortable talking with the community. Knowledge of caregivers issues a plus. Training and support is provided.</p> | Philadelphia |
| <p>Communication 7143 Intern - Special Events</p> | <p>Special Olympics Philadelphia provides year-round athletic training and competition in 17 Olympic-type sports for individuals with intellectual disabilities and provides them with continuing opportunities to develop physical fitness skills, express courage, and participate in the sharing of gifts, skills and friendship with their families. other Special Olympics</p> | | Philadelphia |
| <p>Communication 7137 Intern - Special Events</p> | <p>This position will primarily assist the Special Events Managers in the planning and execution of our annual events such as the Clara Barton Ball, Children's Holiday Party and Red Ball gala. Duties/responsibilities include: Event planning, volunteer coordination and event implementation.</p> | <p>Skills should include: -Strong written & oral communication skills -Working knowledge of Microsoft Office, including Excel -Excellent organizational and interpersonal skills with a high attention to</p> | Philadelphia |
| <p>Communication 6728 Intern - Strategy &</p> | <p>Provide content development support for publications (press releases, brochures, newsletters etc.); provide proofreading support and prepare lists of information; assist in general research and market research activities (includes organizing and summarizing survey findings)</p> | <p>Excellent interpersonal, writing and oral communications skills; strong research skills; detail-oriented and possess strong organizational skills; self-starter; ability to meet deadlines and multi-task;</p> | Philadelphia |
| <p>Communication 6512 Intern - Telephone</p> | <p>Performing telephone counseling including interviewing callers to identify legal problems; counseling callers on strategies for solving legal problems; providing information; recording information in database</p> | <p>Oral communication skills; Strong interpersonal skills; Self-motivation; Computer skills; Analytical skills. At least 18 years old, mature and dependable; Compassionate listeners, able to relate to and help</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|----------------|
| Communication 6276 Intern - Video Editing | Video Editor, Corporate, commercial, weddings general editing. Shooting skill a plus not necessary. Start immediately | Must have complete knowledge of Final Cut Pro. version 4 or 5. Must have demo reel and list of references, and Resume. | Lafayette Hill |
| Communication 7732 Intern - Videographer | Assist in the creation of a promotional video to be used for Marketing. Teach a film and digital media course in our Youth Art courses offered in the fall and spring to teenagers in our community. | Recording and editing video, using video software to create a finished promotional video, teaching experience preferred. | Philadelphia |
| Communication 6643 Intern - Visitor Services | (1 OF 7 LISTINGS) Contact the Center's Human Resource Office for a complete list of positions with job descriptions | | Philadelphia |
| Communication 8294 Intern - Web Developer Co- | <ol style="list-style-type: none"> 1. Assist in maintenance and upgrade of internally hosted Ticketing software and servers using. 2. Troubleshoot and resolve basic application bugs and errors through familiarity of programming in a Microsoft based environment 3. Assist in maintenance and upgrade of internally hosted and created Content | <ol style="list-style-type: none"> 1. Strong programming skills. .Net coding in an object oriented environment. 2. Experience working with .Net Framework 1.1. and/or 2.0. 3. Knowledge of XML/XSLT. | Philadelphia |
| Communication 8439 Intern-Production | <ul style="list-style-type: none"> • Support daily operations and the needs of project team members including producers and editors • Assist with research, writing, and production for a variety of market industry clients including broadcast series and documentary • Compile/write research briefs • Search and secure stock and archival footage | Must have working knowledge of: <ul style="list-style-type: none"> • Windows/Mac environments A plus if you have experience with: <ul style="list-style-type: none"> • Photoshop or InDesign Must have ability to handle multiple projects efficiently and | Philadelphia |
| Communication 8425 Promotions Assistant | Assisting the promotions department with contacting winners of contests, data entry, promo set up at remotes. Helping with tasks that are assigned be the radio DJ's in an effort to lighten their work load. | Understanding of a professional work environment, how to behave, dress, and communicate Understanding of the inner-workings of a radio station, DJ skills, and the art of promoting a | Bala Cynwyd |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Communication 7136 Special Events | The Leukemia & Lymphoma Society, Eastern PA Chapter, is currently looking for an intern to assist with special events including: Light The Night, the Bridesmaids' Ball and other miscellaneous third party events. Primary Duties Include: -Assist the Campaign Manager with all aspects of organizing special event | Qualifications: -Good writing and communications skills -Must be well organized and flexible -Able to handle multiple tasks -A team player -Willingness to learn and | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|-----------------|
| Computer Science / | | | |
| Computer Science 6364 Intern - A+ Instructor | Founded in 2000, Reboot Philadelphia seeks to bridge the widening technology gap in under-served communities by providing the technology skills needed to be marketable in today's computer driven economy. By providing sequential computer classes and continuous assessment of skills Reboot Philadelphia strives to ensure unemployed and under- | A+ Certification. A desire to work with a motivated group of adult learners. | Philadelphia |
| Computer Science 7846 Intern - Community | Access Sports is a non-profit organization that provides sports tickets and clinics to social service agencies/schools serving children and adults with disabilities and economic disadvantages. -to assist the Director of Access Sports with community relations and sports management -Processing and coordination of ticket | -requires strong organizational communications and interpersonal skills -Public relations sales or customer service experience is a plus -comfortable making phone calls and meeting | Philadelphia |
| Computer Science 7419 Intern - Database Creation | An intern is needed to help build a comprehensive database of green technologies/products. Learn about the latest green technology on the market, and help make Philadelphia a greener city. | - Strong written communication skills - Experience with Microsoft Excel - Ability to work well both independently and in a team - Interest in environmental | Philadelphia |
| Computer Science 4496 Intern - Information Services | Everyone has skill that can help us deliver services to people affected by HIV/AIDS. Everyone brings with him/her special skills and a unique personality that enriches the agency and helps in the FIGHT against HIV/AIDS. Volunteers can help in a variety of ways: Accounting Clerical | | Philadelphia |
| Computer Science 8662 Intern - Information Systems | -Assists PC users by helping to identify and resolve problems. -Trains PC users in how to use various software packages. - Collaborates and communicates with co-workers to increase efficiency, and enhance the team's time management. -Perform troubleshooting, testing, documentation. and installation of | - Minimum of 60 credits in the field of Computer Science, Information Systems, MIS or related field. Equivalent number of years of related experience may be considered as a substitute for formal | King of Prussia |
| Computer Science 7461 Intern - Information | Real time passenger information systems, web application development and video production | GPA >2.5 | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| Computer Science 6529 Intern - Innovative | innovative technologies-explore their innovative ideas and concepts in new and emerging technologies as well as in the applied sciences. students with a desire to pursue the development, application, and/or commercialization of a technology are encouraged to apply | | Philadelphia |
| Computer Science 5441 Intern - IT Support | - prepare & post HTML pages for websites - work w/internal users to update & maintain development on intranet site | - prefer those who possess knowledge of one or more: HTML, XML, JavaScript; Apache, Linux; Dreamweaver/Fireworks 4; ASP.NET/MS SQL or MySQL/PHP | Philadelphia |
| Computer Science 6299 Intern - IT Support | Provides scholarship awards and paid summer internships to outstanding minority students at the undergraduate level. Students intern in our infrastructure and finance groups supporting our Institutional Securities business. | | Philadelphia |
| Computer Science 6460 Intern - IT Support | The Empowerment Group strives to break the cycle of inner city poverty and unemployment by strengthening locally-owned businesses and cultivating the entrepreneurship, hard work and creativity alive in Philadelphia's low-income communities. We achieve this mission through educating and motivating youth about entrepreneurship. | Help EG to maintain and improve its technological capacity. This position is for someone with ample experience in technology to help EG with software and hardware troubleshooting and website upkeep. | Philadelphia |
| Computer Science 7161 Intern - IT Support | Training for artists (and staff) on particular programs (including hands-on help to artists) Technological support/coaching | In general, an internship at PFP requires that you be respectful of diverse peoples, and interested in building a sensitivity to the politics of power and privilege. PFP especially appreciates interns fluent in languages other than | Philadelphia |
| Computer Science 6101 Intern - Multimedia / Web | Multimedia and web design specialists and enthusiasts are needed to train Caring People Alliance computer staff. Individuals should have a background in computer technology, web design, video editing and/or another form of multimedia. Volunteers should be calm, creative and responsible in sharing computer skills. We welcome reliable adults and mature | Requirements: Individuals should have a background in computer technology, web design, video editing and/or another form of multimedia. Volunteers should be calm, creative and responsible in | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| Computer Science 6621 Intern - System | The work we do at Merck requires talented and driven individuals who are looking to apply their passion to a career. That's why our recruiting efforts take us all over the world where we look for students and recent graduates like you who are learning from distinguished faculty about the latest developments in science, technology, marketing, public | The Intern/Graduate Associate program usually lasts between 10-12 weeks and will include 1 or more projects. The Co-op program lasts 6 months, which allows for a more practical application of | West Point |
| Computer Science 6303 Intern - Technical | The National Kidney Foundation of the Delaware Valley (NKFDV) supports kidney disease and transplant patients through research, patient support groups, public and professional educational programs, and a transportation reimbursement fund for low-income patients. More than 10,000 area residents are on dialysis and thousands wait for | The National Kidney Foundation of the Delaware Valley conducts free health screening for people at increased risk for kidney disease. We are looking for technical volunteers to assist with blood | Philadelphia |
| Computer Science 4110 Intern - Technology | provides a variety of architectural and engineering consulting services including energy management, capital project management and building commissioning primarily for educational institutions. | - Currently pursuing an Engineering Degree - Architectural, Mechanical, Electrical, Construction or Energy related disciplines preferred - Demonstrated communication skills | Philadelphia |
| Computer Science 6044 Intern - Technology | Audobon YMCA will accept 1 technology assistant. Responsibilities include assisting with implementing computer use in child-care programs; troubleshooting computer problems in departments and administration areas; assisting with computer upgrades; instructing staff in Word, Excel, and entry-level graphics programs. | Candidates should have the ability to work independently, oral communication skills, strong leadership ability. Duration is summer or 1-3 semesters. Positions available as paid or unpaid. Open to college | W. Norriton |
| Computer Science 6286 Intern - Technology Support | Computer experience Organizational skills Good communication skills Flexible | | Philadelphia |
| Computer Science 7212 Intern - Web Design | I-SITE, an award-winning Web Design firm located in Old City, Philadelphia, has an opening for a college student to join us on an internship. You will have the opportunity to work with our experienced team of designers and developers on all facets of the projects as well as gain experience in a collaborative studio environment. | To be qualified for the internship you will have <ul style="list-style-type: none"> • Proficiency with Photoshop and Illustrator • Familiarity with HTML, CSS and Flash • JavaScript, PHP, ASP, XML knowledge (a plus) • Strong desire to be part | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Computer Science 7424 Intern - Web Design | An intern is needed to maintain and update our website. Gain web design experience and build up your portfolio. | - Strong written communication skills - Website development/graphic design experience - Experience with CSS, PHP, HTML, content managing, word processing | Philadelphia |
| Computer Science 7166 Intern - Website | Update current web exhibitions Identify and scan images Confirm permissions and develop concordances Crawford's Dining Room into virtual exhibition Website proofing for typos, copyediting | In general, an internship at PFP requires that you be respectful of diverse peoples, and interested in building a sensitivity to the politics of power and privilege. PFP especially appreciates interns fluent in languages other than | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|----------------|-----------------|
| Criminal Justice / SOCI | | | |
| Criminal Justice 5390 Intern - Criminal Justice | The FBI investigates organized crime, white-collar crime, fraud against the government, civil rights violations, kidnapping, bank robbery, foreign counter-intelligence, drug trafficking matter, and other violations of Federal statutes. Interns are sent to Washington, DC Headquarters for orientation and assignment. | | Baltimore |
| Criminal Justice 6321 Intern - Criminal Justice | Co-facilitate two restorative justice seminars in different prisons, design and facilitate an evaluation process to track the impact of the seminar on the daily lives and behavior of prisoners, and develop a restorative justice handbook to serve as a selection book for incarcerated men and women | | Philadelphia |
| Criminal Justice 8585 Intern - Criminal Justice | Loss Prevention Assistant; Control in-store cameras, check receipts, etc. | | King of Prussia |
| Criminal Justice 8419 Probation Officer Assistant | Shadowing officer to learn different strategies of interviewing those on probation. Interviewing those who come in for visits, filing paperwork, etc. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|----------------|--------------|
| Early Childhood Educ. / EDUC | | | |
| Early Childhood Educ. 4390 Intern - Education | After-School (activities, dance, tutoring, computers), aid in classrooms during day | | Philadelphia |
| Early Childhood Educ. 4398 Intern - Education | Teachers aides, assisting in classrooms | | Philadelphia |
| Early Childhood Educ. 4403 Intern - Education | Preeschool education including children with special needs | | Philadelphia |
| Early Childhood Educ. 4387 Intern - Education | Philadelphia based, rapidly expanding, non-profit offers diversified opportunities to train and coach early elementary education teachers in effective literacy practices, impart learning principles through teacher and parent workshops, and develop learning center based activities. Excellent training program and extensive support materials are provided. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|--|--------------|
| Early Childhood Education / | | | |
| <p>Early Childhood Education 6323 Intern - Child Care</p> | <p>People's Emergency Center (PEC) is a community of concerned citizens with a shared belief in the equality, dignity, and worth of every person. We recognize homelessness and poverty as systemic issues that require community responses. Therefore, we are committed to advocating for social change and we invite members of the community at large</p> | <p>Excellent people skills, enthusiasm for helping others and a respectful attitude. Must be at least 18 years of age.</p> | Philadelphia |
| <p>Early Childhood Education 6474 Intern - Child Care /</p> | <p>The Mindfield Project strives to create a safe and open-minded atmosphere for abused and neglected foster children to work through their stress and trauma through alternative therapies such as art, music and physical so they may go on to live emotionally successful lives.</p> | | Philadelphia |
| <p>Early Childhood Education 6295 Intern - Clowning</p> | <p>Looking to hire hip clowns and clown helpers for several occasions during the weekend</p> | <p>Able to work well with children, enjoy dancing and music, have a car, available during the weekends</p> | Upper Darby |
| <p>Early Childhood Education 4344 Intern - Community Center</p> | <p>Day Care, Senior Center, Food and Nutrition, Worship Center</p> | | Philadelphia |
| <p>Early Childhood Education 4486 Intern - Dinosaur Education</p> | <p>Dinosaur Education Interns master both informal teaching focused in Dinosaur Hall as well as more formal classes for children in grades K-8 on topics such as dinosaurs, evolution, taxonomy and geology. Working in Dinosaur Hall you can use a variety of hands-on activities to engage visitors and students in the process of paleontology. In the Big Dig</p> | | Philadelphia |
| <p>Early Childhood Education 4407 Intern - Family Services</p> | <p>Administrative or classroom help in charter school, day care, (application required)</p> | | Philadelphia |
| <p>Early Childhood Education 6342 Intern - Reading Coach</p> | <p>Volunteers work one-on-one with a child in first through 3rd grade on their reading and writing skills. Training is provided. Volunteers are required to work at least one hour per week with a pre-determined beginning and end date. Volunteers select their site from a listing of available opportunities. Sites are located throughout the Philadelphia region in</p> | <p>Ability to work with young children, commitment, dedication, follow through, ability to assert oneself and maturity</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|--------------|
| Economics / | | | |
| Economics 7708 Intern - Case Manager | Responsibilities include case follow-up, filing, data entry, various administrative tasks and some client interaction. WORC assists families in becoming economically independent by providing them with a one to one match to their savings for home purchase, start of a business and education | Bachelor degree (preferred but not required) | Philadelphia |
| Economics 6543 Intern - Community | Mt. Airy USA is a non-profit community development corporation. It's mission is to improve quality of life for Mt. Airy residents thru responsive community development. Intern will assist with "The Avenue Project" (TAP) which is to improve Germantown Ave thru coordinated programs in design, promotion, branding. | -Interest in urban economic development (especially business development and recruitment) -commercial corridor revitalization and community building. | Philadelphia |
| Economics 4025 Intern - Database Analyst | - develop and maintain systems of SQL and store procedures to generate analysis - design and populate databases of aggregate statistics in variable data summary reports, and to assist with modeling, documentation and optimization of databases - the Database Analyst is responsible for | - ability to multi-task with several complex and demanding concurrent projects - proven ability working in a team environment. - advanced problem solving skills - ability to effectively | Philadelphia |
| Economics 6334 Intern - Economic Research | Research Project Find and evaluate qualitative and quantitative data about international companies and industries with economic interest in Philadelphia. Example questions to spearhead research include: •What role(s) does the city of Philadelphia and the Greater Philadelphia region play as a center of international | TRequirements •Interest in economics, accuracy, and attention to detail required •Experience or study in economics helpful •Interest or experience in the arts helpful but not required | Philadelphia |
| Economics 6660 Intern - Economics | Seeking skilled volunteersThe Partnership CDC (Community Development Corporation) is dedicated to addressing the issues of affordable housing and economic development in West and Southwest Philadelphia. We work with a variety of community partners to have great impact in our neighborhoods. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| Economics 6865 Intern - Fundraising | (1 OF 7 LISTINGS) ·SEAC is looking for an individual committed to working for environmental and social justice to work on our Fundraising Team. A Fundraising Assistant will be responsible for coordinating all aspects of raising support in both the grassroots and foundation arenas. The candidate would research | *A self-motivated, hard working individual who is dedicated to environmental justice and youth. organizing. A strong background in working with SEAC or other activist organizations is | Philadelphia |
| Economics 6644 Intern - Grants Assistant | -assist in various aspects of administering the grant making process including in taking proposals, working with the community funding board, and coordinating site visits. Hours are Flexible. | work independently -be organized -be comfortable with computers --only available for PA residents through funding from PHEAA | Philadelphia |
| Economics 6124 Intern - Local Economic | The mission of the Department of Community and Economic Development (DCED) is to foster opportunities for businesses and communities to succeed and thrive in a global economy, thereby enabling Pennsylvanians to achieve a superior quality of life. | | Philadelphia |
| Economics 6629 Intern - Local Living | The White Dog Cafe Foundation is a 501 (c)3 non-profit organization with a mission to help build a Local Living Economy in the Greater Philadelphia region. A Local Living Economy supports local business ownership, works in harmony with natural systems, fosters cultural & biological diversity, creates meaningful jobs, and builds inclusive. peaceful & vibrant | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| Educational Studies / HIST | | | |
| Educational Studies 8329 Intern - Curatorial | (1 OF 4 LISTINGS) | | Philadelphia |
| Educational Studies 6125 Intern - Educational Policy | The Department of Education (PDE) provides internship opportunities through the following established internship programs, most of which are coordinated through the Bureau of State Employment in the Governor's Office of Administration. Although our use of intern programs has been limited, a listing of the programs available is identified below with a brief | | Harrisburg |
| Educational Studies 6285 Intern - ESL Tutoring | Human Resource Needs: Administrative, Tutoring (ESL or academic/children or adults), Accompanying families to fun activities or visits, Visiting survivors of torture who are detained in the area, Transportation and accompaniment to social service or medical appointments Material Resource Needs: furniture (beds, sofas, lamps), baby items (crib, | | Philadelphia |
| Educational Studies 5352 Intern - Learning LAB - High | The After-School Instructing Assistant internship offers the opportunity to assist with the production of a multi-media learning experience for Philadelphia high school students. Assist WHYY Learning Lab staff with project coordination and instruction by serving as second instructor in a classroom of 10-15 high school students who are learning video | Candidate must have completed coursework in journalism, education, social work, production, or related field; have experience working with video and/or with teens; and have excellent organization and | Philadelphia |
| Educational Studies 6104 Intern - Math Tutor | Our Teen Parent Education and Employment Program (TPEEP) provides educational assistance and employment training for teen parents. Staff and volunteers help teen parents increase proficiency in reading and math, achieve their Graduate Equivalency Diploma (GED) and develop job skills. At the minimum, TPEEP Math Tutors should | Requirements: At the minimum, TPEEP Math Tutors should have a bachelor's degree and skill in math subjects ranging from basic addition, subtraction, multiplication and division to word | Philadelphia |
| Educational Studies 8737 Intern - Out-of-School Time | Design, develop and implement an out-of-school time (e.g., after school, Saturday, and Summer) entrepreneur program that will expose students to valuable skills that translate into successful business ventures, better job opportunities, and enhanced real-world skills. Youth will learn basic characteristics of successful entrepreneurs, risks and rewards of | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|----------------|--------------|
