



For we walk by faith, not by sight.

—II CORINTHIANS 5:7 (NRSV)

Intercom deadline

The deadline for each issue of the Intercom is 4 P.M. Tuesday. To help us ensure the speed and accuracy of production, please use the Intercom e-mail address, intercom@messiah.edu, or the user-friendly submission form on the Intercom website at www.messiah.edu/intercom/submit.html to send in information. If you have questions, please call the public relations office at ext. 7342.

Remembering one another

Thank you for your prayers, cards, flowers, and food while I am at home recovering from my recent surgery. I appreciate all the support I have received. I look forward to coming back soon.

— *Terri Hopkins, administrative assistant to the director of The Boyer Center*

Campus people

Congratulations to **Marvin Zercher**, Bookstore manager, for earning the designation of Certified Collegiate Retailer, through the National Association of College Stores (NACS). This credential is a mark of distinction earned only by those who have demonstrated the representative knowledge essential for success in college store management, expertise on collegiate retailing issues, and commitment to the highest standards of ethical and professional conduct. Presently, fewer than 10 percent of all eligible candidates have earned this distinction!

— *Kathie Shafer, vice president for operations*

New Light to present kick-off concert on June 7

New Light, a music ministry group from Messiah College, will give a kick-off concert to begin their nine-week tour at the Monaghan Presbyterian Church in Dillsburg on Thursday, June 7 at 7 p.m. They will present a variety of sacred music styles and also lead the gathering in some hymns and choruses. The concert is free and open the public.

Conference schedule posted for June 1 to June 9

Friday, June 1 to Saturday, June 2, The Appalachian Wheelchair Games

Tuesday, June 5 to Saturday, June 9, The Central United Methodist conference expects 1,200 attendees. Registration will be held on Wednesday, June 6 from 7:30 a.m. to 12 p.m. in the Eisenhower Campus Center Commons and Lobby, the North Complex Lounge, and Mountain View 141.

Falcon Express posts hours for week of June 3

Sunday, June 3: Closed

Monday, June 4 and Tuesday, June 5: 7:30 a.m. to 2 p.m.

Wednesday, June 6 to Friday, June 8: 7:30 a.m. to 6:30 p.m. and 9 to 10 p.m.

Saturday, June 9: 7:30 a.m. to 2 p.m.

Employee discount survey coming soon

Did you know that when the hot sun is beating down on you and you are yearning for an ice-cold treat, you can go to Bruster's Ice Cream in Camp Hill, show the busy cashier your Messiah College employee ID card, and receive 20 percent off of your total purchase? Bruster's Ice Cream is one of a variety of area businesses that give discounts and deals to Messiah College faculty and staff members. Some of these businesses include Gold's Gym, AMC Theatres, Papa John's Pizza, The Pennsylvania Bakery, Dunham's Sports, BJ's Wholesale Club, Jiffy Lube, and the Hampton Inn, among others that are listed on our website, www.messiah.edu/discount. The constantly expanding Messiah College employee discount program gives you many options when you are shopping and using your hard-earned working dollars, and we want you to tell us what you think of the program and what you would like to see added to our list. A Messiah mass e-mail will be sent in June with further information and instructions to complete a campus-wide survey. This survey is where you can tell us your thoughts and ideas and help us as we seek to make being a Messiah College employee have even greater benefits!

— *Purchasing Department*



HUMAN RESOURCES NEWS

Open enrollment for benefits ends June 8

► *Positions available*

Administrative Assistant III, Admissions Coordinator
Administrative Assistant II, Part-Time Print and Web
Project Coordinator
Admissions Counselor

► *Birthdays*

Open enrollment for benefits ends June 8

Open enrollment will be held until Friday, June 8. Open enrollment is your opportunity to evaluate and change your benefits package for the 2008 plan year. Changes will be effective Sunday, July 1. Please see the open enrollment package attached at the end of this "Intercom" for information regarding the 2008 benefit package and directions on how to make changes.

Positions available

Administrative Assistant III, Admissions Coordinator — The office of admissions currently has an opening for the position of admissions coordinator. This is a full-time, 12-month, administrative assistant III, grade 7D position. This position will be responsible for creating, developing, and maintaining a warm and welcoming environment in the admissions office lobby and at admission-related events for prospective students and group visits. The coordinator will greet guests, answer phones, and reply to general inquiries as required. The coordinator will also provide administrative support. A high school diploma or the equivalent is required; associate's degree preferred. Experience required includes two years of administrative support experience. Must have exceptional customer service skills on-line, face-to-face, and via telephone; expert computer proficiency in MS Office Suite, scheduling software, and administrative systems; ability to manage multiple tasks effectively; ability to balance multiple priorities and anticipate needs; strong organizational and time-management skills, including proven success in project coordination; ability to supervise and facilitate productivity in a respectful and encouraging manner; and a can-do attitude. To apply, please submit a letter of interest and résumé to Messiah College, Human Resources, Box 3015, Grantham, PA 17027 or e-mail human-res@messiah.edu. A job description is available in human resources or on the College website at www.messiah.edu/offices/hr/job_opportunities/admin.html. Job-related questions should be directed to Tim Dawson, assistant dean of admissions, at ext. 3700. Application deadline is Friday, June 8.

