



Intercom deadline

The deadline for each issue of the *Intercom* is 4 P.M. Tuesday. To help us ensure the speed and accuracy of production, please use the *Intercom* e-mail address, intercom@messiah.edu, or the user-friendly submission form on the *Intercom* website at www.messiah.edu/intercom/submit.html to send in information. If you have questions, please call the public relations office at ext. 7342.

Remembering one another

Congratulations to **Michael Shin**, assistant professor of biology, and his wife Juliette on the recent birth of their third child, Noah, on Jan. 11. All are doing well, including big sisters Rachel and Katie.

Campus people

Messiah College welcomes the following new employee: **Amanda Jane Sigel**, department of education and teacher education program secretary. Welcome to the community! We also welcome **Barbara A. Syvertson**, student accounts representative, business office, to her new position of interlibrary loan/technical processing technician.

Each year at the Certified Family Life Educator (CFLE) Reception, a certified family life educator who has shown outstanding commitment to the CFLE program and the advancement of the profession is recognized. The recipient of the 2006 Special Recognition Award for Outstanding Service to the CFLE Program is **Raeann Hamon**, distinguished professor of family science and gerontology, and chair of the department of human development and family science.

Murray Library offers workshops

Murray Library is offering two January workshops to help you take advantage of resources that are free to you as employees. Workshop I, "What Murray Library Can Do For You," will be held at noon on Thursday, Feb. 1, in the Library computer lab. The 45-minute session will give attendees experience in: using the Library catalog to find books, DVDs, CDs, etc., and requesting to borrow books that Murray Library doesn't own (free for employees). Workshop II, "How to Find Magazine or Journal Articles on Your Topic of Interest," will be held at noon on Friday, Feb. 2. Participants will learn how to search for magazine or journal articles by topic and within a specific magazine, such as *Consumer Reports*. Advanced Google searching will also be covered briefly. The computer lab is on the lower level of the Library between the Archives and media services. Attendance is limited to ten. Contact Beth Mark, librarian and instruction coordinator, at bmark@messiah.edu or ext. 3590 to reserve a spot.

MC Square and Banner Self Service survey contest for employees

During the weeks of Dec. 17 through Jan. 28, six separate survey contests will be conducted. This contest is being conducted by human resources, payroll, and ITS to encourage all employees to begin familiarizing themselves with MC Square and Employee Self-Service. Each week is a different, short survey, and one winner will be eligible for a prize...from a Longaberger basket to \$20 gift cards from Giant, Sheetz, or Weis. One grand prize winner will be selected at the end of the six-week contest. This reminder will be placed in each week's "Intercom" to request your participation.



HUMAN RESOURCES NEWS

► *Positions available*

Campus Events Worker II, Apartments
Cash Operations Shift Leader
Cook II
Safety Officer, Second Shift

► *Birthdays*

Campus Events Worker II, Apartments — The department of campus events currently has an opening for the position of campus events worker II, apartments. This is a full-time, 12-month, grade level four, first shift custodial position. This position oversees the cleaning of public areas, resident living areas, and restrooms in the apartments during the academic year. During the summer, this position is responsible for the entire building, including individual apartments. This position supervises the cleaning for summer conference guests and trains and supervises student-workers. The ability to interact professionally with students, faculty, staff, and conference guests is required. A high school diploma or equivalent is also required. Supervisory experience is preferred. Must be detail oriented, self motivated, have the ability to perform cleaning tasks in a thorough and professional manner, have the ability to lift up to 50 pounds, and work independently. Interested applicants should submit a cover letter and résumé to Messiah College, Human Resources, Box 3015, Grantham, PA 17027 or e-mail humanres@messiah.edu. (Application is preferred via e-mail.) Application deadline is Friday, Jan. 26. Job-related questions should be directed to Scott Zeigler, manager of campus events, at ext. 2940. A job description is available in human resources or on the College website at www.messiah.edu/offices/hr/job_opportunities/admin.html.

Cash Operations Shift Leader — The department of dining services currently has an opening for the position of cash operations shift leader. This is a full-time, 12-month, grade level four position. that works rotating shifts, including weekends and evenings. A high school diploma or equivalent, as well as one year of supervisory experience, is required. Two years of experience in food service is preferred. The cash operations shift leader supervises shift activities for fast food cash operations. The requirements for this position are the ability to organize, train, and motivate students and part-time staff members, while working alongside them in a fast paced environment. Good written and verbal communication skills are a must. To apply, submit a résumé and cover letter to Messiah College, Human Resources, Box 3015, Grantham, PA 17027 or e-mail humanres@messiah.edu. (Application is preferred via e-mail.) Applications will be reviewed upon receipt and will be accepted until the position is filled. Job-related questions should be directed to Mark Wirtz, director of dining services, at ext. 6008. A job description is available in human resources or on the College website at www.messiah.edu/offices/hr/job_opportunities/admin.html.

Cook II — The department of dining services currently has an opening for the position of cook II. This is a full-time, 12-month, grade level four position. This position has varied shifts to include evenings and some weekends. This position requires considerable knowledge of the materials and methods used in food preparation. Some duties include use and updating of recipes, as well as meal Production, while ensuring that both quality and quantity are maintained. Must be a high school graduate or equivalent with two years of culinary training. Some formal culinary training is preferred, and four years of experience in volume restaurant or hotel/institution cooking experience is also preferred. Applicants should submit a résumé and cover letter to Messiah College, Human Resources, Box 3015, Grantham, PA 17027 or e-mail humanres@messiah.edu. (Applications are preferred via e-mail.) Applications will be reviewed upon receipt and will be accepted until the position is filled. Job-related questions should be directed to Mark Wirtz, director of dining services, at ext. 6008. A job description is available in human resources or on the College website at www.messiah.edu/offices/hr/job_opportunities/admin.html.

Safety Officer, Second Shift — The department of safety has an immediate opening for the position of safety officer. This is a full-time, 12-month, grade level five position with primarily second shift hours (3 to 11 p.m.) and a weekend rotation. May be required to work other shifts and overtime. Primary duties of this position include campus patrols (car, foot, and bike), the opening and locking of buildings and parking/traffic control. Candidates should be comfortable working with college-age students and must possess excellent interpersonal skills. Two years of related experience is preferred. A high school diploma or equivalent is required. To apply, please submit a résumé, cover letter, and contact information for three professional references to Messiah College, Human Resources, Box 3015, Grantham, PA 17027 or e-mail humanres@messiah.edu. (Applications are preferred via e-mail.) Application deadline is Sunday, Feb. 4. Job-related questions should be directed to Cindy Burger, director of safety and dispatch, at ext. 7272. A job description is available in human resources or on the College website at www.messiah.edu/offices/hr/job_opportunities/admin.html.

Happy birthday! 

1/26: Spencer Carter, David Miller

01/27: Chris Amey, Wendy Starner

01/28: Kathy Castonguay, Rick Hammaker

01/29: Kathy Taylor, Mike Wadlinger

01/30: Keith Drahn

01/31: Michael Cosby, Larry Dove, Bob Madden, Anne-Marie Stoner-Eby, Jon Stuckey

Announcements

For sale:

Six acres and farmhouse in Bowmansdale — Located on the Yellow Breeches. 275-year-old farm house and out buildings. Location, location, location. (David who inquired about this property five years ago, please call again.) Please call Tina Bowman at 574-6479. Owner is a licensed real estate agent.

Reflection

Ethics is knowing what you have a right to do and what is right to do.

POTTER STEWART

American judge and associate justice of the U.S. Supreme Court