| Educational Studies 8735 Intern - Student Teacher | Provide academic assistance and curriculum accommodations to students. Work under the direction of the principal and / or the academic coordinator and teachers in all grades and subjects, kindergarten – grade 8. | | Philadelphia |
| Educational Studies 8736 Intern - Student Teacher | Provide academic assistance and curriculum accommodations to students. Work under the direction of the principal and / or the academic coordinator and teachers in all grades and subjects, kindergarten – grade 8. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|--|--------------|
| Elementary Education / | | | |
| Elementary Education 6656 Intern - Adolescent | Boys & Girls Clubs of Philadelphia needs volunteers to assist our staff in guiding children and adolescents in a broad range of activities. Share your knowledge, experience, and enthusiasm by helping girls and boys develop the skills they will need to be successful citizens. You can: Conduct a class in computer graphics | | Philadelphia |
| Elementary Education 6541 Intern - Adolescent Mentor | KIPP is looking for Big Bro/Big Sis-type mentors for their 5th and 6th graders | KPCS helps all of its students climb the mountain to college by focusing on the 3 D's: desire, discipline, and dedication and a belief that there are no shortcuts, and no excuses | Philadelphia |
| Elementary Education 6407 Intern - Adolescent Tutoring | Our philosophy of service emphasizes both the self-worth of each individual and the identification and coordination of community resources to address community issues. Founded in 1969 by local residents and clergy, Southwest Community Enrichment Center (SCEC) is a not-for-profit, community-based human service organization that provides a broad | | Philadelphia |
| Elementary Education 6853 Intern - Adult Tutor | You could participate in our Adult Learning Program. Residents need study buddies to encourage them with their literacy skills, GEDs, and computer training. You could be what a person needs to acquire their high school diploma. | | Philadelphia |
| Elementary Education 4391 Intern - After School | Part of Mt. Zion United Methodist Church | | Philadelphia |
| Elementary Education 4386 Intern - Afterschool Program | After School Tutoring Other Volunteer Opportunities: Creative Specialists to Work with Youth! Energy Center Assistant | | Philadelphia |
| Elementary Education 6520 Intern - At-Risk Youth | Out-of-school youth and in-school at risk youth center (various classes for these youth 14-21 years old, tutoring, help with classes) | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|---------------------|
| <p>Elementary Education 6521 Intern - At-Risk Youth</p> | <p>Out-of-school youth and in-school at risk youth center (various classes for these youth 14-21 years old, tutoring, help with classes)</p> | <p>Flexible, mature, hardworking and positive</p> | <p>Philadelphia</p> |
| <p>Elementary Education 6256 Intern - Book Re-distribution</p> | <p>The Greater Philadelphia Book Bank supports education and literacy through the collection and re-distribution of books and other educational resources. Huge facility in a former factory building in North Philadelphia packed to the gills with books which people are free to take free of charge for their schools or organizations and on a limited basis to</p> | <p>Literacy, energy, enthusiasm for books and people!</p> | <p>Philadelphia</p> |
| <p>Elementary Education 6012 Intern - Child Care</p> | <p>Audubon YMCA will accept 2-5 child-care interns. Responsibilities will include assisting with staffing schedules, designing lesson plans for various age groups, assisting in provider care, learning state licensing requirements, developing promotional peice for service offered. Candidates should have oral communication skills. pan to pursue</p> | | <p>W. Norriton</p> |
| <p>Elementary Education 6097 Intern - Child Care Readers</p> | <p>We welcome adult and mature teen readers who can come to one of our centers regularly, such as a certain hour on a set weekday morning (between 9 a. m. and noon) or afternoon (between 3 p. m. and 5 p.m.).</p> | <p>Daycare readers should enjoy relating to a diverse community and be comfortable with close supervision. We welcome adult and mature teen readers who can come regularly, such as a certain hour on a set</p> | <p>Philadelphia</p> |
| <p>Elementary Education 6096 Intern - Child Care Respite</p> | <p>Our Child Care Respite Aides are involved in helping child care teachers and staff with all aspects of child care, including education, recreation, meal-time preparations and special activities. Aides must be at least 18 years old, physically able to handle children, free from illness or disease and able to handle multiple activities calmly. We welcome capable</p> | <p>Requirements: Volunteers should enjoy caring for children of a diverse community and be comfortable with close supervision. Aides must be at least 18 years old, physically able to handle children, free from illness</p> | <p>Philadelphia</p> |
| <p>Elementary Education 6309 Intern - Childcare</p> | <p>Internship is available for a Youth Worker who will assist with educational and recreational programs for at-risk youth Looking for volunteers: mentors, teaching artists (dance, theater, martial arts, cooking, hand crafts, environmental education, social sciences, music, and athletics), organization (daily operations, community gardens. women's collective.</p> | <p>applicant must be an enthusiastic, committed to inner-city revitalization and must enjoy working with youth.</p> | <p>Philadelphia</p> |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|--|--------------|
| Elementary Education 6007 Intern - Children's Reading | Alzheimer's Association's goal is to provide leadership to eliminate Alzheimer's disease through the advancement of research, while enhancing care and support services for individuals and their families in Southeastern Pennsylvania The chapter is dedicated to providing | Ability to work with kids, creativity, self starter. Support is provided. | Philadelphia |
| Elementary Education 6558 Intern - Classroom Assistant | Work in classroom assisting the teachers in presenting the lesson, individually helping students to make classroom environment more conducive for learning. | | Philadelphia |
| Elementary Education 6151 Intern - Classroom Partner | -Classroom Partners -Information Stations -Administrative Assistance -Tutors and Mentors -Arts and Physical Education Specialists | | Philadelphia |
| Elementary Education 4351 Intern - Community Center | After-School, Computer Lab, Christmas Help, Clerical | | Philadelphia |
| Elementary Education 4343 Intern - Community Services | Tutoring, Janitorial, Clerical | | Philadelphia |
| Elementary Education 6098 Intern - Computer Education | Our computer staff members welcome mature, computer-literate volunteers to help center members do homework, create websites, publish newsletters and play educational games. Volunteers should be calm, creative and responsible in sharing computer skills. We welcome reliable adults and mature teens who can help our computer teachers at least one | Requirements: Volunteers should be calm, creative and responsible in sharing computer skills. We welcome reliable adults and mature teens who can help our computer teachers at least one | Philadelphia |
| Elementary Education 4224 Intern - Education | (1 OF 4 LISTINGS) -Assisting in development of activities in the department including devising visual materials and educational tools as well as creating lesson plans to be used for visiting school groups -Assist in providing tours of the two historical ships -Assist in presenting educational | -Must be college or graduate student with a concentration in history, education or museum studies -Some teaching experience preferred but not mandatory | Philadelphia |
| Elementary Education 4395 Intern - Education | Infants to 8th Grade, help in classrooms | | Philadelphia |
| Elementary Education 4396 Intern - Education | Children's and Adult Education Programs | | Philadelphia |
| Elementary Education 4400 Intern - Education | Tutoring during day | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|--|--------------|
| <p>Elementary Education 6262 Intern - Education</p> | <p>We are looking for 12-16 because that is who are Org is geared to and adults because you make the difference in our youth lives. There will be guest speakers and also workshop that will be for our youth. Also food will be served and information for the adults. Some come out and support us.</p> | | Philadelphia |
| <p>Elementary Education 6674 Intern - Education</p> | <p>Currently offering internships for graduate and undergraduate credit in all disciplines. Offers flexible hours and experience working with education professionals in all academic disciplines.</p> | <p>Computer literate and familiar with the Internet. Knowledgeable in their chosen field of academic study. Excellent communication skills. Ability or experience in typing and editing is</p> | Philadelphia |
| <p>Elementary Education 4488 Intern - Education</p> | <p>The Education Intern is an integral part of the Education team, which develops and delivers educational programs for professionals, adults, families and children. The Education Intern works with staff to direct the activities of volunteer guides including training and workshop planning. The intern also provides committee leadership and provides</p> | <p>Good communication skills, both written and oral Good interpersonal skills Must be adaptable and flexible Working knowledge of Word, Excel and Publisher preferred</p> | Philadelphia |
| <p>Elementary Education 7163 Intern - Education &</p> | <p>Find/create accessible materials on local folk arts Create young persons' versions of key Works in Progress articles Develop lesson plans with PFP publications as resources</p> | <p>In general, an internship at PFP requires that you be respectful of diverse peoples, and interested in building a sensitivity to the politics of power and privilege. PFP especially appreciates interns fluent in languages other than</p> | Philadelphia |
| <p>Elementary Education 6060 Intern - Educational</p> | <p>Volunteers can be positive influences on children ages 6-12 who attend Caring People Alliance's Boys & Girls Club After School or Summer Camp programs. We welcome adults and mature teens who can have fun with children while exhibiting team spirit, fair play, self-discipline and positive communication skills at least one hour per week. Our Boys & Girls Club</p> | | Philadelphia |
| <p>Elementary Education 6150 Intern - Homework Helper</p> | <p>The Center offers After School Programs for children and youth, and evening programs for the entire family. Continuing community input will be used to expand the programs and services of the Center.</p> | <p>Interest in working with kids. Knowledge in and love of math, english, social studies or science. Patience is essential! Creativity and a sense of humor and encouraged here. Ability to keep commitments and arrive</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|--------------|
| <p>Elementary Education 6100 Intern - Homework Helpers /</p> | <p>Homework help and tutoring are assets for children ages 5-18 in our Boys & Girls Club After School Programs. We welcome reliable volunteers to work with a child/youth or a small group of children/youth weekday afternoons between the hours of 3:30 and 6 p.m., from September through June, for at least one hour per week. Capable individuals</p> | <p>Requirements: Homework helpers and tutors should enjoy relating to a diverse community and be comfortable with close supervision. We welcome adults of all ages who can volunteer</p> | Philadelphia |
| <p>Elementary Education 6322 Intern - Literacy Tutor</p> | <p>People's Emergency Center (PEC) is a community of concerned citizens with a shared belief in the equality, dignity, and worth of every person. We recognize homelessness and poverty as systemic issues that require community responses. Therefore, we are committed to advocating for social change and we invite members of the community at large</p> | <p>Training for tutoring is available through the Literacy Center.</p> | Philadelphia |
| <p>Elementary Education 6519 Intern - Literacy Tutor</p> | <p>As part of the Philadelphia Adult Education Network, the YMCA provides unique, quality education services that are tailored to the needs of a diverse adult population.</p> <p>Literacy, Adult Basic Education (ABE), GED, and English as a Second Language (ESL) classes and one-on-one tutoring</p> | <p>None (except patience, flexibility, and an open-mind). Training is required for those without experience.</p> | Philadelphia |
| <p>Elementary Education 6538 Intern - Literacy Tutor</p> | <p>The Mayor's Commission on Literacy trains volunteers to become tutors. Tutors are then paired with a literacy program and a learner in the City of Philadelphia. MCOL welcomes any volunteer tutor eighteen years or older who has at least a high school diploma or equivalent.</p> | <p>Sufficient literacy skills to assist another in developing his or her skills, commitment to helping another meet his or her goals</p> | Philadelphia |
| <p>Elementary Education 6361 Intern - Mentor</p> | <p>Get involved in Project H.O.M.E.'s afterschool programs for children. We are looking for tutors who can commit to a weekly session with a student in need. What a great way for you to brush up on your multiplication tables and long division as you help a child with his or her homework!</p> | <p>Qualified candidates must have a minimum of a High School Diploma/GED, higher education preferred, a minimum of 3 years secretarial experience, strong oral and written communication skills,</p> | Philadelphia |
| <p>Elementary Education 6284 Intern - Mentoring</p> | <p>Looking for an individual to make a one year commitment to become a mentor to a child in our Foster Care system. The goal of this position is to provide companionship; a model for living; increase child's understanding, confidence, and self-esteem; and broaden child's horizons. Must attend an orientation session and required trainings</p> | <p>At least 18 years of age; at least high school diploma; access to reliable transportation with valid auto insurance; pass background checks; experience with kids; responsible; reliable; patient; open-minded;</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| <p>Elementary Education 6453 Intern - Mentoring / Tutoring</p> | <p>The Steppingstone Foundation is a non-profit organization that develops and implements educational programs for children in Philadelphia and Boston to prepare talented but educationally underprivileged students from the public schools for entrance into and success at top area independent schools.</p> | <p>Confidence in middle school and high school subjects, and an eagerness to work with some very bright kids.</p> | Philadelphia |
| <p>Elementary Education 6410 Intern - Middle School</p> | <p>Through teaching, tutoring, and mentoring, Summerbridge teachers work with public middle school students to help them reach their academic potential.</p> | <p>This organization is looking for college students majoring in any field interested in working with middle school students in the field of education</p> | Philadelphia |
| <p>Elementary Education 6517 Intern - Reading Coach</p> | <p>The YET after-school literacy program seeks to provide quality literacy instruction within walking distance of all Philadelphia children. YET runs programs in 30 schools, community centers, and churches throughout Philadelphia that serve K-12 children and youth behind grade level in reading. The centers run Monday through Friday.</p> | <p>The only requirements are commitment, love of children, and consistency. Volunteers should also be high school students or older.</p> | Philadelphia |
| <p>Elementary Education 6105 Intern - Reading Tutor</p> | <p>TPEEP also has a need for Reading Tutors. At the minimum, Reading Tutors should have a bachelor's degree and skill in spelling, vocabulary and essay writing. We welcome qualified volunteers who are available for at least one hour per week between the hours of 10 a.m. and 3 p.m., Monday-Friday.</p> | <p>Requirements: At the minimum, Reading Tutors should have a bachelor's degree and skill in spelling, vocabulary and essay writing. We welcome qualified volunteers who are available for at least</p> | Philadelphia |
| <p>Elementary Education 6654 Intern - Teacher</p> | <p>Provides education for grades K through 5</p> | | Philadelphia |
| <p>Elementary Education 6677 Intern - Teen Mentor</p> | <p>People's Emergency Center (PEC) is a community of concerned citizens with a shared belief in the equality, dignity, and worth of every person. We recognize homelessness and poverty as systemic issues that require community responses. Therefore, we are committed to advocating for social change and we invite members of the community at large</p> | <p>Attendance required at two events in the Philadelphia area - an orientation and the closing celebration. Volunteer must email student at least two times per week providing</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Elementary Education 6324 Intern - Tutor for After | People's Emergency Center (PEC) is a community of concerned citizens with a shared belief in the equality, dignity, and worth of every person. We recognize homelessness and poverty as systemic issues that require community responses. Therefore, we are committed to advocating for social change and we invite members of the community at large | Willingness to work with children in busy after-school environment. Excellent people skills, enthusiasm for helping others and a respectful attitude. Must be at least 18 years of age. | Philadelphia |
| Elementary Education 6114 Intern - Tutoring | CLI shows teachers how to best help students learn to read in an effort to combat illiteracy. | | Philadelphia |
| Elementary Education 4408 Intern - Women & Children | After-School Program, Computer Lab Help | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|--|--------------|
| Engineering / | | | |
| Engineering 6371 Intern - Architecture | Intern will design planting and public space plans to complete existing schematics for the sites, under the supervision of an architect and landscape architect. Provide his/her own laptop, any specialized tools or materials, and have access to and be proficient in any software necessary to aid in the production of design and site plans. | | Philadelphia |
| Engineering 6367 Intern - Engineering | RK&K, one of the Mid-Atlantic region's leading consulting engineering firms and ranked #148 on ENR's list of the top 500 A/E firms is seeking flexible, detail oriented, self-starters, who can handle multiple projects simultaneously. | Position requires a BSCE, EIT preferred. | Norristown |
| Engineering 7462 Intern - Engineering | EM&C (Civil, Structural, Mechanical, Electrical or Architechtrual) VEM - Bus/Rail Vehicles (Mechanical/Electrical) http://autohire.careershop.com/septajobs_intern/JobSearch/JobSearchList.asp | GPA >2.5 | Philadelphia |
| Engineering 7687 Intern - Engineering | Parsons is a leader in many diverse markets such as infrastructure, transportation, water, telecommunications, aviation, commercial, environmental, industrial manufacturing, education, healthcare, life sciences and homeland security. Parsons provides technical and management solutions to federal, regional and local | | Philadelphia |
| Engineering 5993 Intern - Landscape | Design and implement a Neighborhood Greening Plan in a North Philadelphia neighborhood. Interns will map trees and vacant lots in N. Phily, draft and implement a plan with suggestions for the placement of trees and possible uses for vacant lots with a 20 block areas, and prepare a final report including guidelines and recommendations for future projects. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|--|--------------|
| English / ENGL | | | |
| English 6937 Intern - Arts & | Primary responsibilities include keeping up with weekly beats for our listings section and writing weekly entertainment-oriented columns. Other duties include: * Pitching/writing short pieces for the weekly agenda/arts agenda sections * Pitching/writing features for the arts, music and food sections | Enthusiastic, independent, willing to work and ready for anything. | Philadelphia |
| English 1170 Intern - Editorial | interns have the opportunity to learn about all aspects of the editorial process, while specializing either in fact-checking and research or in compiling weekly arts and entertainment happenings for Philadelphia Weekly's Eight Days Listings. For particularly motivated and talented individuals, there will be opportunities to write brief pieces for | | Philadelphia |
| English 6332 Intern - Editorial | Assist the City paper's award-winning editorial department. Help out in filing, fact-checking, transcribing, event listing, etc. with opportunities to write. | Enthusiastic, independent, willing to work and ready for anything. | Philadelphia |
| English 4442 Intern - Editorial Assistants | Interns are trained to analyze scholarly articles, correspond with authors, fact check, copyedit, proofread, and generally help with the production of the quarterly journal Orbis, as well as perform general administrative duties throughout the Institute. | All language skills are welcome, but knowledge of Russian, Arabic, French, German, and Spanish is especially helpful. A familiarity with word-processing programs and conducting research on the | Philadelphia |
| English 5629 Intern - Journalism | Responsibilities include occasional fact-checking, assisting reporters with stories, and, most of all, pitching, reporting, and writing stories for the News section of City Paper. How many stories, and how many clips you come away with, is up to you. Many of our interns go on to become freelance contributors to the paper. | | Philadelphia |
| English 6331 Intern - Sales | Pass out flyers, postcards, and more | | Philadelphia |
| English 8360 Intern - Summer News | News interns are responsible for keeping up with news and politics, and for writing short stories for the "Million Stories" section of the paper and for the blog. There is also an opportunity for writing longer pieces. | Enthusiastic, independent, willing to work and ready for anything. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|----------------|--------------|
| English 4392 Intern - Teaching English | Teaching english as 2nd Language, Tutoring in Class Mission: To help immigrants and refugees participate fully in American Society | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|--|--------------|
| English w/Teach. Cert. / | | | |
| English w/Teach. Cert. 6827 Intern - ESL Instructors | Teaching or tutoring English as a Second Language Leading Citizenship classes Leading Computer training | ESL training previous experience | Philadelphia |
| English w/Teach. Cert. 6518 Intern - ESL Tutor | Work one-on-one with an adult English-as-a-Second-Language student in Cheltenham to help practice written and spoken English. | Volunteers need to have cultural sensitivity, humor, and an open mind. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|--|--------------|
| Entrepreneurship / | | | |
| Entrepreneurship 6679 Intern - Entrepreneurship | The Empowerment Group strives to break the cycle of inner city poverty and unemployment by strengthening locally-owned businesses and cultivating the entrepreneurship, hard work and creativity alive in Philadelphia's low-income communities. We achieve this mission through educating and motivating youth about entrepreneurship. | The Empowerment Group is looking for an enthusiastic volunteer to assist us in developing a brand new educational program for low-income individuals to start their own businesses. The Volunteer will help with | Philadelphia |
| Entrepreneurship 6459 Intern - Fundraising | The Empowerment Group strives to break the cycle of inner city poverty and unemployment by strengthening locally-owned businesses and cultivating the entrepreneurship, hard work and creativity alive in Philadelphia's low-income communities. We achieve this mission through educating and motivating youth about entrepreneurship. | Assist EG's fundraising staff in mailing out donor campaign letters, planning fundraising events, researching and writing grants. A great opportunity for anyone who wants to learn more about how to run a non- | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|--|------------|
| Environmental Education / | | | |
| Environmental Education 6600 Intern - Environmental / | environmental law research, fund raising, computer work, program implementation | | Harrisburg |
| Environmental Education 6259 Intern - Environmental / | Teach on-site and off-site environmental education programs to schools, organized groups and the general public. Assist in animal care and handling Lesson plan development Special event planning and participation Participate in the overall day to day operations of the Center | College student or graduate, interested in science, education, communication, environmental or related fields. Interested working with children and the public. Enjoy being in the | Devault |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|---|-----------------|
| Environmental Science / | | | |
| Environmental Science 8617 Conservation | Duties will include invasive plant and animal management, wildlife and vegetation management, water resources, natural resource interpretation, trails management and park planning. | US Citizen. Must be registered with the Selective Service. | King of Prussia |