Administrative Assistant II, Part-Time Print and Web Project Coordinator — The office of marketing and public relations currently has an opening for the position of administrative assistant II, print and web project coordinator. This is a part-time, 20 hours-per-week, 12-month, grade 7C position. This position is responsible for scheduling and tracking print and web projects, coordinating publication mailings, and serving as the print production liaison with graphic designers, College Press, and on-campus clients. Education required includes a high school diploma or the equivalent. Required experience includes two years in a customer service role in a project scheduling/coordination environment. Must have demonstrated proficiency in industry-standard technology and processes, including knowledge of standard hardware, software, Internet practices, and common communications; strong communication and interpersonal skills; excellent time management and organizational skills, and attention to detail. Previous work in higher education and/or familiarity with Messiah College is desirable. To apply, please submit a letter of interest and r sum  to Messiah College, Human Resources, Box 3015, Grantham, PA 17027 or e-mail humanres@messiah.edu. A job description is available in human resources or on the College website at www.messiah.edu/offices/hr/job_opportunities/admin.html. Job-related questions should be directed to Deb Sauders, director of print and web communications/assistant director of marketing, at ext. 2350. Deadline for applications is Friday, June 8.

Admissions Counselor — The office of admissions currently has an opening for the position of admissions counselor. This is a full-time, 12-month, administrative position. The admissions counselor oversees recruitment and admissions efforts for a specific geographic region and is responsible for communicating the mission of Messiah College to prospective students and their families while assisting them through the entire admissions process from recruitment to enrollment. A bachelor's degree is required. The successful candidate must have effective interpersonal skills in relating to high school-age students and their parents, with an emphasis on customer service; excellent communication skills both orally and in writing; organization and time management skills; computer experience with Microsoft Office Suite; self-starter; the ability to work without direct supervision while traveling; ability to work under pressure and meet deadlines; and ability to work with and relate to both on and off-campus publics. A valid driver's license and the ability to travel is also required. To apply, please submit a r sum  and letter of interest to Messiah College, Human Resources, Box 3015, Grantham, PA 17027 or e-mail humanres@messiah.edu. A job description is available in human resources or on the College website at www.messiah.edu/offices/hr/job_opportunities/admin.html. Job-related questions should be directed to Tim Dawson, assistant dean of admissions, at ext. 3700. Deadline for applications is Friday, June 1.

Happy birthday!



06/01: Debbie Rutter, Julie Witman

06/02: Dana Britton

06/03: Edd Noell, Gene VanDyke

06/04: Sean Paddock, Art Palese, Jill Poole, Janice Trapp

06/05: Christine Forsythe, Leisa McAlicher, Pauline Stevick

06/06: Ellie Addleman, Bob Felix, Mike Strayer

06/07: Audrey Boisvert, Norm Shank

06/08: Eric Henry, Dan Kriel

Announcements

Free:

Four-week-old kittens — Call Ron or Roseann at 432-3880.

For sale:

Two-seat, Burley bike trailer — \$125; **Trail-behind bike** — \$25; **Loft-bed** — Homemade, blond, \$25. Call Ron or Roseann at 432-3880.

Home — Camp Hill borough. Completely refurbished 2,000 sq. ft. home in downtown Camp Hill. Features three bedrooms, 2.5 baths, hardwood floors, spacious kitchen, laundry room, cathedral ceiling in master bedroom, master bath with whirlpool tub, finished third floor. Outside patio and fish pond. \$249,900. Contact Ruthann at (717) 512-8676.

House in Grantham — Beautifully landscaped, approximately one acre of land (many mature trees) overlooking a pond, less than one mile from the campus. Main floor includes three bedrooms, two bathrooms, kitchen, dining room, spacious living room, and large office/library attached to the main house by an 18 ft. hallway. Lower level (50 percent above grade) is completely finished, and includes one bedroom, workroom, and large recreational room; lower level also includes a one-bedroom apartment totally separate from main living quarters. Additional items include two fireplaces (one with a wood pellet insert), two decks, attached two-car garage, and two sheds. The house is primarily brick and is in wonderful condition. For further information, call Terry Brensinger at ext. 7075 or 395-2063.

Needed:

Storage space — Messiah employee needs space to store small pop-up camper. Willing to pay. Call Dave Warren at 796-7537 or e-mail law113@verizon.net.

Outside organization announcements:

Grantham Community Yard sale set for June 9 — The annual Grantham Community Yard Sale will be on Saturday, June 9 from 8 a.m. until 1 p.m.

Reflection

Cheerfulness is the very flower of health.
PROVERB QUOTE