| Environmental Science 6616 Intern - Agricultural | Garden Club: is for ages 8-16 Urban Tree Connection @ Lamberton Beacon School Townhouses | Provides gardening, environmental education, vacant lot reclamation and horticulture. No fee required. | Philadelphia |
| Environmental Science 6583 Intern - Arboriculture | The Arboriculture Intern works alongside the Chief Arborist in maintaining and caring for the trees on the Morris Arboretum's 167 acres. The intern participates in all aspects of tree care management, including tree pruning, hazard inspection, tree support systems and integrated pest management. The intern will learn to teach climbing | An academic background in forestry, horticulture, landscaping or a related field Basic tree climbing ability is helpful Written and verbal communication skills are essential | Philadelphia |
| Environmental Science 6822 Intern - Environmental / | Our internship experience offers a comprehensive understanding of many aspects of the environmental education field. Internships are offered throughout the year. | Qualifications: -College student or graduate -Interested in science, education, communication, environmental or related fields. -Interested working with | Devault |
| Environmental Science 6244 Intern - Environmental / | Opportunities in Advocacy, Creativity, Education, Special Events, Misc. | | Philadelphia |
| Environmental Science 6251 Intern - Environmental / | The mission of the Friends of the Wissahickon (FOW) is to represent individual citizens, users and community groups who are concerned for the preservation and restoration of the Wissahickon portion of Fairmount Park, and its protection through balanced use. The Friends shall provide leadership. | | Philadelphia |
| Environmental Science 6370 Intern - Forest Restoration | Accumulating baseline data for Piedmont Forest restoration; includes some physical labor | Ability to work with others; Ability to work independently; Research skills; Analytical skills; Plan to pursue career in field; Experience in the field; | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|-----------------|
| Environmental Science 8239 Intern - Gardening | The Rose and Flower Garden Intern assists the Rosarian in garden development, management, and care of the collections. Specialty gardens include: formal rose garden with rock wall, cottage, hardy fern, herb, hosta, and meadow gardens, mixed border, and crabapple orchard. The intern has the opportunity to refine horticulture skills | * A strong academic background in horticulture or closely related field with course work or a very strong interest in herbaceous and woody landscape plants * Be able and willing to | Philadelphia |
| Environmental Science 6316 Intern - Green City Strategy | A program of the Pennsylvania Horticultural Society, Philadelphia Green is the nation's most comprehensive urban greening program. Since 1974, Philadelphia Green has supported the development and ongoing care of community gardens, neighborhood parks and high-profile public green spaces in Philadelphia. | | Philadelphia |
| Environmental Science 8238 Intern - Horticulture | The Bloomfield Farm Horticulture Intern receives hands-on training in all phases of garden development and care of the living collection, especially those plants located on the 65-acre Bloomfield Farm property. Bloomfield Farm is a largely naturalistic landscape that includes several cultivated garden areas, research plots, community gardens, and the | * A strong academic background in horticulture, environmental studies or closely related field * A strong academic background in horticulture, environmental studies or | Philadelphia |
| Environmental Science 4234 Intern - Outreach Program | Intern will be responsible for working with Outreach program Manager. Responsibilities will involve some administrative duties, in classroom teaching environmental programming, outdoor gardening and mural painting and overall student enrichment programs through the Village of Arts and Humanities. | | Philadelphia |
| Environmental Science 8237 Intern - Urban Forestry | The Urban Forestry Intern will engage in urban forestry and natural resource management practices, assessments, programs and planning for public gardens, government agencies, educational and community organizations. The intern will also learn and teach stewardship concepts and practical applications through natural land | * Academic background in urban forestry, ecology, horticulture, arboriculture, landscape design, or a related field * Landscape design, ecology, or woody plant experience is desirable | Philadelphia |
| Environmental Science 8629 Natural Resource | Duties will include invasive plant and animal management, wildlife and vegetation management, water resources, natural resource interpretation, trails management and park planning. | Must possess valid driver's license. Ability to work independently and as part of a team. Excellent oral and communication skills. | King of Prussia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|--|--------------|
| Environmental Studies / | | | |
| Environmental Studies 7141 Intern - Administrative | As an intern in the Pennsylvania Field Office, duties include: -Performing Administrative Tasks -Assisting with Research Projects -Attending Meetings -Assisting with Event Planning -Updating Website -Drafting Campaign Materials -Working Events in National Parks | The Ideal Candidate Will: -Have completed at least one year of college -Have strong oral and written communication skills -Be competent in the Microsoft Office Suite with particular attention | Philadelphia |
| Environmental Studies 8314 Intern - Community | Clean Water Action is seeking field organizer interns for the Spring-Summer 2010 to work in our Center City office. As an intern with our community outreach program, you would receive professional training on our organizational tactics, exposure to our intense campaign work, and the opportunity to network with our other affiliated organizations and offices. | | Philadelphia |
| Environmental Studies 7394 Intern - Ecological Diversity | Enhance your resume or earn college course credit while working for the Wissahicken Restoration Volunteers, a community-based, non-profit environmental organization, which is dedicated to restoring the ecological diversity of the Wissahicken Valley Park, a part of Fairmount Park in Philadelphia. We are seeking a versatile, self-motivated | Excellent communication and computer skills requires. Prior fundraising and/or public relations experience desirable. | Philadelphia |
| Environmental Studies 6645 Intern - Event Planner / | All interns will be expected to help with the Daily Responsibilities and Event Planning/Organizing. Staff will also work with each intern to determine a Longer Term Project based on the intern's personal interests and skills. | | Philadelphia |
| Environmental Studies 7145 Intern - Neighborhood | Survey neighborhood parcel by parcel, enter and adjust as necessary into GIS database. Will work with a team member in some areas of the community. | Must be GIS savvy and have an interest in neighborhood development and urban planning | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|----------------|--------------|
| Family & Consumer Science Ed. / | | | |
| Family & Consumer Science Ed. 6852 Intern - One-on-One | Share some of your time and talents one on one with a resident. Your visit could brighten their whole week. Help a resident with daily living skills like budgeting, cooking, laundry! The opportunities are endless! | | Philadelphia |
| Family & Consumer Science Ed. 6823 Intern - Social Services | Organization offers a variety of social services throughout the Philadelphia community. Assist with specific projects, as well as with general office duties. Jewish Family and Children's Service of Greater Philadelphia - drawing on the vision, caring and expertise of our staff, board of directors and trustees, and volunteers - is a comprehensive human | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---------------------------------------|---|---|--------------|
| German / LANG | | | |
| German 2373 Intern - German | <ul style="list-style-type: none">- answer phones and greet people- fold, collate, seal, and stamp member mailings...- ticket-selling, money-collecting or tending bar sounds fun...- cook for events or large numbers of people...- help prepare a room for an event, set up chairs, and take down tables... | <ul style="list-style-type: none">- friendly, sociable person | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| History / | | | |
| History 6359 Intern - Architectural History | Interns will research the social, cultural and architectural significance of ten to twelve historic buildings in Philadelphia that are not currently listed in the Register, and prepare materials to nominate at least of these to the Register | | Philadelphia |
| History 6300 Intern - Archives Aide | The National Archives, an independent federal agency, holds the historically valuable records of the three branches of the Federal Government. These records document American History from the First Continental Congress to modern times. The National Archives and Records Administration operates a nationwide system of depositories. Among these are | Volunteers for archives aides should have some experience with archival work, basic familiarity with computers (including use of word processing and database applications), enjoy working with the public, | Philadelphia |
| History 6351 Intern - Collections | Great opportunity to learn about the vision for collections objects in an experiential children's museum. Primary responsibilities are assisting the curator with collections management tasks in relation to the impending move of the Museum from its current location to Memorial Hall in Fairmount Park. Includes documentation, digital photographv. | -Minimum Bachelor's degree related field, or working toward degree (History, Education, Museum Studies, Fine Arts preferred) -Computer literate: Microsoft applications, database programs | Philadelphia |
| History 7171 Intern - Conservation & | The Conservation Intern, based in the Library Division, works under the guidance of the Manager of Preservation and Conservation Services, providing hands-on care to manuscripts and graphics. Specific responsibilities include: surface cleaning and repairing of collection items, creating custom enclosures and housinas. monitoring the | Excellent hand skills and attention to detail are required. Students currently enrolled in book or fine arts programs are welcome to apply, as are those with previous experience preserving library materials. Must be | Philadelphia |
| History 5406 Intern - Education Programs | 1 OF 4 LISTINGS Assist in researching and preparing educational/curriculum products (in print or digital format). Assist with onsite teacher workshops and program content development. | Special requirements: We welcome applications from creative students interested in history centered education, particularly for grades K -12. Students must write well. Computer graphics and web design skills are | Philadelphia |
| History 4131 Intern - Ethnic & Immigrant | - a museum devoted to immigrant and ethnic history and provides illustrations and lectures on related topics - 10-15 work/study positions & unpaid internships - interns work in the Museum Department researching and setting up exhibits - interns are encouraged to develop their own individual projects | - all academic backgrounds are welcome, but history and American studies majors are particularly encouraged to apply | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| <p>History 5407 Intern - Exhibitions</p> | <p>1 OF 4 LISTINGS Work with exhibition program staff in the preparation of upcoming exhibitions. Includes opportunities to do secondary, and in some cases primary, research related to upcoming exhibits.</p> | <p>Special requirements: We welcome applications from creative students interested in engaging the public with innovative history centered programming. Students must write well. Graphics design and computer</p> | Philadelphia |
| <p>History 6301 Intern - Genealogy Aide</p> | <p>The National Archives, an independent federal agency, holds the historically valuable records of the three branches of the Federal Government. These records document American History from the First Continental Congress to modern times. The National Archives and Records Administration operates a nationwide system of depositories. Among these are</p> | <p>Volunteers for genealogy aides should have some experience with genealogical research, basic familiarity with computers (including use of word processing and database applications), and enjoy working with</p> | Philadelphia |
| <p>History 7172 Intern - Graphic Imaging</p> | <p>-Locate and pull images, manuscripts and imprints, within HSP collections. -Do historical and thematic searches of collection holdings. -Prepare items to be photographed by cataloging them into the R&R image database. -Archive image files for future use. -Re-shelving of collection materials.</p> | <p>-Interest in American graphics spanning from the 18th to 20th Century, including engravings, lithographs, watercolors, and photos. -Interest in Philadelphia and American history. -Background in history,</p> | Philadelphia |
| <p>History 6472 Intern - Manuscripts &</p> | <p>(1 OF 3 LISTINGS) The Historical Society of Pennsylvania seeks individuals who wish to learn more about archival work. Internships are developed on an individual basis and every effort is made to match the intern's interests and expectations with the tasks assigned. Projects may include organizing and describing archival</p> | <p>Prospective interns must have strong research, writing, and communication skills, as well as a willingness to learn</p> | Philadelphia |
| <p>History 3339 Intern - Museum</p> | <p>- Museum of Philadelphia history which sponsors volunteer programs in its Curatorial, Education, and Marketing Departments - Curatorial interns help with the inventory of the objects and research collections - Education interns assist in teaching inner-city children about the history of</p> | | Philadelphia |
| <p>History 4139 Intern - Museum</p> | <p>- work in the Museum's Administration, Collections, Development, Education, and Management Departments, with duties dictated in part by the interest of the intern - full-time interns work in collections management, learning how to handle major collections in a museum</p> | <p>- full time interns must have an art history, archaeology, and/or anthropology background. Three letters of recommendation, letter of purpose, and resume by February</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|--|--------------|
| History 4140 Intern - Museum | <ul style="list-style-type: none"> - a small national Victorian historical museum - 1-3 positions - Interns assist with collections, visitors, administration, and general operations | -students studying science and history | Philadelphia |
| History 4134 Intern - Museum - Curatorial | - manage artifacts and catalog exhibits | - backgrounds in American History or Jewish Studies | Philadelphia |
| History 4135 Intern - Museum - Education | <ul style="list-style-type: none"> - provide informational lectures for school, religious, and senior citizen groups - grants are sometimes available | - backgrounds in American History or Jewish Studies | Philadelphia |
| History 6788 Intern - Museum Curation | Collect display items, preserve objects, and assemble exhibits. | | Philadelphia |
| History 5404 Intern - Program Operations | 1 OF 4 LISTINGS -Assist in a variety of assignments in archival and/or records management work. -Archives assignments may include assisting with collection accessioning and processing, public reference, preparing physical inventories and finding aids, and collection preservation. | Special requirements: Archives, library and information management students may find this internship of interest. Background in American history valuable. Knowledge of desktop software is desirable. | Philadelphia |
| History 6048 Intern - Tour Guide | Battleship New Jersey's goal is to preserve the U.S.S. New Jersey. To maintain the Battleship New Jersey as a museum open to the public seven days a week year-round. To provide guided tours of the ship. The U.S.S. New Jersey, launched on Dec. 7, 1942, is the most decorated battleship in U.S. history. It has served in the Pacific campaigns of World | Must be 18 years of age or older. Training provided free of charge. Prior military service not required. | Camden |
| History 8738 Summer Intern - Visitor | Interns participating in Landmarks Internship Program in Visitor Services will spend two days a week serving as guides and helping to publicize tours at the Powel and Physick Houses and one day a week providing administrative support in the Landmarks central office or at the house sites. | Will develop skills in: Cultural Tourism, Historic House Administration, Membership, Grant Writing, Research, Special Events, Publicity | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|--|--------------|
| Human Dev. & Family Science / HDFS | | | |
| Human Dev. & Family Science 4159 Intern - Adoption Services | Serving Central PA. Offer direct services for birth parents; pre-placement counseling; pre-adoption workshops; post-placement counseling; post-adoption workshops; domestic & international home studies. | | Harrisburg |
| Human Dev. & Family Science 4502 Intern - Advocacy Education | The Center for Advocacy for the Rights and Interests of the Elderly (CARIE) is dedicated to improving the quality of life for vulnerable older people. Opportunities: Ombudsman Assistant; Victim Advocate; Volunteer Coordinator; Public Policy; Education and Training; Administrative and Finance | | Philadelphia |
| Human Dev. & Family Science 6272 Intern - Case Management | Joint Action in Community Service is a youth service organization that provides support services to students from the Job Corps program. There are internships available in client outreach and office assistants. Responsibilities include contacting former Job Corps students and conducting need assessments, locating resources for use by staff and various | Help at-risk youth (ages 16-24) reach their career and educational goals. Intern duties include: 1. Case Management (Telephone-based): Conduct needs assessments and informally counsel at-risk | Philadelphia |
| Human Dev. & Family Science 6805 Intern - Case Worker | Children's Choice is a Christian, non-profit social service agency, providing specialized community-based services to children and families in need of the re-integrative process of family living. | Children's Choice offers bachelors', masters' and doctoral placements to students pursuing degrees in human services fields of study such as administration, social work, psychology, mental health, and other | Philadelphia |
| Human Dev. & Family Science 6608 Intern - Child & Youth | Spend quality time with an AchieveAbility child/youth. AchieveAbility children face many challenges. Listening and interacting with a child is an important thing. Commitment is minimum 1 hour a day, twice a month for a minimum of 1 year. | | Philadelphia |
| Human Dev. & Family Science 6369 Intern - Child Care / | The Child Care and Parenting Program is a unique feature of this shelter program and an essential component of the overall recovery approach. The Salvation Army operates a day and evening child care center that provides critically needed care for the children, who are facing the uncertainties, setbacks, fears, and stresses involved in homelessness. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Human Dev. & Family Science 8281 Intern - Child Life Specialist | Interns are involved in the planning and implementation of a developmentally and emotionally supportive program for children and adolescents. Students are expected to incorporate play, emotional support, healthcare education and family involvement in order to enhance the social, emotional, intellectual and physical well-being of children and families in the | Internship students must be college seniors or graduates with a strong background in child development or a closely related field. Applicants must have student or work experience with children in group | Philadelphia |
| Human Dev. & Family Science 2971 Intern - Child Life Specialist | Practicum experience is intended to introduce the undergraduate student to child life, as well as the variety of experiences facing children and adolescents in the healthcare setting. A child life specialist will supervise the student as he or she participates in individual and group activities with children and families. Students are placed | <ul style="list-style-type: none"> - students must have completed core curriculum, including child development course work - must have demonstrated successful experiences with children - complete 8-10 hours | Philadelphia |
| Human Dev. & Family Science 6599 Intern - Children's Activity | Looking for college students to lead activities for children ages 2-10 while parents participate in different classes and events. Select hours from Monday-Thursday 5-8pm. If you select a minimum of 6hrs or two days, some compensation might be available. | | Philadelphia |
| Human Dev. & Family Science 6502 Intern - City Planning | Research procedures and study three street as a model, work with community development organizations to avail this information to and build connections with immigrant communities, and publish the guide online and through pamphlets in several different languages. | Research skills and graphic designer | Philadelphia |
| Human Dev. & Family Science 6043 Intern - Community & | Audubon YMCA will accept 1-3 community and family recreation interns. Responsibilities include designing lesson plan for outdoor education, designing youth and/or family programs, creating promotional strategy for youth and/or family programs, assisting in day camp program during summer internship. | Candidates should have the ability to work independently, oral communication skills, strong leadership ability. Duration is summer or 1-3 semesters. Positions available as paid or unpaid. Open to college | W. Norriton |
| Human Dev. & Family Science 6666 Intern - Community | Multiple Opportunities and different ways you can get involved: -volunteer action center -Jewish Coalition for literacy -Young Adult Leadership -Federation's Board Opportunity Guide -Special Interest & Action Groups | The Shefa Fund, established in 1988, works to educate and encourage American Jews and Jewish institutions to examine their relationship to money and justice in the context of Jewish values. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|--|--------------|
| Human Dev. & Family Science 6867 Intern - Community Services | various programs including after school care, community development, adult education classes, teen parenting classes and more | | Philadelphia |
| Human Dev. & Family Science 6978 Intern - Elder Care | <ul style="list-style-type: none"> - emphasis on creative eldering and caregiving - developing resources for the Web and for print - research and compile information on health and community resources and events for a regional Resource Guide | <ul style="list-style-type: none"> - good writing skills - ability to do Internet research - phonework - followup with partners of WHYY's community coalitions - WHYY will train in database use. | Philadelphia |
| Human Dev. & Family Science 4379 Intern - Elderly | Assist with therapeutic recreation, Trips, Office Work, Transport People w/in building | | Philadelphia |
| Human Dev. & Family Science 6003 Intern - Engineering | Intern will assist in choosing and researching products and materials for projects; collaborating with professionals in the firm to build knowledge on design and be exposed to aspects of design. | | Philadelphia |
| Human Dev. & Family Science 4427 Intern - Family Services | <ul style="list-style-type: none"> -After School Tutoring, Computer Help, Hot Dinners -Abstinence Education -Adult Services -Community Development | | Philadelphia |
| Human Dev. & Family Science 4428 Intern - Family Services | <ul style="list-style-type: none"> -Teen/mother support program -Achieving Independence Center female mentoring | | Philadelphia |
| Human Dev. & Family Science 4360 Intern - Family Services | Help with Children | | Philadelphia |
| Human Dev. & Family Science 5294 Intern - Human Services | Head Start is a comprehensive preschool program for low-income three, four, and five year olds. It provides children with a developmentally appropriate early childhood education. The program ensures that young children get health checkups and treatment, and that they are fed a nutritious hot meal every day. | | Philadelphia |
| Human Dev. & Family Science 6848 Intern - Hunger Reduction | In the fall of 2002, the Philadelphia Higher Education Network for Neighborhood Development embarked on a campaign in partnership with the Greater Philadelphia Coalition Against Hunger to reduce hunger in the city of Philadelphia by helping lower-income families enroll in the Food Stamps Program. The USDA has estimated that there are at least 100,000 | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Human Dev. & Family Science 4601 Intern - Intake, Recruitment | Non-profit child welfare agency, open for a qualified and compassionate individual with interest in servicing children and families in the Foster Care System to provide assistant and support to the Director. | Must have BA with coursework in Human services and communication fields. Requires strong interpersonal and communication skills, flexibility, a high degree of motivation and | Philadelphia |
| Human Dev. & Family Science 654 Intern - Legal Services | Exposure to the juvenile justice system; oversee caseload of clients; conduct assessment interviews; visit schools and agencies; assist supervisory staff; prepare files for court; etc. | | Philadelphia |
| Human Dev. & Family Science 4696 Intern - Patient Angels | Provide comfort to patients by visiting, helping with meals and assisting our nursing staff with a variety of duties. | Willingness to do simple tasks to help patients feel better, compassion, good people skills and availability to volunteer once a week for three hours. Excellent opportunity for pre-nursing or pre-med | Philadelphia |
| Human Dev. & Family Science 6294 Intern - Public Policy | Research may include: data collection and analysis, program evaluation, and needs assessments. Advocacy activities may include: legislative action, dissemination of research findings, coalition building, conference planning, public benefits education, organizing constituents, training, and more. The REA Department offers an excellent | | Philadelphia |
| Human Dev. & Family Science 6648 Intern - Tutor & Homework | Tutor and/or help with homework and school projects to elementary and middle school children. Great library facilities. All materials provided. | | Philadelphia |
| Human Dev. & Family Science 7304 Intern - Tutoring | Will work with students to find an organization that needs their assistance. Also works with senior citizens - partnerships. Cardinal Bevilaqua Community Center is one placement site | | Philadelphia |
| Human Dev. & Family Science 5994 Intern - Volunteer | Provides comprehensive after-school programs that are fun for kids and also keep them safe and help them achieve success in school and in life. | Candidates should have a love of kids. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|--------------|
| Human Dev. & Family Science 6327 Intern - Women's Affairs | The Philadelphia Black Women's Health Project (PBWHP) is a private, nonprofit, community-based organization that has been defining, promoting and maintaining the physical, mental, social and spiritual well being of African American women and their families in Philadelphia since 1983. PBWHP was established by African American women from Philadelphia who | We have several opportunities for volunteers. We are especially in need of volunteers with skills and experience in the following areas: Annual/Giving Donor Campaigns health | Philadelphia |
| Human Dev. & Family Science 4357 Intern - Women's Health | Hotline, Special Events, Client Services, Mothers Groups (Baby-Sit), Newsletter, Office (as needed basis) | | Philadelphia |
| Human Dev. & Family Science 4413 Intern - Youth | Mentoring Children of Inmates (1 Year Commitment Necessary) | | Philadelphia |
| Human Dev. & Family Science 4410 Intern - Youth | <ul style="list-style-type: none"> - After-school tutors, child-care, front desk help, fitness center (assist members w/ fitness equipment) - The Y Achievers program is looking to engage new volunteers as Adult Achievers to help lead workshops, events, and cluster workshops at all program levels Opportunities: | | Philadelphia |
| Human Dev. & Family Science 6347 Intern - Youth | Philadelphia's Young Nonprofit Leaders (PYNL) is a network of young and emerging nonprofit professionals in the Philadelphia area. This network brings together people working for and with nonprofits, people looking for work with nonprofits, and people who are interested in the work done by nonprofits. PYNL connects people through social events. | | Philadelphia |
| Human Dev. & Family Science 6254 Intern - Youth Leader | Explore the connection between hair and self-esteem for African-American girls. The intern will conduct a nationwide literature review of the topic, conduct focus groups with the girls and youth development leaders, write a paper on the subject suitable for publication by the agency, and design a workshop that will help youth leaders address the issue | | Philadelphia |
| Human Dev. & Family Science 7088 Intern - Youth Mentoring | Matching children and youth of incarcerated parents with caring and committed adult mentors. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| Human Resource Management / | | | |
| Human Resource Management 6134 Intern - Community | Neighborhoods leaders from community groups throughout Philadelphia meet monthly to discuss and take action on issues and policies that impact Philadelphia's neighborhoods and residents. | | Philadelphia |
| Human Resource Management 6821 Intern - Community | North Philadelphia Chamber of Commerce -1800N 9th Street Philadelphia, PA 19122 (215-684-6868) | | Philadelphia |
| Human Resource Management 6540 Intern - Community | Positively impacting the transformation for African people throughout the world; defending the human and civil rights of the African community; developing programs addressing the grave disparities in education, health, and economic development. | | Philadelphia |
| Human Resource Management 7422 Intern - Community | An intern is needed to help work with the community outreach, writing, and local relationship building. You will work with experienced professionals and a diverse range of people and organizations at the community level. | - Strong written communication skills - Experience researching and writing small one page articles as well as relationship building -Experience with Word, Excel, Power Point, and Sharepoint will be | Philadelphia |
| Human Resource Management 6266 Intern - Housing Services | The Housing Alliance of Pennsylvania was formed in 1985 for the purpose of ensuring that all Pennsylvanians, particularly those who are low income, have access to decent, safe and affordable housing. The Housing Alliance of Pennsylvania is a 501 (c) (4) corporation that has over 200 members, most of whom are either housing | | Glenside |
| Human Resource Management 4149 Intern - Human Resources | Currently we have a temporary part-time internship in our Human Resources department with flexible hours. Duties include working with our Recruiting program assisting with the tracking and data entering of resumes. Citizens Acting Together Can Help, Inc. (CATCH) is a multi-site social service agency that has addressed the behavioral | Experience with Word required, knowledge of Access and Excel preferred. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Human Resource Management 5340 Intern - Human Resources | (1 OF 7 LISTINGS) •Assist with Affirmative Action Reports •Assist in screening resumes •Assist with internship recruitment Hours needed: Mon. - Fri. 9am to 6pm | No less than 16 hours per week at the station. (Some departments require evening and/or weekend assignments, as noted.) •A statement from the educational institution verifying credit will be | Philadelphia |
| Human Resource Management 6483 Intern - Human Resources | Rotation of employee relations and employment divisions, data entry, report production and analyses, applicant tracking, reference checks, survey | Oral communication skills, strong interpersonal skills, ability to work independently, self-motivation, office skills, computer skills, organizational skills, personal interest in the | Philadelphia |
| Human Resource Management 6546 Intern - Human Resources | Responsible for: -screening and scheduling of job candidates -conducting reference checks -coordinating new staff first day orientation -special projects regarding MIS, Finance & HR -assist in staff training | -Ability to communicate effectively both in oral and written -proficient in Microsoft Office -Self-starter- able to work independently -Creative-able to find effective and efficient | Philadelphia |
| Human Resource Management 6973 Intern - Human Resources | A unique opportunity available for an individual interested in obtaining hands-on HR experience. Responsibilities include assisting staff with their administrative, recruitment, benefits, and training needs. | Students majoring in Human Resources, Psychology or Management, and who are in their junior year or later. | Philadelphia |
| Human Resource Management 7130 Intern - Human Resources | 1) Assist in recruiting by updating and posting job descriptions on career websites and conducting phone screens. 2) Coordinate interviews and update Interviewer's calendar in Microsoft Outlook. 3) Assist with Benefits Administration. 4) Provide administrative support for Human Resources projects as needed e. | Proficient in Microsoft Office, including Excel, Word and PowerPoint. Excellent interpersonal skills. Strong writing skills and attention to details. Ability to prioritize multiple projects. | Philadelphia |
| Human Resource Management 7138 Intern - Human Resources | This intern would work directly with the fiscal manager and needs to have some experience with accounting. Job duties will include new hire documentation needed for insurance and taxes. Update and create a more user friendly HR database. He or she will also have many administrative assistant duties which may include trips to the bank. filing and other | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| Human Resource Management 7193 Intern - Human Resources | DUTIES AND RESPONSIBILITIES: •Assists department in carrying out various human resources programs and procedures for all company employees. •Helps to monitor performance appraisal process. •Participates in benefits administration. •Participates in recruitment effort for exempt and nonexempt personnel | KNOWLEDGE AND SKILLS: •Requires prior knowledge and understanding of principles and practices of human resources. •Requires effective oral and written | Philadelphia |
| Human Resource Management 7195 Intern - Human Resources | We are a Center City Philadelphia-based Insurance Brokerage firm with over 175 employees. We are seeking a Human Resources Intern to assist the HR staff in the daily routine of working in an HR department. Responsibilities include: •Assisting in the handling of administrative and clerical duties (tvoina. | Intern must be able to multi-task and deal with very confidential materials in a discreet manner. Must be detailed oriented. Must have above average grammar/spelling skills | Philadelphia |
| Human Resource Management 7400 Intern - Human Resources | Urban Outfitters Inc., the Philadelphia-based retailer which is home to Urban Outfitters, Anthropologie and Free People brands currently has an exciting opportunity for a volunteer intern in our Human Resources/Benefits Department. You will assist the Benefits Manager and the Employment Administration Manager in the delivery of benefit programs to our | Applications should be interested in learning about HR and Benefits and enrolled in a 4-year degree program in Human Resources, Business or related field. Student must be able to obtain credit for this | Philadelphia |
| Human Resource Management 7465 Intern - Human Resources | HR, EEO/AA | GPA >2.5 | Philadelphia |
| Human Resource Management 6982 Intern - Program Planning | <ul style="list-style-type: none"> - will coordinate and manage outreach programs of Old First Reformed Church including Food and Clothing Cupboard, Emergency Men's Homeless Shelter, and - - assist with the Urban Work Camp program. - report to the Director of Wellspring Ministries and the Pastor | <ul style="list-style-type: none"> - strong interpersonal and organizational communication skills - team oriented disposition and ability to be flexible - willingness to challenge oneself in new areas of growth | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| International Business / | | | |
| International Business 6530 Intern - Applied Business | The Applied Business Learning Experience (ABLE) Internship program in the Franklin P. Perdue School of Business facilitates our graduates' transitions from business student to business professional by allowing them to apply classroom concepts in an authentic work experience, enhance their professional skills, and relate their | | Salisbury |
| International Business 4507 Intern - Entrepreneurship & | OIC International is a non-profit organization that improves the quality of life of low-income, disadvantaged individuals through skills training, business development, health and food security programs -Join a Program Team in the areas of: Finance, PR, Outreach, Graphic Design, Tech Support. Special Events | -Excellent writing, communication, research and organizational skills. -Ability to work independently and as a team player carrying out multiple tasks efficiently. -Strong computer literacy in MS Word, Excel and | Philadelphia |
| International Business 8792 Intern - Foundation | Use SAGE MIP Fund Accounting Software Reconcile cash settlements, check deposits Invoice entry and check processing Invoice preparation Manage donation acknowledgments Create Excel spreadsheets and reports Assist in the preparation and coordination of events for the Flyers and Sixers Etc. | | Philadelphia |
| International Business 6794 Intern - International | Through AFSC's international programs, staff members have fed and cared for civilian victims of war and repression without regard to their politics. In 1947, the AFSC and British Friends Service Council received the Nobel Peace Prize for their "silent help from the nameless to the nameless..." Today, AFSC conducts social and technical assistance projects | | Philadelphia |
| International Business 2948 Intern - International | - work w/International Trade Specialists on projects designed to give practical assistance to businesses in the region - research questions, help in prepare client proposals w/market research and evaluation - gain familiarity w/export finance, marketing, cultural issues, & rigorous analyses in a real-world setting | - a relevant (for example, Marketing or Business Administration) major is not required, but is preferred - excellent telephone communication and interpersonal skills - the ability to effectively | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|---|--------------|
| Journalism / ENGL | | | |
| Journalism 4527 Intern - Assistant Publisher | The position will vary in hours from 10-18 hours weekly...will accomodate school schedule. Attend community gatherings and represent publisher and The Logan TIMES~Independent. Write a weekly column and work closely with publisher to create a web presence. | Experience with publishing software and web page design is strongly desirable. News writing experience is a plus. | Philadelphia |
| Journalism 6004 Intern - Copy-writing / | Projects will be assigned as needed, but will include writing and proofreading letters, brochures, PowerPoint presentations, postcards, and web content | Must be a journalism, marketing, or English major, excellent writing skills, eye for detail | Wayne |
| Journalism 8246 Intern - Editing | Interns will be expected to edit stories for style, grammar and content, and write accurate headlines and captions consistent in tone with the story. | <ul style="list-style-type: none"> Ability to maintain a flow of copy and headlines and to meet deadlines is critical. High proficiency in grammar and knowledge of newspaper style such as the AP Stylebook. Adherence to | Philadelphia |
| Journalism 656 Intern - Editorial | Duties include fact checking, assisting writers with research, and writing short pieces. | Previous journalism experience. | Philadelphia |
| Journalism 5318 Intern - Editorial | Serves the needs of the magazine publishing industry. Provides strategic and practical solutions to help senior level executives in magazine publishing to do their jobs faster, better and more cost-effectively. | | Philadelphia |
| Journalism 5457 Intern - Editorial | Participate in editing manuscripts for clarity, conciseness, flow, and factual accuracy, and for style using Chicago Manual of Style, American Heritage Dictionary, and the FRIENDS JOURNAL style sheet. Proofread finals. Assist in evaluating manuscript and poetry submissions. | Candidates should have ability to work independently, computer skills, editing skills, organizational skills, self motivation, written communication skills. | Philadelphia |
| Journalism 6664 Intern - Editorial | - assist editors and writers with research, fact checking and reporting | <ul style="list-style-type: none"> - desire to work in the field of journalism as well as familiarity with Style Magazine - strong writing skills are imperative - must be sophomores or older with substantial school | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| Journalism 6719 Intern - Editorial | Attending events within Philadelphia and writing/reviewing them Internet/New Media Fashion Entertainment/Sports Arts/Entertainment/Publishing | | Philadelphia |
| Journalism 6341 Intern - Editorial Assistant | The editorial assistant will gain experience in the fields of independent journalism, multimedia, nonprofit management, and educational activism. The Editorial Assistant will support the completion of the next edition, as well as contribute to the publication of a monthly electronic newsletter. Tasks will include internet research, editing, and office work. | This position is open to undergraduate or graduate students. Applicant should possess strong written communications skills and an interest in K-12 public education issues, as well as community- | Philadelphia |
| Journalism 7383 Intern - Editorial Assistant | Intern will communicate with journal volunteer to monitor their availability to review manuscripts. The intern will follow up with referees for overdue reports, as well as research the Internet for new potential referees to review manuscripts for the journal of The Franklin Institute. | English and Journalism majors preferred. Must be computer literate. | Philadelphia |
| Journalism 6476 Intern - Graphic Artist | Researches and creates information graphics for print and online. Departments: Graphics, Computer-Assisted Reporting (CAR), Online | Strong familiarity with the Macintosh operating system (OSX), Adobe Illustrator, Adobe Photoshop, Quark XPress. (Knowledge of 3D modeling programs and GIS software is a plus.) | Philadelphia |
| Journalism 6659 Intern - IWW | We are looking for interns to assist with our monthly newspaper, the Industrial Worker, as well as our other publishing programs. There are also opportunities to help organize events in conjunction with the celebration of our 100th anniversary, and to support union | | Philadelphia |
| Journalism 4087 Intern - Journalism | - focuses on Jewish life and culture, offers interns the opportunity to participate in all aspects of magazine production | -journalism majors with experience in lay-out, IBM and Macintosh computers, typing, and proofreading are preferred | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|--|--------------|
| Journalism 4088 Intern - Journalism | - the Jewish Exponent offers interns hands-on experience through reporting and editing | - students with academic backgrounds, experience, or career plans in journalism are encourage to apply | Philadelphia |
| Journalism 4530 Intern - Journalism | Duties include monitoring newspaper coverage of the Middle East in the Jewish press and writing weekly reports, in addition to assisting in other office work relating to the media. Ideally, the intern would be available 5-10 hours per week on a flexible schedule. | This is an ideal opportunity for a Journalism or Public Relations major who has a strong interest in Israel and world affairs. | Philadelphia |
| Journalism 6815 Intern - Journalism | A 3 credit internship usually consists of you writing ten articles of at least 1,000 words over 10 weeks for a total of at least 10,000 original words written. | | Philadelphia |
| Journalism 6606 Intern - Media Relations | -Intern will assist WHY?Y's Senior Publicists with writing press releases and pieces for WHY?Y's company newsletter, -updating mailing lists and press clips, - assisting with special events and promotional activities, -and assisting organizing and maintaining TV12 and Interns assist senior publicists with writing press releases and stories for | Strong writing, editing and organizational skills required. | Philadelphia |
| Journalism 7320 Intern - New Media & | Area of Focus: Community Service and Volunteering, Education and Academia, Media and Journalism Interns capture interviews with executives, professionals and professors spanning the nation's largest metropolitan centers. Interns collaborate in digital media production. including the digital | Minimum 3.15 GPA | Philadelphia |
| Journalism 4503 Intern - News | Interns will get real hands-on experience and will be expected to contribute items for daily publication. Most assignments will consist of conducting man-on-the-street interviews, doing phone interviews for daily features and occasionally helping in coverage of breaking news. The positions are not paid. but internships can | | Philadelphia |
| Journalism 6368 Intern - Publishing Assistant | Working with the Associate Publisher as well as with the editorial, sales, production, legal, and publicity departments | Strong interpersonal skills; Writing skills; Computer skills; Research skills; Personal interest in the field; | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| Journalism 4529 Intern - Research Services | We are looking for a Research Services Associate/Assistant for our Knowledge Services Group. Must have a thorough knowledge of library systems, internet research skills, creativity, and ingenuity. In addition, we are looking for an individual with good phone skills who can track down leads and find the information we need in a time-efficient manner. | Ideal candidate would have majored in journalism/public relations and minored in biology, chemistry or healthcare and have relevant internship/co-op experience. | Philadelphia |
| Journalism 7279 Intern - Section Editor | Writing articles, assisting with web layout and small publication of booklets highlighting local events | | Philadelphia |
| Journalism 6452 Intern - Staff Writer | (1 OF 4 LISTINGS) The staff writer will gain experience as a reporter covering issues facing the Philadelphia public school system. The Staff Writer will develop several articles for our next edition. Tasks include: conducting interviews, attending and covering meetings and events, library research and internet research as well as | This position is open to undergraduate or graduate students. Applicant should possess strong written communications skills and an interest in K-12 public education issues, as well as community- | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|--|--------------|
| Marketing / | | | |
| Marketing 7192 Intern - Account | (1 OF 2 LISTINGS) Interns will support the Account Management department. Responsibilities include traditional assistance with research, administrative needs and data entry, as well as client experience and daily opportunities to work with other departments (Creative, Production, Design, Interactive) | | Philadelphia |
| Marketing 8336 Intern - Administration | <ul style="list-style-type: none"> •Enter and update client data and other relevant information. •Provide administrative and systems support to the Project Director and Manager. •Handle all administrative and operational duties related to clients, including but not limited to drafting correspondence, collecting fees, and maintaining files, and | <ul style="list-style-type: none"> •Previous experience with financial research. •Skilled in database management and working knowledge of technological systems •Excellent written, oral, and presentation communication skills | |
| Marketing 8245 Intern - Box Office | <p>Knowledge of team philosophies and policies, distribution of tickets (mailings, Will Call and reservations)</p> <ul style="list-style-type: none"> • Processing contracts, processing and mailing of season tickets and game-day tickets • Professionally handle customer service inquiries • Provide support to the 76ers sales team | <ul style="list-style-type: none"> - college juniors, seniors, or graduate students working for earned credits - applicants must be highly motivated, outgoing, and creative, with a strong desire to succeed | Philadelphia |
| Marketing 8309 Intern - Business | <p>To support the B&I Facility Services Business Development & Marketing team in executing daily tasks, the marketing intern will support and assist the marketing specialist with the following:</p> <p>Maintenance of marketing collateral, intranet and other supporting materials</p> | <p>Completion of some college coursework in marketing, public relations, advertising, sales or a related field is recommended</p> <ul style="list-style-type: none"> · Excellent written and verbal communication skills | Philadelphia |
| Marketing 6107 Intern - Community | <p>Construct an evolution of retail trends in Center City to be integrated into planning initiatives of the Center city District. Interns will conduct retail survey, perform a series of analyses of the existing database to clarify trends and changes over time, and identify patterns of retail growth and decline by location and type. Produce written and PowerPoint</p> | <p>Excellent written skills, able to work with PowerPoint, Analytical skills</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| Marketing 6357 Intern - Corporate Marketing | You would be assigned all sorts of tasks (i.e., answering phones, working at events, internet research, etc.) and working on a variety of interesting projects in the sports and entertainment fields. 10-20 hours a week. | <ul style="list-style-type: none"> · Junior or Senior · 3.0 or higher GPA · Strong organizational skills · Strong written and oral communication skills · Familiarity with computers (internet, word processing, etc.) | Philadelphia |
| Marketing 4242 Intern - Corporate Sales & | <ul style="list-style-type: none"> -Assist in aspects of sponsorship and marketing initiatives -Research company products, demographics, taglines, brands etc... -Distribution of materials to sponsors -Assist with sponsorship fulfillment/coordination -Aid in developing and executing marketing programs | | Philadelphia |
| Marketing 7368 Intern - Event Planning | The Enterprise Center (TEC) is a minority business development center that provides access to capital, building capacity, business education and economic development opportunities to high-potential, minority entrepreneurs. The Enterprise Center's YES (Youth Entrepreneurship = Success) Program runs a summer Business Boot Camp | We are seeking someone who has experience working with urban teens, experience in instructing and advising, experience in program management, understand the business formation process, and | Philadelphia |
| Marketing 7405 Intern - Event Planning | The Ballroom is situated on the 2nd floor of the visitor center. The facility rental department is responsible for renting the space in the ballroom or the entire facility to promote and market our space of unique events and generate awareness. The intern may have the opportunity to plan and implement events and tours. The student will be exposed to client | The ideal candidate will be self motivated, organized, creative, fun, energetic, customer service oriented, interested in sales, marketing or events, be able to "think out of the box" and "run with it." | Philadelphia |
| Marketing 8244 Intern - Events | Assit in writing the scripts for each home game <ul style="list-style-type: none"> • Work on the game day crew, assisting and carrying out promotions during the games • Update/create spreadsheets • Manage/update budget information • Brainstorm with 3601 Creative Group, internal Advertising agency of Comcast- | <ul style="list-style-type: none"> - college juniors, seniors, or graduate students working for earned credits - applicants must be highly motivated, outgoing, and creative, with a strong desire to succeed | Philadelphia |
| Marketing 7728 Intern - Fundraising | <ul style="list-style-type: none"> -Assist in developing fundraising plan -Research and identify target foundations, corporations and Philanthropists -Assist with the development of a cultivation plan -Assist in producing and developing informational and fundraising materials -Administrative Tasks | Skills Required: Microsoft programs, self starter, excellent communication and project management skills. | Berwyn |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| Marketing 6507 Intern - Fundraising / | Interns work with staff to help administer appeals, manage data entry, conduct prospect research and assist at special events. | -Strong writing and interpersonal skills are required, along with a strong knowledge of Excel and other Microsoft programs. Attention to detail, accuracy, and ability to work in a fast-paced environment with | Philadelphia |
| Marketing 4243 Intern - Grassroots | -Assist in aspects of Team and League operations and community relation initiatives -Follow up with teams on league required documentation -Aid in developing and executing operation programs and game presentation -Fulfill donation requests | | Philadelphia |
| Marketing 7346 Intern - International | work on projects related to the promotion and recruitment of companies for domestic and international events as well as organization of export seminars, webinars and similar activities. Opportunities also exist to conduct market research and contribute to the development of marketing materials for internal and external use. | Strong writing skills are required as are strong interpersonal skills and analytical competencies. Proficiency in Microsoft Office is required. | Philadelphia |
| Marketing 8308 Intern - K 12 Marketing | Marketing Intern position works closely with the marketing team members on a variety of projects including market research, website development/management, and marketing communication programs. The position will include both B2C (business to consumer) and B2B (business to business) marketing functions. | * MBA student, Junior or Senior * Degree in Marketing, or Marketing Communications * Excellent writing skills * Prior experience in an agency environment | Philadelphia |
| Marketing 5202 Intern - Marketing | Grassroots marketing research & execution. Assist promotion of family shows & arena sporting events. Assist in day-of-event operations associated with all Complex Marketing events. Conduct demographics, psychographics research for various department projects Assist marketing staff with various marketing projects involving research. | Excellent written and verbal communications skills required. Knowledge of WordPerfect and Lotus 123 required, QuarkExpress preferred. | Philadelphia |
| Marketing 5963 Intern - Marketing | Help manage marketing campaigns - includes events, promotions, and credit card acquisition marketing for fortune 500 companies. | Proficient in Word and Excel; great work ethic, organized, self-motivated; work well in a fast-paced environment; comfortable with tight deadlines. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| Marketing 6158 Intern - Marketing | Duane Morris LLP, a national law firm located in Center City Philadelphia, seeks a part-time Intern to work in the Marketing department for 20 - 30 hours per week. Candidates must be able to work at least 20 hours weekly, a routine schedule, between the hours of 8 am and 6 pm. Some weekend work available. but not routinely. Business | | Philadelphia |
| Marketing 6248 Intern - Marketing | Create and implement a space advertising plan with selected magazine. Contact magazines, negotiate trades, create production schedule for ads, monitor insertions, measure results. Expand the cost per order analysis to all areas of new and renewal business. Help implement a new sample issue program. | Candidates should have ability to work independently, computer skills, editing skills, organizational skills, self motivation, written communication skills. | Philadelphia |
| Marketing 6496 Intern - Marketing | Grassroots marketing research and execution, assisting in promotion of family shows and arean sporting events including philadelphia Wings Lacrosse, assisting in day-of-events operation associated with all Complex Marketing events. Conducting demogrphics, psychographics research for various department projects. Assisting marketing | Communication and writing skills | Philadelphia |
| Marketing 6549 Intern - Marketing | (1 OF 4 LISTINGS) The Empowerment Group strives to break the cycle of inner city poverty and unemployment by strengthening locally-owned businesses and cultivating the entrepreneurship, hard work and creativity alive in Philadelphia's low-income communities. We achieve this mission through educating and motivating | Work on making EG better known in the community. Develop press releases. Compile marketing presentation folders. Develop relationships with local media sources. A great experience for a student | Philadelphia |
| Marketing 6563 Intern - Marketing | RSC is an outsource provider of services to the office furniture industry. This position will assist is the established marketing efforts for RSC SPEC SERVICES and RSC PROJECT MANGEMENT SERVICES. This position will also be heavily involved in developing a new division for RSC, which is RSC MARKETING SERVICES. | | Philadelphia |
| Marketing 6626 Intern - Marketing | This position includes grant writing, research, fund raising, foundation center use, thriftstore marketing, mailing newsletters, postcards, and website work. Afterschool program also are available in the afternoon. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|--------------|
| <p>Marketing 7152 Intern - Marketing</p> | <p>The Notebook is working to expand its revenue from advertising and subscriptions during the 2006-07 school year, while conducting a yearlong planning process that will develop new marketing and revenue-generating strategies. The marketing assistant will support the marketing and sales work of the organization. Duties will include some</p> | <p>Candidates should have an interest and some background in marketing and be willing and eager to contribute to the Notebook sales/marketing team. Strong communications skills and computer skills,</p> | Philadelphia |
| <p>Marketing 7363 Intern - Marketing</p> | <p>Altus Group, a full-service strategic marketing agency located in Center City Philadelphia, offers internships throughout the year that offer hands-on, professional marketing experience. Altus Group provides an array of services to clients in various industries, including tourism and hospitality, real estate, health care, biotechnology, automotive and</p> | <p>We are seeking outgoing, detail-oriented, organized candidates with strong initiative and an interest in learning about marketing and agency operations. Ideal candidates will be versed in Microsoft Office and</p> | Philadelphia |
| <p>Marketing 7727 Intern - Marketing</p> | <p>Assist with developing marketing plans for various clients including creating innovative ways to reach target audiences; Develop successful marketing materials including press releases and web content; Source advertising and public service opportunities; Review and enhance product placement strategy for clients; Help cultivate relationships with</p> | <p>Applicants should be proficient in Microsoft Office, detail oriented, able to complete tasks with deadlines, and posses excellent communication and writing skills. A commitment of 15 hours</p> | Berwyn |
| <p>Marketing 8335 Intern - Marketing</p> | <ul style="list-style-type: none"> •Enter and update client date and other relevant information. •Provide administrative and systems support to the Project Director and Manager. •Handle all administrative and operational duties related to clients, including but not limited to drafting correspondence, collecting fees, and maintaining files, and | <ul style="list-style-type: none"> •Previous experience with financial research. •Skilled in database management and working knowledge of technological systems •Excellent written, oral, and presentation communication skills | Philadelphia |
| <p>Marketing 7200 Intern - Marketing</p> | <p>(1 OF 2 LISTINGS) First Person Arts, a multi-disciplinary producer/presenter of memoir and documentary art, is seeking an intern for the fall semester to assist in carrying out our social media and overall marketing campaign and related administrative and research tasks.</p> | <p>Strong research and internet skills needed. Knowledge of Photoshop or InDesign a plus.</p> | Philadelphia |
| <p>Marketing 7404 Intern - Marketing</p> | <p>Support the marketing efforts-writing and editing copy for various collateral, selecting photos; writing, proofreading and editing copy for departmental materials, letters, PowerPoint presentation; - Assisting on Board materials and other internal documents - Planning and implementation of special</p> | <p>Candidate must be highly motivated and organized. Individual should possess strong writing skills and be flexible to change. Proficiency in Microsoft Word, Excel, PowerPoint and Outlook. A background in</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|--------------|
| Marketing 5438 Intern - Marketing - Concert | <ul style="list-style-type: none"> - coordinate promotional elements of the Neighborhood Concert Series - develop collateral materials & maintain communication w/communities - post-concert research & audience development initiatives | <ul style="list-style-type: none"> - intern should be highly proficient in MS Access, Word, Excel - be detail-oriented - have strong writing skills - be confident working with the public - knowledge of | Philadelphia |
| Marketing 5439 Intern - Marketing - | <ul style="list-style-type: none"> - assist w/evaluation of departmental & institutional programs - compile, analyze, & report on data - assist w/implementation of database system - assist w/marketing of departmental programs, coordinating logistics of brochure design, & direct mail campaign - assist w/planning various programs and | <ul style="list-style-type: none"> - intern should be highly proficient in MS Access, Word, Excel - be detail-oriented - have strong writing skills - be confident working with the public - knowledge of | Philadelphia |
| Marketing 4460 Intern - Marketing / | Opportunities: <ul style="list-style-type: none"> - Writers - Photographers - Stylists - Hair and Makeup Artists - Illustrators - Photo Retouchers - Photo Assistant | <ul style="list-style-type: none"> - include your resume, cover letter explaining why you are right for the position, and any appropriate samples of your work. | Philadelphia |
| Marketing 7464 Intern - Marketing / | Procurement and Internal Audit | GPA >2.5 | Philadelphia |
| Marketing 6273 Intern - Marketing / Public | We are seeking interns with the following strengths* Programmer Accustomed to HTML/Javascript, can integrate scripting to various web hosts and troubleshoot it to completion, as well as work alongside a web designer on various sites. HTML/Javascript | | Media |
| Marketing 7183 Intern - Marketing & Sales | Responsibilities include: <ul style="list-style-type: none"> -Copy editing of marketing pieces and print publications -Distribution of marketing pieces and print publications -Attending a variety of events including networking functions, charity fundraisers, and VIP parties -Contacting potential advertisers and | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Marketing 5026 Intern - Marketing Assistant | Company is a real estate services provider - brokerage, appraisal, asset services, valuation advisory, and financial services. Interns would work directly with a team of three well established commercial brokers. This team specializes in "big box" distribution, warehousing and the logistics industry. | Hard working, reliable, and eagerness to learn are the only requirements. Logistics, Real Estate, or marketing background preferred. | Philadelphia |
| Marketing 7196 Intern - Marketing | Position: MARKETING INTERN to assist the Business Development/Marketing Department in fast-paced construction management firm located in center city Philadelphia, PA. Job Responsibilities: Responsibilities will grow and evolve based upon our needs plus your skill set and interests. A great opportunity to gain practical hands-on | Qualifications: Will require 10-15 hours/week. - Enrolled in an undergraduate academic program - Proficient with computer programs including MS Office applications | Philadelphia |
| Marketing 7191 Intern - Marketing | (1 OF 2 LISTINGS) We are interested in candidates that want a hands-on experience within the logistical side of making a business run efficiently, more importantly a nationally recognized advertising agency. During the internship they will develop many skills that will be useful in their careers ahead of them. | | Philadelphia |
| Marketing 7198 Intern - Marketing Planning | The Rebecca Davis Dance Company is seeking one or two interns for a total of 30-40 hours a week during the 2007-08 academic year to work in conjunction with the Executive Director and Board of Trustees. (Length of commitment and days and hours worked are flexible). Interns would support various programs centered on the Company's upcoming | | Philadelphia |
| Marketing 7189 Intern - Marketing | Duties include: Establishing contacts/ Meeting with contacts Meeting with vendors for promotions Detailed Planning Assist with planning outdoor events (concerts, shows, etc.) PLEASE DO NOT SUBMIT A COVER LETTER | | Philadelphia |
| Marketing 8513 Intern - Marketing Research | Neuromarketing Research | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|--|--------------|
| Marketing 7187 Intern - Marketing Special | Looking for an intern to spearhead vast range of projects and to assist the Council in coordinating and marketing special programs. The Mid-Atlantic - Russia Business Council was founded in 1994 to cultivate economic and cultural ties between the U. S. Mid-Atlantic States and Russia. The Council sponsors trade fairs and | Innovative, personable, and high-energy individual with excellent communication, analytical, and/or computer skills; strong interest in international affairs a must; some Russia language | Philadelphia |
| Marketing 7134 Intern - Marketing Support | Internships available in: -Development -Marketing -Public Relations -Education -Box Office | Applicants should have strong communication skills (oral and written), basic computer knowledge, a positive attitude and collaborative spirit. | Philadelphia |
| Marketing 7376 Intern - Marketing Writer | We are seeking an intern/part time Marketing Writer in our downtown Philadelphia office. The Marketing Writer will be responsible for developing original content, as well as updating and reviewing existing content, on various marketing, sales, training and web-related materials for our clients and support staff. We. at Proanoz (www.proanoz.com). are | The ideal candidate should be currently enrolled in an undergraduate program specializing in Economics or Marketing. An English or Communication major with an understanding on | Philadelphia |
| Marketing 4565 Intern - | Assist in: research, development, and implementation of marketing strategies; interfacing with public and clients; writing of reports, articles for publications; writing advertising copy for publication; sales media; reviewing advertising trends, consumer surveys, etc.; travel as needed. | Excellent oral and written communications skills; ability to work on multiple projects simultaneously. Demonstrate an ability to grasp new concepts quickly, willingness to learn, cross-functional communication, | Philadelphia |
| Marketing 6544 Intern - Online Marketing | Basic PC maintenance- Tech Marketing: (jeremy@npowerpa.org) Design online email and advertising campaigns. Generate and segment a target list for said campaigns. Assist in the design of the lead generation process | -Computer Technician Intern -Marketing & Research Intern | Philadelphia |
| Marketing 4022 Intern - Operations | - serve as exhibit device testers (weekdays) | - must have completed one full year of collegiate academic study in the field of retailing or management - must have interest in store management, buying and/or visual display | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Marketing 6824 Intern - Product Sales | Our company's main mission is to provide excellent quality, selection, service, and pricing to the Floor Covering Trade. We've been serving Pennsylvania, New Jersey, and Delaware since 1941, and look forward to serving your floor covering needs. | We are looking for Territory Sales Managers to cover the greater Philadelphia market. | Bensalem |
| Marketing 6240 Intern - Production & | Internships will include work in theatre production, marketing and development and can be tailored to focus on a particular area of interest. Duties may include filing and organization, prospect and marketing research, gift recording and acknowledgement, some writing and other projects as assigned. A flexible schedule is possible. | Solid experience in marketing, good organization, writing and people skills. Computer experience is preferred. | Glenside |
| Marketing 7201 Intern - Public Relations | This position is responsible for the executing assignments that support client accounts so that projects are completed on time and within budget. The position monitors work to assure agency creative standards and client satisfaction. It requires collaborative work within the department and agency. | | Philadelphia |
| Marketing 6873 Intern - Public Relations/ | Support person with key responsibilities surrounding the implementation of PR plans for sports and entertainment events. Includes creation and maintenance of media outlet list databases, research, writing, social media outreach and direct contact with traditional media. Intern must be self-motivated to fit in as a focused operative | Communications or Marketing major desired. Organizational and follow-through skills needed along with Microsoft Word, Excel, Outlook, et al. | Berwyn |
| Marketing 7162 Intern - Publication | Assist with distribution to local independent bookstores and schools, and through regional and national interest groups (Chinese language and cultural schools, organizations dealing with Chinese and Cambodian adoptive families, African American women's groups, grassroots groups) Develop sales agreements | In general, an internship at PFP requires that you be respectful of diverse peoples, and interested in building a sensitivity to the politics of power and privilege. PFP especially appreciates interns fluent in languages other than | Philadelphia |
| Marketing 4021 Intern - Retail | - customer service, organizing shelves, ticketing and maintaining stock. Behind the scenes work includes assisting with inventory, stock, data entry, and general office work | - must have completed one full year of collegiate academic study in the field of retailing or management. - must have interest in store management, buying and/or visual display | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| Marketing 5347 Intern - Sales | (1 OF 3 LISTINGS) Interns in the Sales Department play an important role in promoting the station image to the advertising community by assisting the account executives, sales management, the research director , and the traffic department . A student interested in the sales and marketing arena will learn to use many effective | | Philadelphia |
| Marketing 6601 Intern - Sales | Assist in coordination of special sales-related events, special projects, off-site presentations, trade shows, open houses, etc. <ul style="list-style-type: none"> • Organize and assist in mass marketing campaigns and collateral, including direct mail pieces • Assist in prospecting leads for Corporate Sales Managers | <ul style="list-style-type: none"> - college juniors, seniors, or graduate students working for earned credits - applicants must be highly motivated, outgoing, and creative, with a strong desire to succeed | Philadelphia |
| Marketing 7207 Intern - Sales / Marketing | ISN is seeking an intern to assist with all aspects of organizing international trade shows. The intern will be in charge of managing a large client base and seeking new business opportunities. The intern will also contact potential new and returning clients to invite them to various global recruitment tours, as well as create and execute marketing campaigns via | We are seeking individuals who are/have: <ul style="list-style-type: none"> •Detail oriented •Self-motivated and ambitious •Excellent oral and written communication skills •Professional demeanor | Philadelphia |
| Marketing 7194 Intern - Sales Department | We're looking for an intern to work in our station's SALES department – this person would be working in the following areas: Designate leads that would be appropriate business's to market on 1340 AM Make calls (Phone) to solicit appointments for our sellers to see for advertising opportunities | Required Minimum GPA: 2.80 | Philadelphia |
| Marketing 7403 Intern - Special Events | InLiquid is a Philadelphia based arts organization with an important presence in the contemporary visual arts community. The InLiquid Internship Program will offer the experience of working in a non-profit arts organization. Internships are designed primarily for undergraduate and graduate students. We offer internships in Web Site Editing. | | Philadelphia |
| Marketing 7933 Intern - Unit Marketing | Unit Marketing Director. Assisting with marketing plan for a quick service restaurant in a downtown environment | will train. Strong people skills required. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|---|--------------|
| Mathematics / MASC | | | |
| Mathematics 4253 Intern - Statistics | Record, decipher, and log the box score of every Philadelphia 76ers game; Record, decipher, and log the box scores from every game throughout the NBA; Record, update individual/team statistics for both the Philadelphia 76ers and the NBA; Record, update a complete team play-by-play of every game in the NBA; Record, update a complete individual | College juniors, seniors, or graduate students working for earned credits. Applicants must be willing to get involved in projects with varying degrees of difficulty. A detail interest in basketball statistics is | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|--|--------------|
| Music / | | | |
| Music 6365 Intern - Administrative | Rennie Harris Puremovement is dedicated to preserving and disseminating hip hop culture to a wider audience through workshops, classes, hip hop history lecture-demonstrations, long-term residencies, mentoring programs and public performances. Artistic Director Rennie Harris believes that hip hop is the extension of traditional African dance and | No experience necessary | Philadelphia |
| Music 3904 Intern - Music | - opportunities for professional and volunteer singers | | Philadelphia |
| Music 6360 Intern - Music | The American Music Theater Festival is one of the most innovative music festivals in the country. The festival presents musical theater in all its forms: opera, musicals, cabaret, and experimental. If you love musical theater, come see a show! | | Philadelphia |
| Music 6564 Intern - Music Industry / | Internships (Music Business or Graphic Design) Earn credits toward your degree. Gain practical experience in the music promotion business. Contact Maggie at 1 (215)922-5900 between 12pm and 6pm Monday through Friday or email ned@thetroc.com | | Philadelphia |
| Music 6457 Intern - Theater | internships are available for theater majors, ideal for work study pay. Includes physical labor such as "load in and load out" work. Internships also available as a stage manager, assistant stage manager. Set work, loading, for 1-2 days a week. Internships available with the opera-including costume design and opera audition in the fall. | Need to sign up with Temple student personnel office- need ID, Social Security card or passport. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|--|--------------|
| Nursing / | | | |
| Nursing 6475 Intern - Administrative | The Komen Foundation is seeking college interns to join its office staff. The internships offer a chance to join the leader in the fight against breast cancer, the Susan G. Komen Breast Cancer Foundation. Our internships offer flexible scheduling in our office, Monday through Thursday, 9 to 5 and Fridays 9 to 4. Some positions may require attendance | Assist with projects related to programs, education, and fundraisers. Activities vary based on the time-frame; year-round tasks include assisting with education seminars, health fairs, special | Philadelphia |
| Nursing 6539 Intern - AIDS Outreach | Prevention Point Philadelphia is an HIV prevention agency. It works to raise awareness in the Philadelphia area about AIDS prevention by reducing harm associated with drug use and sex industry work by offering a safe and humane alternative to the war on drugs. | | Philadelphia |
| Nursing 6008 Intern - Caregiver Support / | Alzheimer's Association's goal is to provide leadership to eliminate Alzheimer's disease through the advancement of research, while enhancing care and support services for individuals and their families in Southeastern Pennsylvania The chapter is dedicated to providing | Knowledge of caregiver concerns is needed. Training and staff support is provided. Must have own transportation. | Philadelphia |
| Nursing 4690 Intern - Community Health | Help our busy and dedicated Community Health professionals by providing office support. Opportunities available to join them on community-based activities. Excellent opportunity if you are passionate about helping disadvantaged community members receive quality health care, but can't do that part yourself. Verv meaningful. | General office skills. Flexibility, attention to detail and accuracy. Travel into community paid for and is optional. Staffing levels of office vary, so must be willing to work solo at times. | Philadelphia |
| Nursing 6650 Intern - Elder Care | The only quality you really need to possess is an open heart and the ability to care. Come join our century old tradition of compassionate care for the elderly. | | Philadelphia |
| Nursing 6238 Intern - Elder Care Services | For elderly Deaf and Deaf-blind men and women, the Valley View assisted living program is a comfortable, caring place to call home. Supported by quality staff, all of who are fluent in American sign language, residents of Valley View enjoy the companionship of people their own age in a lifestyle attentive to their own communications needs. | | Elwyn |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|--|--------------|
| <p>Nursing 6484 Intern - Emergency</p> | <p>Mission Statement Our mission is to improve the health of our communities by: providing state-of-the-art health care services; providing exemplary clinical settings for health care professionals in training; leading in the research, development and introduction of improved methods of health care deliverv.</p> | <p>Skills: Exceptional people-skills and a genuine desire to concentrate on providing hospitality services to patients. Previous hospital experience stronly preferred. Dedication and a great</p> | Philadelphia |
| <p>Nursing 6243 Intern - Health Care</p> | <p>Esperanza Health Center presently serves over 5,000 primary care patients of all ages through over 20,000 visits annually, providing holistic, bilingual and bicultural health care services. Esperanza has 12 highly-qualified medical providers, all of whom are board-certified and provide quality, comprehensive care. Everyone on the clinical staff speaks both</p> | <p>Spanish language Skills</p> | Philadelphia |
| <p>Nursing 6473 Intern - Health Care</p> | <p>The Leukemia and Lymphoma Society is the fastest growing voluntary health organization with a nationwide presence. The Society's mission is to cure leukemia, lymphoma, Hodgkin's disease and melanoma and improve the quality of life of patients and their families. Since its founding in 1949, the Society has provided more than \$240 million for</p> | | Philadelphia |
| <p>Nursing 6813 Intern - Health Care</p> | <p>Frankford Hospital - Torresdale, located at Knights and Red Lion Roads in the far Northeast, is a 239-bed, medical/surgical facility that offers comprehensive health and wellness services for the whole family.</p> | | Philadelphia |
| <p>Nursing 6302 Intern - Health Care Support</p> | <p>The National Kidney Foundation of the Delaware Valley (NKFDV) supports kidney disease and transplant patients through research, patient support groups, public and professional educational programs, and a transportation reimbursement fund for low-income patients. More than 10,000 area residents are on dialysis and thousands wait for</p> | | Philadelphia |
| <p>Nursing 6162 Intern - Health Services</p> | <p>ECRI (formerly the Emergency Care Research Institute) is a nonprofit health services research agency. Its mission is to improve the safety, quality, and cost-effectiveness of healthcare. It is widely recognized as one of the world's leading independent organizations committed to advancing the quality of healthcare.</p> | | Plymouth |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|---|--------------|
| Nursing 4383 Intern - HIV / AIDS | AIDS Hospice | | Philadelphia |
| Nursing 6264 Intern - Hospice Care | Volunteer opportunities: - hospice office support volunteer - hospice bereavement support volunteer - hospice cheer team volunteer - hospice volunteer (patient visits) Friendly visitors to provide home-based companionship and support to people with terminal illnesses and their family members. In addition to companionship | Commitment, compassion, an open mind, a warm heart, the desire to provide comfort and the ability to listen. | Philadelphia |
| Nursing 4692 Intern - Nursing | If you are considering a nursing career, this is your chance to explore professional nursing up close. This program is designed to give you the experience you need to make career decisions. Spend nine weeks at Jefferson helping patients and nursing staff. Enjoy our enrichment program that includes stimulating opportunities to learn more about | Be at least 16 years old - Have an interest in nursing - Have a sincere desire to help patients - Have an outgoing personality and a sense of commitment and responsibility. | Philadelphia |
| Nursing 6015 Intern - Nursing | While working with the National Nursing Centers Consortium (NNCC) and the Environmental Protection Agency (EPA), Region III, allows VISTA members to perform outreach activities unique to this region. Because of the diversity of each program within the NNCC and the EPA, these VISTA membes unite as the Mid-Atlantic Environmental Health Corps to | Good oral and written communicaton. Public speaking to small gropus. -Knowledge of environmental education and science, urban planning, or other related fields is valuable, but not | Philadelphia |
| Nursing 6609 Intern - Nursing | Perform Health inspections and related activities | must be a student entering 2nd, 3rd, or 4th year of college and be a resident of the city of Philadelphia | Philadelphia |
| Nursing 7427 Intern - Pediatric Care | Since 1926, Shriners Hospitals for Children-Philadelphia has been providing expert medical care to children from birth to 18 years of age who have orthopedic conditions resulting from injures or diseases of the bones, joints and muscles, as well as spinal cord injuries. Shriner Hospitals offers this expert care at no cost to families. | | Philadelphia |
| Nursing 4497 Intern - Primary HIV/AIDS | Everyone has skill that can help us deliver services to people affected by HIV/AIDS. Everyone brings with him/her special skills and a unique personality that enriches the agency and helps in the FIGHT against HIV/AIDS. Volunteers can help in a variety of ways: Accounting Clerical | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|----------------|--------------|
| Nursing 6265 Intern - Rehabilitation | This internship includes maintenance work and administrative assistance. This half way house strives to serve as a safe haven for men and women with histories of incarceration, polysubstance addiction and mental disorders, who are dedicated to changing their lives to become independent, contributing members of society. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Nutrition & Dietetics / | | | |
| Nutrition & Dietetics 6487 Intern - Cooking Class | Troopers Program Incorporated's (TPI) mission is helping today's youth acquire much needed life skills for positive self-awareness and future self-sufficiency through a developmental curriculum. TPI seeks to prevent self-destructive behavior in neighborhood youth by providing an interactive developmental curriculum. Its is a designated Department of Justice | Culinary skills; ability to work with youth | Philadelphia |
| Nutrition & Dietetics 6013 Intern - Nutrition | American Frozen Foods has gained renown by maintaining the traditional values of personal service and professional pride, while developing and incorporating the latest technical innovations in freezing, packaging, and delivery. We at AFF believe that the longevity and growth of our company is the strongest testimonial to the quality | | Ardmore |
| Nutrition & Dietetics 8505 Intern - Nutrition | Family Food promotes positive meal times through nutrition education by Registered Dietitians in family based settings. Based out of Philadelphia, our Registered Dietitians are trained nutrition professionals who use evidence based methods to help your family. We work with your family to strategize methods to improve the nutritional health of your child | | Philadelphia |
| Nutrition & Dietetics 6393 Intern - Nutrition / Dietetics | Internships enable students to get experience related to their field of study—usually while receiving academic credit and wages. Interns often return to campus with a better understanding of how their course work relates to the real world and with a clearer picture of their career goals. They also see how an industry or organization they're interested | | Philadelphia |
| Nutrition & Dietetics 628 Intern - Nutrition Educator | Career shadow the Family Living Extension agent. Objectives: to develop a informal educational program for youth and adults in foods and nutrition and food safety, family care giving across the life cycle. We currently are managing a life skills program for families at risk—teaching: parenting, personal care, nutrition, home management, family | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|----------------|--------------|
| Nutrition & Dietetics 6462 Intern - Social Services | The Community Food Retail Internship program provides bright, motivated, and talented individuals an opportunity to help fulfill the Coalition's Community Food Retail and Enterprise (C-FREE) Committee goals of fostering effective retail of healthy and affordable foods in under served communities while strengthening local food systems. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|--------------|
| Physics / | | | |
| Physics 6350 Intern - Manager Fleet | -Shuttle vehicles to repair shops and between pods -Clean vehicles and perform light service -Stock vehicles with supplies | We are looking for students who are detail-oriented, organized, and able to work independently as well as on a team. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| Politics / | | | |
| Politics 6345 Intern - Advocacy | Assist welfare-to-work program staff and clients by developing an energy conservation and environmental advocacy support system within the Philadelphia Workforce Development Corporation | Must be skilled in Microsoft Office software and be proficient with computer databases and related programs. Excellent oral, written, and organizational skills with the ability to work effectively with people of | Philadelphia |
| Politics 4274 Intern - Advocacy | (1 OF 3 LISTINGS) | | Philadelphia |
| Politics 4364 Intern - Advocacy | Provides advocacy services and resource information to individuals, families and providers so that they can make informed choices. | | Philadelphia |
| Politics 7887 Intern - Campaign Field | Join our team to be part of the change. This summer we will be working with progressive organizations like Save the Children, the Sierra Club, the ACLU, and Amnesty International to address issues like global poverty, climate change, civil liberties, and human rights. We are hiring for summer campaign jobs | | Philadelphia |
| Politics 6455 Intern - Child Welfare Policy | Research legal issues at the intersection of juvenile, immigration, and child welfare systems, and collect litigation, training, and support materials associated with client representation in immigration and child welfare proceedings. Survey the Center's client population to identify clients with child welfare and immigration issues, and create a service model for | | Philadelphia |
| Politics 6337 Intern - Consumer Services | (1 OF 3 LISTINGS) Provide support to the Director, Consumer Services and oversight of Personal Assistance Services (PAS) and Community Services Program for Persons with Physical Disabilities (CSPPPD). Responsibilities include day-to-day operations of the department; ensuring quality program services to | Minimum of a Bachelor Degree obtained in a human services field from an accredited educational facility and six years of directly related work experience with increasing responsibility levels. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| <p>Politics 4229 Intern - Development</p> | <p>(1 OF 7 LISTINGS) Will work with the development director to raise funds for SEAC. Includes donor work, grant writing, and grassroots fundraising strategizing and implementation.</p> | <p>Must realize the importance of fundraising to the environmental and social justice movements. Fundraising experience a BIG plus. Must be determined and detail oriented. Requires excellent oral and written</p> | Philadelphia |
| <p>Politics 6258 Intern - Education Policy</p> | <p>Position Overview The Education Children & Youth Committee (ECY) of the Greater Philadelphia Urban Affairs Coalition (GPUAC) brings together a diverse group of community and business leaders to improve the quality of education in the City of Philadelphia. ECY identifies the opportunities charter schools represent.</p> | <p>-Must be a college junior or senior or a graduate student in good academic standing. -Proficient in Microsoft Word/Excel/PowerPoint/Access -Hardworker, organized, punctual</p> | Philadelphia |
| <p>Politics 3751 Intern - Government</p> | <p>We offer internship opportunities for currently enrolled university students in our Communications, Government Affairs, and our federal Proposals Divisions.</p> | | Philadelphia |
| <p>Politics 6625 Intern - Government / Public</p> | <p>Shirley Kitchen, a state senator is a part of a number of committees including the urban affairs & housing committee, agriculture and rural affairs committee, public health & welfare committee, and the veterans affairs & emergency preparedness committee. Before working as a state senator, Ms. Kitchen worked as a social worker in Philadelphia.</p> | | Philadelphia |
| <p>Politics 7395 Intern - International</p> | <p>The project for Nuclear Awareness is a non-profit organization based in Philadelphia dedicated to ending the proliferation of nuclear weapons and fissile materials. By stopping new nuclear weapons both on land and in space, PNA seeks to promote diplomacy and peace in international relations. The PNA is seeking an intern to assist the Director in</p> | <p>Strong computer skills, including knowledge of Microsoft Word, Excel and Powerpoint - Excellent writing, communication and interpersonal skills - Great organizational ability and attention to</p> | Philadelphia |
| <p>Politics 6006 Intern - Legal Aid</p> | <p>Founded in 1988, the AIDS Law Project is a non-profit, public interest law firm that provides free legal services to people living with HIV/AIDS and others affected by the epidemic. The AIDS Law Project of Pennsylvania is the only independent, free standing law firm dedicated solely to people with HIV/AIDS.</p> | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|--------------|
| <p>Politics 6613 Intern - Legal Studies</p> | <p>Program designed to give law students the opportunity to get real world experience in the practice of law while getting to know the firm.</p> | <p>well rounded student eager to work in the fields of tax, corporate and international law. -solid academic performance, "real world" work experience -foreign travel/work experience is preferred.</p> | Philadelphia |
| <p>Politics 7710 Intern - Policy Research</p> | <p>SFP researchers are responsible for analyzing and documenting complex tax and benefit regulations at the most detailed level - application procedures, eligibility rules, etc. They also engage in broader research on social and economic issues affecting the people served by The Benefit Bank. The interns will work under the close supervision of our</p> | <p>- demonstrated writing and research skills - familiarity with web based resources - efficiency, organizational skills, and attention to detail - commitment to social justice and antipoverty</p> | Philadelphia |
| <p>Politics 5909 Intern - Political Operations</p> | <p>The nation's largest community organization of low - and moderate - income families, working together for social justice and stronger communities.</p> | | Philadelphia |
| <p>Politics 5403 Intern - Political Science</p> | <p>Research legislation, prepare meetings; setup; attendance; attend House committee hearings & markups; observe Floor proceeding; track legislation; draft constituent correspondence. Minimum - 16 hours per week.</p> | <p>Selection is highly competitive. Based on scholastic achievement, demonstrated leadership, interest in public policy & community service contributions.</p> | Philadelphia |
| <p>Politics 4241 Intern - Public Policy</p> | <p>Interns will work on the following projects: -The Benefit Bank -Abandoned Mine Lands -Housing and Energy -Ship Recycling</p> | <p>Applicants should possess an interest in public policy and strong writing skills. Social research, qualitative and quantitative data analysis are a plus, as are computer programming</p> | Philadelphia |
| <p>Politics 214 Intern - Research Assistant</p> | <p>Research Assistants: Work under the direct supervision of the Institute's research staff. Students help maintain data files, conduct literature searches, compile indices, or produce other material.</p> | <p>All language skills are welcome, but knowledge of Russian, Arabic, French, German, and Spanish is especially helpful. A familiarity with word-processing programs and conducting research on the</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|----------------|--------------|
| Politics 6582 Intern - Student Labor | Jobs with Justice is a national campaign for worker's rights. Working through coalitions of labor, community, religious and constituency organizations, Jobs with Justice is fighting for worker's rights and economic justice. | | Philadelphia |
| Politics 6005 Intern - Urban / Regional | Logistical support for bid packages, grant applications and mailings; assist with various federal, state, and local grants; work with proposals, bids and contracts for development projects; assist with zoning process | | Norristown |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| Psychology / | | | |
| Psychology 6130 Intern - Adult Mentor | Compeer in Philadelphia, formerly known as Community Companion, arranges one-on-one matches between adults learning to cope with a mental illness who live in Philadelphia with volunteers of the same sex and of similar age who share common interests and live nearby. The two spend at least four hours a month together participating in social and | | Philadelphia |
| Psychology 8328 Intern - Community | CEAT Interns serve a one-semester or summer term during which they assist the Community Education and Training team with the development of educational and resource materials, and represent WIT at a variety of community education events. | | Philadelphia |
| Psychology 5626 Intern - Counseling | An agency for children with social and developmental problems. Address the effects of abuse, neglect, traumatic events, and other challenges to early childhood development and assist children in reaching their full potential within their homes, community and society. | | Philadelphia |
| Psychology 5747 Intern - Counseling | Interns provide direct services to clients by staffing the Lifeline, assisting with support groups and intake appointments. interns are required to participate in WIT's 45-hour Crisis Intervention Training program. The classroom sessions, held in our Center City office, are usually scheduled twice a week in the evenings from 6:00 p.m. to 9:00 p.m. for eight | Listening & counseling skills. | Philadelphia |
| Psychology 4689 Intern - Discharge Assistant | Help inpatients prepare for discharge by packing belongings, getting chart completed, helping with personal hygiene. Great for volunteer looking to interact with inpatients. Good way to test your interest in nursing or other medical career. | Must be able to work with diverse patients, enjoy providing simple, yet essential help to them. Able to work with minimal supervision. Possess common sense, compassion, and a cheerful personality. No | Philadelphia |
| Psychology 8533 Intern - Intake Assistant | Perform substance abuse intake, interviews, assessment, and develop recommendations for walk-in and assigned clients. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|--|--------------|
| <p>Psychology 6346 Intern - Office Assistant</p> | <p>Assist the Senior Manager of Assessment with research, implementation and evaluation of assessment projects for the division.</p> | <p>Must be skilled in Microsoft Office software and be proficient with computer databases and related programs. Excellent oral, written, and organizational skills with the ability to work effectively with people of</p> | Philadelphia |
| <p>Psychology 6274 Intern - Psychology</p> | <p>Kairos House is a transitional residence providing 36 Single Room Occupancy (SRO) units for men and women with a primary diagnosis of serious mental illness. The program is designed to provide affordable SROs to adults who have experienced homelessness and have been shown to benefit from frequent supportive services. Residents must be</p> | | Philadelphia |
| <p>Psychology 8575 Intern - Research Assistant</p> | <p>Conduct a vital assessment interview using our Women's Health Interview tool. Data collection. Develop databases. Navigating working in a high paced Emergency care setting. Lead educational meetings. Provide resource/care linkage to all patients.</p> | <p>Healthcare background or interest. Prior assessment and/or interviewing appreciated but not essential.</p> | Philadelphia |
| <p>Psychology 4157 Intern - Social Work</p> | <p>An agency for children with social and developmental problems. Interns assist the Center with its classroom and other social work programs.</p> | <p>Education, nursing, and psychology students are particularly encouraged to apply.</p> | Philadelphia |
| <p>Psychology 4528 Intern - Therapeutic Staff</p> | <p>Provide therapeutic support to the child or adolescent in specified areas of social, behavioral and emotional concern and needs that have been identified by the child and family and addressed in the treatment plan.</p> | <p>This position has extremely flexible hours and would be an ideal job for a master's candidate of psychology, social work, or education.</p> | Philadelphia |
| <p>Psychology 4418 Intern - Youth</p> | <p>Weekend Retreats (Ages 9-17), Need counselors for these camps</p> | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|--|--------------|
| Social Work / | | | |
| Social Work 6506 Intern - Academic | Interns will gather information on academic, enrichment, after school, social, and other community programs that support high- achieving students, design a booklet presenting this information, and participate in web design, printing and marketing of the final product. | tutoring | Philadelphia |
| Social Work 6338 Intern - Advocacy | Founded in 1940, the National Federation of the Blind (NFB) is the nation's largest and most influential membership organization of blind persons. With fifty thousand members, the NFB has affiliates in all fifty states plus Washington D.C. and Puerto Rico, and over seven hundred local chapters. As a consumer and advocacy organization, the NFB is | | Philadelphia |
| Social Work 6800 Intern - Advocacy | (Need several forms before volunteering) | | Philadelphia |
| Social Work 4365 Intern - After-School | Help with After-School Program | | Philadelphia |
| Social Work 6673 Intern - Child & Family | Youth Service, Inc. (YSI) is a private not-for-profit community-based social service agency dedicated to: <ul style="list-style-type: none"> * preventing child abuse * helping at-risk children and teens * strengthening the family unit The agency offers emergency shelter for | Volunteer opportunities: include tutoring, helping run an evening program for children in foster care, teaching teens a new skill, or organizing a field trip. Job Opportunity: Youth Service, Inc. | Philadelphia |
| Social Work 6153 Intern - Child Advocate | Court Appointed Special Advocates (CASA) of Camden County, Inc. is an independent, non-profit organization committed to advocating for the best interest of children in out-of-home-placement under the jurisdiction of the NJ Family Court. Court Appointed Special Advocates (CASA) of Camden County, Inc. is an independent, non-profit | Qualifications and Requirements of a CASA Volunteer: - Interest in children, their rights, and special needs; - Interpersonal skills; - Communication skills; - 21 years of age or older; - No criminal history; - | Camden |
| Social Work 8361 Intern - College Youth | The AAU Summer Program is seeking two college undergraduate interns who will have the opportunity to work as teachers, mentors and role models to a group of ten middle school students from the Chinatown community. | Applicants should be energetic team players who have strong leadership potential, a positive attitude, a high level of self-motivation, and a willingness to learn and work with children and parents. Applicants | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| Social Work 4337 Intern - Community Arts, | For the Film Intern: -possibility of a film internship for a promotional video Michaelanne Harriman--community arts Director | | Philadelphia |
| Social Work 6239 Intern - Community | The Emergency Food and Shelter Program provides eligible individuals and families who are facing economic hardships with supplemental rent, mortgage, and utility assistance. | Must be referred by a Philadelphia nonprofit organization, individual must meet Federal Emergency Management Assistance guidelines. | Philadelphia |
| Social Work 6148 Intern - Community | Community Strength enables local community partnerships to support education. The Community Strength Foundation (CSF) is a Section 501(c)(3) tax-exempt public charity organized in the District of Columbia as a non-profit corporation (EIN 94-3352494). CSF overlays internet-based virtual communities onto existing communities. | a desire to be involved and help increase connectedness in your community. | Haddon |
| Social Work 4349 Intern - Community Center | Community Recreation, Boys & Girls Clubs, Christian Education | | Philadelphia |
| Social Work 4350 Intern - Community Center | Painting projects, Christmas Kettle help, Building Repairs | | Philadelphia |
| Social Work 4352 Intern - Community Center | Community Recreation, Youth Ministries | | Philadelphia |
| Social Work 4324 Intern - Community | Committed to social and economic justice for low-income women and their families. Develop neighborhood facilities; providing supportive services; advocating for policy change; and honoring leadership, dignity and equity in our communities. | | Philadelphia |
| Social Work 4325 Intern - Community | Planning and developing housing for low income families and elder residents of the Yorktown and neighboring communities, and conducting other programs to address the general housing and economic development concerns of Yorktown residents. | | Philadelphia |
| Social Work 4327 Intern - Community | Creating decent, affordable housing. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Social Work 6257 Intern - Community | We partner with all segments of our community to ensure that every person has the opportunity for educational and economic success, and a secure and healthy life. This vision comes from GPUAC's rich history, one that is connected to the city's civil rights movement and the desire to make a difference in Philadelphia's poorest | | Philadelphia |
| Social Work 6834 Intern - Community | Seeking skilled volunteersThe Partnership CDC (Community Development Corporation) is dedicated to addressing the issues of affordable housing and economic development in West and Southwest Philadelphia. We work with a variety of community partners to have great impact in our neighborhoods. | | Philadelphia |
| Social Work 6578 Intern - Community | The Community Education Alliance of West Philadelphia is a non-profit organization that, in partnership with the Belmont Charter School, has adopted the community of Belmont, one of the city's most impoverished neighborhoods. Our unique partnership provides the highest quality academics and extensive social service programs to combat the | As part of our goal to provide students with a positive environment from which to grow, we are searching for a talented and experienced School Social Worker, who's not afraid to think outside of the box, and | Philadelphia |
| Social Work 6559 Intern - Community | BwB clubs offer students the chance to take action both locally and globally at the same time. Members take action through community service in their neighborhoods and in the neighborhoods of partner schools, while also raising money to help purchase materials for BwB-built schools in developing countries. Members may also communicate with students in these | | Philadelphia |
| Social Work 4329 Intern - Community | 4-H clubs, Middle School Clubs, Teen Clubs, Game & Story Hour, Summer Reading Program, Summer Fun Days, Ladies Club, Home Visitation, Prison Ministry, Social Work Christian organization located in the Fairhill section of North Philadelphia. It has close ties to second Mennonite church at Franklin Street and Indiana | | Philadelphia |
| Social Work 4330 Intern - Community | After School Program for children 6-13; Mon-Fri 3:00 p.m. - 6:00 p.m. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|---|--------------|
| <p>Social Work 6628 Intern - Community</p> | <p>Greater Philadelphia Cares' AmeriCorps Members work with non-profit and community organizations to recruit & mobilize volunteers, and design and manage volunteer programs and projects. Specific responsibilities will include: community outreach to agencies to understand their mission and how they can benefit from volunteer help.</p> | <p>Superior organizational skills, creativity, positive attitude, excellent written & oral communication skills, self-starter, team player.</p> | Philadelphia |
| <p>Social Work 6058 Intern - Community</p> | <p>Campaign for Working Families is a partnership that promotes increased resources for low wage working families by providing free filing of the federal Earned Income Tax Credit (EITC) and connecting Philadelphia residents to other tax credits, work supports and asset-building resources. Campaign for Working Families trains volunteers and</p> | | Philadelphia |
| <p>Social Work 4342 Intern - Community Services</p> | <p>Founded in 1865, the Salvation Army provides peer counseling, spiritual regeneration and moral and physical rehabilitation of all persons in need regardless of race, color, creed, sex or age. Services: Youth Day Care - children 1 month to 12 years of age Recreational Afterschool Programs Summer Day Camps Case Work</p> | | Philadelphia |
| <p>Social Work 4363 Intern - Economic Welfare</p> | <p>Health and Human Services, Community and Economic Development</p> | | Philadelphia |
| <p>Social Work 6247 Intern - Food Stamp</p> | <p>Students who work on the campaign as a part of a service-learning course should dedicate at least 4 hours per week to service work and reflection. Most of their time will be spent screening and assisting families to apply for food stamps at one of our community sites (located citywide). In addition, students will assist in planning screening events and fairs at</p> | | Philadelphia |
| <p>Social Work 6049 Intern - Homeless Outreach</p> | <p>Bethesda Project is a faith-based community which builds families among frail and vulnerable poor people of Philadelphia. Since 1984, Bethesda has worked in collaboration with local church communities and social service agencies to offer shelter services to homeless men struggling with serious physical, psychological, and behavioral problems.</p> | <p>some require Spanish fluency</p> | Gwynedd |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|---|--------------|
| <p>Social Work 6051 Intern - Homelessness</p> | <p>The mission is to end homelessness in Philadelphia by ensuring that every person and family has a safe, decent, and affordable place to live and a chance to achieve self-esteem as a productive member of the community. Focuses on the issues and needs of the homeless population, develops policy and recommendations for solutions. and</p> | | Philadelphia |
| <p>Social Work 6055 Intern - Hospice Care</p> | <p>Bryn Mawr Hospice is in need of volunteers "to provide symptom control and emotional support to terminally ill patients and their families to improve their quality of life." Nursing and pre-med students are preferred but other volunteers are needed to provide office support. Volunteers selected will go through a treatment training program.</p> | | Bryn Mawr |
| <p>Social Work 6542 Intern - Housing Advocacy</p> | <p>Assist in advocating for the housing rights of individuals living with disabilities. We work with those who are now or would like to be living independently in the community. The housing dept. specifically provides consumers w/ information to allow them to find affordable and accessible housing. We provide group and one-on-one counseling in regards to</p> | <p>Internship is flexible on the the intern's level of skill and experience w/ these issues. Intern must have the following: -Computer Literacy, specifically ability to work w/ Microsoft Office programs & enter info</p> | Philadelphia |
| <p>Social Work 6156 Intern - Housing Assistance</p> | <p>Dignity Housing is a non-profit organization that has been providing affordable housing and social service supports to homeless families throughout Philadelphia since 1988.</p> | <p>Dignity Housing has a variety of volunteer opportunities throughout the year, including: Child Care during Dignity workshops After-School Homework/Reading Help</p> | Philadelphia |
| <p>Social Work 6934 Intern - Immigration /</p> | <p>HIAS and Council strives to advance the fair treatment and protection of the rights of immigrants and refugees, and to educate to larger community about the positive economic, social and cultural contributions made by new Americans. The agency provides assistance to refugees and immigrants so that they can become productive members of society.</p> | | Philadelphia |
| <p>Social Work 6312 Intern - LEAD Instructor</p> | <p>PCAH is a private, nonsectarian, nonprofit organization that helps low income, single parent and homeless families to reach self-sufficiency by providing comprehensive, intensive, supportive social services in tandem with safe, decent and affordable housing. Families come to PCAH with backgrounds characterized by</p> | <p>Love for and Thirst for Learning - must have good academic, technology and life skills; must be excited about these and be able to share these skills with others. Cheerleader - able to</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|--------------|
| Social Work 4289 Intern - Mentoring Program | <p>As a Catholic Health System, rooted in the tradition of the Sisters of the Holy Redeemer, we care, comfort and heal, following the example of Jesus, proclaiming the hope God offers in the midst of human struggle.</p> <p>Drueding Center/Project Rainbow is the oldest and most successful transitional</p> | <p>Volunteers need to be at least 16 years of age. Also love working with children.</p> | Philadelphia |
| Social Work 6509 Intern - Mentoring Program | <p>Program tutors- Basic math and writing tutors are needed for adult basic education and GED classes.</p> | | Philadelphia |
| Social Work 6011 Intern - Non-Profit | <p>The American Cancer Society is a nationwide community-based voluntary health organization dedicated to eliminating cancer as a major health problem by preventing cancer, saving lives, and diminishing suffering from cancer, through research, education, advocacy, and service. Responsibilities vary dependent on program priorities.</p> | <p>Candidates should have experience in the field, knowledge of field, organizational skills, research skills, self-motivation, strong interpersonal skills.</p> | Philadelphia |
| Social Work 6579 Intern - One-on-One | <p>This program is really important. What is a teacher supposed to do with 32 kids with all different needs? When Experience Corps volunteers work with these students, they come back into the classroom and they are able to read along with the rest of the class</p> | <p>The Philadelphia Experience Corps Program will expand to 50 school sites over the next four years. By 2006, Experience Corps will coordinate the efforts of over 900 volunteers who provide over 270,000</p> | Washington |
| Social Work 4602 Intern - Outreach | <p>The project facilitates to open up 44 new car-sharing pods in nine low-income communities to promote car sharing in suburbs. The coordinator will take initiative to develop and implement and outreach plan; plan and attend outreach events and venues; develop partnership with community leaders and organize volunteers.</p> | <p>Gregarious, motivated, creative, organized person to oversee all outreach and marketing activities. Experience in promoting; works well collaboratively & demonstrate the ability to develop partnerships</p> | Philadelphia |
| Social Work 6263 Intern - Para-legal Services | <p>Provide legal services to homeless men, women, and children in Philadelphia. Under the supervision of staff attorneys, the intern will interview clients at various shelters and educate homeless persons of their legal rights, and conduct research in areas of law and policy affecting the homeless.</p> | | Philadelphia |
| Social Work 6292 Intern - Refugee | <p>Refugee Resettlement responding to letters of immigrants in detention. returning phone calls made to the immigration office.</p> | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| Social Work 6279 Intern - Social Events | Little Brothers-Friends of the Elderly is an international, non-profit, non-denominational, voluntary organization committed to relieving isolation and loneliness among the elderly. Little Brothers-Friends of the Elderly provides various companionship services and holiday celebrations to 800-900 elderly, or "old friends." in Philadelphia. These | | Philadelphia |
| Social Work 4162 Intern - Social Service | A day center that provides the homeless with a change of clothes, food, showers, and information on available services and resources. Performs community outreach, advocacy, and educational services. | | Philadelphia |
| Social Work 8354 Intern - Social Service | Greater Philadelphia Cares' AmeriCorps Members work with non-profit and community organizations to recruit & mobilize volunteers, and design and manage volunteer programs and projects. Specific responsibilities will include: community outreach to agencies to understand their mission and how they can benefit from volunteer help. | Superior organizational skills, creativity, positive attitude, excellent written & oral communication skills, self-starter, team player. | Philadelphia |
| Social Work 6614 Intern - Social Service | A new org. with the purpose of supporting exiled Tibetan nuns in the West by providing healthcare and education as well as to financially support the education of poor Tibetan children in Tibet. They need volunteers for database entries, ESL teaching, grant writing, event planning, etc. | | Philadelphia |
| Social Work 4336 Intern - Social Services | To empower individuals, families and communities to achieve and maintain self-sufficiency through an integrated program of social, educational and advocacy services. Volunteer opportunities: - child care at women and children shelter - gardener | | Philadelphia |
| Social Work 6495 Intern - Social Services | also check out: VolunteerWay.org | To volunteer all you need is some free time and a willingness to help. Our experience has been the vast majority of people who are drawn to volunteering enjoy it immensely. The best part is, we can easily work | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|---|--------------|
| Social Work 4147 Intern - Social Welfare | - the organization devotes itself to promoting academic achievement among high school and college students - assist with educational programs | | Philadelphia |
| Social Work 6319 Intern - Social Work | Interns will train immigrants leaders on voting registration issues, create linguistically and culturally appropriate fliers to encourage voter participation, compile basic resources materials on the subject, and create an informational press package that can be sent to ethnic press on the immigrant vote. | | Philadelphia |
| Social Work 7047 Intern - Social Work | Kairos House - working with residents that have mental health issues: | | Philadelphia |
| Social Work 4381 Intern - Social Work | Founded in 1986, ActionAIDS is Pennsylvania's largest AIDS service organization currently serving over 3,500 individuals and 150 families living with or affected by HIV/AIDS. In addition, we educate over 15,000 youth and adults in diverse communities throughout the Philadelphia region. The number of friends served and educated is growing | | Philadelphia |
| Social Work 4211 Intern - Social Work | -Weekly individual/group sessions -Direct services to children & families -Case conferencing and planning -Administrative, HR, Business Management, and Information Technology | Children's Choice offers bachelors', masters' and doctoral placements to students pursuing degrees in human services fields of study such as administration, social work, psychology, mental health, and other | Philadelphia |
| Social Work 6135 Intern - Social Worker | Social Working in the Family Advocacy Unit Our mission is to help low-income Philadelphia residents with legal problems by providing them with advice and representation in civil matters, advocating for their legal rights, and conducting community education about legal issues. | | Philadelphia |
| Social Work 8362 Intern - Summer Program | The Summer Program Assistant Director must be a college student or recent graduate. The individual must be highly motivated and a team worker. S/he must be well organized and be willing to take initiative. Applicants must be self reflective and have demonstrated a serious commitment to social justice in accordance with AAU's objectives. A | Applicants should be energetic team players who have strong leadership potential, a positive attitude, a high level of self-motivation, and a willingness to learn and work with children and parents. Applicants | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|--|--------------|
| Social Work 6422 Intern - Transportation | Transport clients in our Foster Care system to appointments: therapy, doctors, etc. | Valid Driver's License Own car Enjoy the company of children/youth | Philadelphia |
| Social Work 6287 Intern - Transportation | Transport clients in our Foster Care system to appointments: therapy, doctors, etc. | Valid Driver's License Own car Enjoy the company of children/youth | Philadelphia |
| Social Work 4499 Intern - Treatment | Everyone has skill that can help us deliver services to people affected by HIV/AIDS. Everyone brings with him/her special skills and a unique personality that enriches the agency and helps in the FIGHT against HIV/AIDS. Volunteers can help in a variety of ways: Accounting Clerical | | Philadelphia |
| Social Work 5006 Intern - Volunteer Service | Gain skills in non-profit management and coordination with partner individuals and agencies. | Interest in working with diverse staff in a diverse community, creative, patient and excellent communication and organizational skills. Should be able to inspire children and discipline with love. | Philadelphia |
| Social Work 4412 Intern - Youth | Provides high school dropouts a chance to earn their diplomas while learning job skills and providing community service | | Philadelphia |
| Social Work 4415 Intern - Youth | Mentoring H.S. students, after-school programs (social work focus) | | Philadelphia |
| Social Work 4420 Intern - Youth | Runaway & Homeless Youth Hotline, Host Home (take children to live w/ them up to 2 weeks) Provides temporary shelter for young people. Volunteers work with students in a variety of projects. | | Philadelphia |
| Social Work 6305 Intern - Youth Outreach | Interns would plan and lead rides, communicate with youth and families, work closely with NBW staff to tailor activities to fit the needs of students, mentor individual youth, document the program, compile and analyze statistics, and make recommendations regarding future programs. | Strong interest in working with youth and an enthusiastic bicyclist. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|----------------|--------------|
| Social Work 4500 Intern - Youth Prevention | Everyone has skill that can help us deliver services to people affected by HIV/AIDS. Everyone brings with him/her special skills and a unique personality that enriches the agency and helps in the FIGHT against HIV/AIDS. Volunteers can help in a variety of ways: Accounting Clerical | | Philadelphia |
| Social Work 6478 Intern - Youth Services | The Philadelphia Youth Network (PYN) is a non-profit intermediary organization dedicated to youth workforce development and designed to align programs, systems and resources that promote academic achievement, career success and productive citizenship for all 14 to 21 year-old youth residing in the City of Philadelphia. | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|---|--------------|
| Sociology and Anthropology / | | | |
| Sociology and Anthropology 6676 Intern - Community | The Organization was founded for the purpose of community economic development, and for the promotion of education & entrepreneurship within North Central Philadelphia. Its goals and objectives include enhancing micro-enterprise development and community revitalization. The guiding mission of People for People, Incorporated (PFP) is | | Philadelphia |
| Sociology and Anthropology 7399 Intern - International | TWC seeks college students of color interested in developing their activism and community organizing skills, particularly around issues of discrimination, racism, and oppression. Interns gain valuable experience in domestic and international advocacy work. They also connect with other people of color working for tolerance, peace and justice in the United | - Interest in and knowledge of TWC projects -Experience with community activism and grassroots networking - Excellent researching and writing skills -Openness to learning, | Philadelphia |
| Sociology and Anthropology 7317 Intern - International Human | Darfur Alert Coalition (DAC), is a Philadelphia- based 501c3 coalition of Sudanese and American activists involved in education, advocacy and material assistance on behalf of Darfurians displaced by the genocidal attacks in Sudan. | For the Human Rights and International Cooperation Assist: Database design, graphic design, writing language: English, Hausa | Philadelphia |
| | For the Human Rights and | For the DARFUR | |
| Sociology and Anthropology 5740 Intern - Social Action | -Administrative Assistance -Youth Activities -Assisting with Fundraisers & Benefits -Grant Writing -Research Projects -Food Distributions in Neighborhood -Web and Multimedia Design | | Philadelphia |
| Sociology and Anthropology 6456 Intern - Survey Research | Founded in 1967 at Temple University's main campus in Philadelphia, the Institute for Survey Research (ISR) has conducted hundreds of studies across a broad spectrum of health, population, and environmental issues over the last 35 years. The main objectives of ISR are to conduct significant social research, and to provide high quality survey research | | Philadelphia |
| Sociology and Anthropology 7387 Intern - Women's Issues | - Creating impact reports that track the success of Soroptimist projects - Investigate advocacy opportunities for women worldwide - Researching and writing about current issues effecting women worldwide. - Researching organizations working on international women's issues - Assisting the program director and | Candidates Must: - Possess an interest in women's issues - Have strong writing and communication skills - Have completed classes in women's issues and international relations | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|--|--------------|
| Sociology and Anthropology 4362 Intern - Women's Studies | Draft & edit brochures, fact sheets, & other publications. Research & write on current Women's Program themes & projects. Help plan program events & conferences. Build coalitions between community & international groups. | Interest in & knowledge of the Program themes. Deep commitment to eliminating sexism. Excellent communications skills including research & writing Strategic thinking & | Philadelphia |
| Sociology and Anthropology 6503 Intern - Youth Development | Offers positive youth development activities, as well as programs that promote pride in cultural identity and facilitate better inter-community communication and cooperation. | | Philadelphia |
| Sociology and Anthropology 6675 Intern - Youth Training | The pastoral teams of three Camden churches, two Lutheran and one Catholic, founded Hopeworks collaboratively. We officially opened our doors to our first trainees in March 2000. Since that time: Nearly 400 youth from our target population have visited Hopeworks . Trainees have gone on to get jobs, attend college and earn GED's. Under the | | Camden |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|--------------|
| Spanish / | | | |
| Spanish 6537 Intern - English / Spanish | We are committed to empowering local residents through language, computer and leadership courses. As an organization made up and led by Latino immigrants, working to overcome social, economic, and cultural barriers, is central to our mission. | We are currently seeking people to help with the following activities: Maintain the computer lab (requires experience with computers) Clerical Help Teach/Tutor Spanish | Philadelphia |
| Spanish 6110 Intern - Youth Outreach | Our mission is: "Centro Nueva Creacion builds hope by creating opportunities for youth and families to transform their community. This mission is realized through programs in education, community service, career development, technology and the arts." -We sponsor several youth development programs (After School Arts & Learning | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|--|--------------|
| Sport & Exercise Science / | | | |
| Sport & Exercise Science 6354 Intern - Athlete | You would be assigned all sorts of tasks (i.e., answering phones, working at events, internet research, etc.) and working on a variety of interesting projects in the sports and entertainment fields. 10-20 hours a week. | <ul style="list-style-type: none"> · Junior or Senior · 3.0 or higher GPA · Strong organizational skills · Strong written and oral communication skills · Familiarity with computers (internet, word processing, etc.) | Philadelphia |
| Sport & Exercise Science 4639 Intern - Community | Volunteers needed for: Aquatic Program Instruction, Self Help Program Instruction, Exercise Program Instruction, Arthritis Ambassadors, Clerical Support, Advocacy and Public Policy, Special Events | | Philadelphia |
| Sport & Exercise Science 4256 Intern - Facility Operations | <ul style="list-style-type: none"> - assist with operation of scouting department database - assist with various team practice or game related responsibilities - assist coaching and scouting staff with various duties as assigned - assist with incoming phone inquiries - perform clerical duties as assigned | <ul style="list-style-type: none"> - college seniors, or graduate students working for earned credits - applicants must be friendly, personable with excellent phone skills - must have ability to prioritize and handle | Philadelphia |
| Sport & Exercise Science 6504 Intern - Fitness & Exercise | Weston Fitness is committed to developing both the beginner and the advanced exerciser. Weston Fitness strives to offer personalized fitness programming that incorporates the mind, body and soul for a total wellness concept. | | Philadelphia |
| Sport & Exercise Science 5547 Intern - Fitness | fitness, summer camps, youth programs, group exercises, tennis, hockey, racquetball. | | Philadelphia |
| Sport & Exercise Science 6067 Intern - Game Day | <ul style="list-style-type: none"> - Game Day Interns will help in the setup of game day events and production. Each game, the intern will have a different responsibility relating to the game operation in the following areas (credential distribution, halftime acts, pre-game elements, promotion team coordination, assisting in game community relations initiatives. assisting | Qualities that our ideal candidate should possess: <ul style="list-style-type: none"> - Looking for a career in sports (not just an internship) - Self motivated - Driven to succeed - Enthusiastic - Willingness to listen, | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|--|--------------|
| Sport & Exercise Science 6325 Intern - Marketing | <ul style="list-style-type: none">- Fulfillment of customer service phone inquiries- Assist with promotional events- Lead grassroots initiatives- Assist with Read to Achieve, Basketball 101, Summer Hoops Tour and other 76ers community oriented programs- Follow-up on 76ers promotions/marketing events | <ul style="list-style-type: none">- written communication skills- oral communication skills- strong interpersonal skills- ability to use Microsoft Office and the Internet, experience with | Philadelphia |
| Sport & Exercise Science 6326 Intern - Sports / Children | The Philadelphia Area Disc Alliance (PADA) is a group that organizes and runs Ultimate Frisbee events in the Philadelphia area, along with related activities: coaching clinics, parties, field improvement work and so on. We are considering beginning a community youth outreach program to coach and work with children in Philadelphia at city recreation | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|----------------|--------------|
| Sport Management / | | | |
| Sport Management 8022 Intern - Sports Management | Work with marketing, sales, and public relations departments charged with promoting the Wings Lacrosse Team | | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|--|-----------------|
| Studio Art / VART | | | |
| Studio Art 4127 Intern - Art / Ceramics | Founded in 1974, The Clay Studio supports the ceramic arts through its artist residencies, gallery, studio space, and school, educational & outreach programs. The programs of the Clay Studio reflect the dual character of the organization: as a community centered institution involved with the life of the city and region, and as a national and international focal point for | | Philadelphia |
| Studio Art 6277 Intern - Art Collection | Create a summary of the contents of art collection, conduct biographical research into the life and work of the photographer, and create descriptions and digital images for each photograph to be displayed through an online exhibition | | Philadelphia |
| Studio Art 8692 Intern - Art History | assisting with office work, client communication, shoot organization | | Philadelphia |
| Studio Art 4522 Intern - Curator Assistant | Intern may be asked to assist teachers with children studio art class instruction and organize supplies. Transportation valuable. | | Philadelphia |
| Studio Art 6278 Intern - Film Education | Library Video Company is the leading distributor of educational video, CD-ROM, audiobook and DVD to schools and public libraries nationwide. The company stocks over 17,000 titles covering a diverse range of topics for all ages and grade levels. Each program has been carefully reviewed and selected for content that is appropriate for the classroom and public | | Wynnewood |
| Studio Art 6046 Intern - Film Production | Banyan Productions was founded 11 years ago. Its first office was a basement, with one desk and a single telephone. The entire company -- a handful of hopeful entrepreneurs with a sweeping vision and the talent to pull it off -- shared this tiny space. They were guided by a single concept: that great television should cause viewers to feel an emotion. | | King of Prussia |
| Studio Art 2626 Intern - Graphic Design | Media and Journalism The Graphic Design Internship will give a student a unique opportunity to assist in the everyday operations of an in-house design department. The intern will work with WHYY's Graphic and Multimedia Designer developing print products such as event invitations, signage, newspaper ads. web graphics. marketing and event | Candidate must be a multi-tasker, able to work well in a fast-paced, team environment, and able to work on a project from concept to completion. Proficiency in Mac platform, InDesign, Photoshop, | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|--|--------------|
| Studio Art 4461 Intern - Graphic Design | <ul style="list-style-type: none"> - design editorial spreads and outside magazine projects - scan images - create clipping paths - formatting copy - research and call for imagery | <ul style="list-style-type: none"> - detail-oriented creative thinker - passion for editorial design, a team player, and - possess a positive attitude - strong time management skills | Philadelphia |
| Studio Art 4476 Intern - Graphic Design | <ul style="list-style-type: none"> - work closely w/Art Director & Senior Designer - assist in production of design projects (marketing campaigns, poster, brochures, invitations, advertisement design, & web design) - scan artwork & photography for design projects and the web - organize design portfolios for each | <ul style="list-style-type: none"> - proficient in Adobe Illustrator, Adobe Photoshop, and Quark Xpress working on the MacIntosh platform - familiar w/scanning | Philadelphia |
| Studio Art 7373 Intern - Graphic Design | <p>Altus Group, a full-service strategic marketing agency located in Center City Philadelphia, offers internships throughout the year that offer hands-on, professional marketing experience. Altus Group provides an array of services to clients in various industries, including tourism and hospitality, real estate, health care, biotechnology, automotive and</p> | <p>. Ideal candidates will be versed in Quark Xpress, Adobe Illustrator and Adobe Photoshop and be able to manage projects with supervision. We are seeking outgoing, detail-oriented, organized candidates with strong</p> | Philadelphia |
| Studio Art 7388 Intern - Graphic Design | <p>Access Sports is a non-profit organization that provides sports tickets and clinics to social service agencies/schools serving children and adults with disabilities and economic disadvantages. They seek unpaid graphic design interns to assist marketing team with newsletters, t-shirt designs and multiple templates. Areas of responsibilities:</p> | <p>Candidates should have a strong desire to gain experience, be part of a small non-profit agency that works with human service agencies and the local sports industry as well as have strong interest in sports.</p> | Philadelphia |
| Studio Art 7396 Intern - Graphic Design | <p>As an intern you will be involved in many different facets of the creative process. Aside from the usual grunt work, you will also be an integral part in getting this magazine off the ground. Responsibilities will include: Flowing text, managing, formatting and placing local and national ads, submitting and critiquing design ideas as well as designing promotional</p> | <p>We are looking for individuals with experience in print, illustration, and web. You must be organized and have a general knowledge in some if not all of the following programs: Illustrator,</p> | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Studio Art 7406 Intern - Graphic Design | Delphic Sage is a premier Web Applications and Design Consultancy headquartered in Philadelphia's electric Manayunk neighborhood. We are a boutique firm with mid-size to enterprise level clients, such as Bentley Systems, Gale International, Johns Hopkins, Medical Solutions, Sovereign Bank, and Saul Ewina LLP. We are seeking a highly | Must have exceptional design skills, be team oriented, and motivated to learn. Must be entering or have completed Senior year of a BA/BS Graphic Design or Web Design program. = Proficiency in | Philadelphia |
| Studio Art 7425 Intern - Graphic Design | An intern is needed to create logos, marketing materials, and images to help UGP create communication with supporters and customers. Gain graphic design experience and build up your portfolio. | <ul style="list-style-type: none"> - Strong software skills - Graphic design experience - Experience with PhotoShop, Sketch up, and drafting software will be needed - Ability to work independently and as a | Philadelphia |
| Studio Art 7841 Intern - Graphic Design | Access Sports is a non-profit organization that provides sports tickets and clinics to social service agencies/schools serving children and adults with disabilities and economic disadvantages. They seek unpaid graphic design interns to assist marketing team with newsletters, t-shirt designs and multiple templates. Areas of responsibilities: | Candidates should have a strong desire to gain experience, be part of a small non-profit agency that works with human service agencies and the local sports industry as well as have strong interest in sports. | Philadelphia |
| Studio Art 7842 Intern - Graphic Design | Access Sports is a non-profit organization that provides sports tickets and clinics to social service agencies/schools serving children and adults with disabilities and economic disadvantages. They seek unpaid graphic design interns to assist marketing team with newsletters, t-shirt designs and multiple templates. Areas of responsibilities: | Candidates should have a strong desire to gain experience, be part of a small non-profit agency that works with human service agencies and the local sports industry as well as have strong interest in sports. | Philadelphia |
| Studio Art 7843 Intern - Graphic Design | Access Sports is a non-profit organization that provides sports tickets and clinics to social service agencies/schools serving children and adults with disabilities and economic disadvantages. They seek unpaid graphic design interns to assist marketing team with newsletters, t-shirt designs and multiple templates. Areas of responsibilities: | Candidates should have a strong desire to gain experience, be part of a small non-profit agency that works with human service agencies and the local sports industry as well as have strong interest in sports. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|--|---|--------------|
| Studio Art 6653 Intern - Grassroots Publicist | Duties: Design flyers; arrange printing; schedule self and others to public locations to pass out flyers; design displays for booths at fairs, then staff the booths; post flyers in public locations. No experience necessary, no compensation. Work at home on your PC computer; desktop publishing software and experience preferred. Philadelphia area | 10-20 flexible hours per week as available. some weekends. | Ambler |
| Studio Art 6010 Intern - Marketing / Graphic | Develop a long-term marketing communications strategy, a professional theatre company with the goal of improving access to the arts for artists and audiences with disabilities. Interns will design and implement a plan that includes website design, marketing plan and graphic art. | Good communication skills, graphic arts, website designing | Philadelphia |
| Studio Art 6667 Intern - Materials | Design creative materials (T-shirts, buttons, posters, organizing materials, etc.) for sale and distribution. This is a self-starting job (you can start your own projects and run with them). · Manage our on-line clearinghouse to make sure it is up to date and to fill orders as they come in. | Required skills: Some artistic skills required. Ability to design attractive and creative images for reproduction. Ability to work in a flexible, laid-back work environment and work with others in the SEAC | Philadelphia |
| Studio Art 6545 Intern - Multimedia | shoot some video footage yourself, and help train PIRG staff around the country to cover important events that you can't get to. You edit together issue-based footage, news coverage, interviews and more to tell a compelling story. You also help PIRG staff create audio PSAs or other audio communications for the Web or other uses. On each project, you work | We want someone who thinks changing the world is more important than making another art film. We want someone who has a passion for activism, knows the ropes of editing and post-production, and is as | Philadelphia |
| Studio Art 6646 Intern - Photo Librarian | The Fairmount Park Conservancy seeks a graduate student to intern as a photo librarian full-time, for ten weeks during the Summer of 2005. The intern will develop an outstanding photo collection for Philadelphia's 9,200-acre Fairmount Park system. The collection will help market the Fairmount Park system locally, regionally and nationally. The intern will: | | Philadelphia |
| Studio Art 4462 Intern - Photography | <ul style="list-style-type: none"> - Photographers - Illustrators - Photo Retouchers - Photo Assistants | <ul style="list-style-type: none"> - Include your resume, cover letter explaining why you are right for the position, and any appropriate samples of your work. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Studio Art 7389 Intern - Photography | Access Sports is a non-profit organization that provides sports tickets and clinics to social service agencies/schools serving children and adults with disabilities and economic disadvantages. They seek unpaid photography interns to assist with Marketing Team with heart provoking pictures of our clients during sporting events. Areas of responsibility: | Candidates should have a strong desire to gain experience, be part of a small non-profit agency that works with human service agencies in the sports industry as well as a strong interest in sports. Position requires | Philadelphia |
| Studio Art 6533 Intern - Web & Print Design | Solutions for Progress is looking for an intern to assist with the design and production of web and print-based projects. Typical projects include creating brochures, user manuals, PowerPoint presentations and updating websites. | The ideal candidate will have great design skills and a solid understanding of how to operate Windows-based personal computers. An aptitude for learning how to operate various pieces of hardware including | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|---|---|---|--------------|
| Theatre / | | | |
| Theatre 6333 Intern - Community Theatre | Unique theater volunteer opportunity. Help change the world by participating with our one of a kind community theater project. We build bridges that do not typically create together in producing various fun, challenging and ever-interesting cultural events and full length plays throughout the the year in venues across the city. We want folks of varied | | Philadelphia |
| Theatre 8752 Intern - Design/Marketing | Designing the set and costumes for Blythe Spirit. Helping the Marketing head with marketing tasks, whatever they may be (designing posters and images, taking headshots, advertising, talking to local businesses, putting together playbill, etc.) | | Telford |
| Theatre 6598 Intern - Developmental | (1 OF 3 LISTINGS) Various Administrative and Production positions available - contact for more information | | Philadelphia |
| Theatre 8267 Intern - Graphic Design | Arden Theatre Company is seeking a part-time Graphic Design Intern for 10–15 hours of work onsite at the Arden through May 2010. | Applicants must have or be working toward a college degree in Design, proficient in Adobe Photoshop, Illustrator, InDesign and have strong typography skills. Web design skills are also preferred. | Philadelphia |
| Theatre 8261 Intern - Literary | Interns in the Literary Department are expected to read and evaluate 2-4 scripts per week, assist with special events such as staged readings and artist panels, and occasionally assist with dramaturgy. Best for those with an interest in playwriting, dramaturgy, and literary management. | Interns must be available for at least 8 weeks, at least 12 hours per week. | Philadelphia |
| Theatre 1214 Intern - Production | Production Internships are available in stage management, lighting, sound, props, costuming, and scenic construction. Interns develop production skills by assisting in the build, rehearsal, technical rehearsal, and performance of our productions. Running crew placements that pay a weekly stipend are also available. Production internships | experience in technical theater | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|--|---------------|
| Theatre 6408 Intern - Program Assistant | Responsibilities: <ul style="list-style-type: none"> • Lead communities to investigate social justice issues • Create public art/tools for activism • Provide ongoing support for dynamic nonprofit • Other responsibilities as needed | Qualifications: <ul style="list-style-type: none"> • Excellent research, communication, organization, problem-solving and collaborative skills • Ability to work independently and think creatively | Philadelphia |
| Theatre 7179 Intern - Studio Assistant | RESPONSIBILITIES: <ul style="list-style-type: none"> • Maintain Studio space and inventory of supplies • Assist teaching artists during studio workshops • Arrange studio space for workshops, presentations, and performances • Work with staff, guest artists, and community members on creative projects | QUALIFICATIONS: <ul style="list-style-type: none"> • Comfort using power tools and handsaws • Strong organizational skills • A valid driver's license • Interest in exploring alternative approaches to 3D form, textiles, theater, | Philadelphia |
| Theatre 8262 Intern - Theater Education | interns support educational and outreach programming at the administrative level as well as in the theatre and classroom, aid in development of the 10 out of 12 student program, and help maintain the resource library and archives. During the summer, interns aid with all aspects of our ActOut Summer Session. | Ideal candidates have acting, directing, playwriting or design experience on at least a university level and an interest in learning about teaching artistry and theatrical outreach. Interns must be available | Philadelphia |
| Theatre 6528 Intern - Theater Production | PSF is hiring production interns in the following departments for its 2005 summer season: carpentry, properties, electrics, sound, costumes, stage management and general technical theatre. -receive stipend and housing | | Center Valley |
| Theatre 7131 Intern - Theater Production | Interns can specialize in any number of areas including props, stage management, lighting, or general production assistance. | Appropriate candidates should have some production experience at the college/university level or community theater. Time commitment varies depending on the nature of the internship. | Philadelphia |
| Theatre 7135 Intern - Theater Production | Interns will have the opportunity to gain experience in lighting, costumes, stage management, scenery construction, painting, props and other responsibilities depending on your goals and interests. | Applicants should have strong communication skills, a basic knowledge of tools, a willingness to learn, a great attitude and collaborative spirit. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|--|---|--------------|
| Theatre 6465 Intern - Theater Volunteer | - volunteers should be comfortable working with computers and audio systems, have an interest in astronomy and enjoy working in large groups | - must be 15 years of age or older - should be friendly, outgoing, and enjoy working with people - should have an interest in promoting science and education | Philadelphia |
| Theatre 8242 Intern - Theatre / Artistic/ | Assist Literary/Casting departments in reading and reporting on scripts, helping to maintain our literary database, doing dramaturgical research related to the plays of our season, assisting with auditions, helping to maintain our actor database, assisting with special events including our Symposium Series, and perform clericals duties such as copying. | At least 1 year of college is required for most Internships. | Philadelphia |
| Theatre 8240 Intern - Theatre / Education | Summer education internships include dramaturgical research for Camp Wilma, designing camper study guide, registering campers, assisting teachers and counselors during camp and various other administrative duties as needed. | - at least 1 year of college | Philadelphia |
| Theatre 8241 Intern - Theatre / Marketing | Assist The Wilma Theater's Marketing Department in promoting the Wilma's exciting season! Projects include target market research and group sales, coordination and execution of direct mail campaigns, updating databases, graphic design, archiving of materials, and ad sales. Candidates will be available at least 15 hours a week. have strong | - at least 1 year of college | Philadelphia |
| Theatre 8243 Intern - Theatre / Production | Depending upon the timing and the needs of our production department, there are sometimes opportunities to intern in specific areas of production such as props or costumes. We also offer general production internships which consist of assisting the Production Manager in various production and administrative duties. | At least 1 year of college is required for most Internships. | Philadelphia |

Philadelphia Area Internships

| Major Record Position | Description | Skills Desired | City |
|--|---|---|--------------|
| Therapeutic Recreation / | | | |
| Therapeutic Recreation 6758 Intern - Allied Therapy | Assessing, planning, implementing and evaluating group and individual recreation therapy sessions. Attending rounds and care plan conferences. | | Philadelphia |
| Therapeutic Recreation 8282 Intern - Recreational | Junior Internship: Junior Internship experience is intended to introduce the undergraduate student to therapeutic recreation, as well as the variety of experiences facing children and adolescents in the healthcare setting. A therapeutic recreation specialist will supervise the student as he or she participates in individual and group | Junior Internship: Junior Internship students are required to have completed a core curriculum, including child development course work, and must document successful experiences working with | Philadelphia |
| Therapeutic Recreation 8283 Intern - Recreational | The Child Life, Education and Creative Arts Therapy department also offers a dual internship experience in both Child Life and Therapeutic Recreation. Interns in the dual program must complete a minimum of 18 weeks so as to ensure adequate training time in each discipline. Interns rotate through two different areas of the hospital during their experience. | Dual Internship students must be college seniors or graduates with a major or concentration in therapeutic recreation. Applicants must have student or work experience with children in group settings, and a | Philadelphia |
| Therapeutic Recreation 6293 Intern - Therapists / Trauma | Liberty Center for Survivors of Torture Refugee and Immigrant Behavioral Health | | Philadelphia |
| Therapeutic Recreation 6515 Intern - Therapeutic Staff | Provides therapeutic intervention and supervision to two children or adolescents at home or in a community based setting. services can include behavioral interventions and reinforcements, emotional support, time-structured activities, crisis intervention, and passive restraints dependent upon the clients' needs and treatment plan. works closely | Experience in the area of Human Services or social sciences. Experience in CASSP system would be a plus. | Philadelphia |