

Volume XXX, No. 41

In a large house there are utensils not only of gold and silver but also of wood and clay, some for special use, some for ordinary. All who cleanse themselves of the things I have mentioned will become special utensils, dedicated and useful to the owner of the house, ready for every good work.

October 29, 2009

—II TIMOTHY 2:20-21 (NRSV)

Intercom deadline

The deadline for each issue of the **Intercom** is **4 P.M. Tuesday**. To help us ensure the speed and accuracy of production, please use the Intercom e-mail address, intercom@messiah.edu, or the user-friendly submission form on the Intercom website at messiah.edu/intercom/submit.html to send in information. If you have questions, please call the office of marketing and public relations at ext. 7342.

Campus people

Messiah College welcomes the following new employee: **Sharon E. Bloom**, College Press receptionist. Welcome to the community!

The department of human development and family science (HDFS) hosted the Mid-Atlantic Council on Family Relations' Building Strong Families Conference Oct. 22. The conference theme was "Family Ethics and Moral Values." **Erin Boyd-Soisson**, associate professor of human development and family science, was co-chair of the conference program and **Michelle Knights**, assistant professor of human development and family science, **Raeann Hamon**, professor of family science and gerontology, and **Amanda Mohler** (HDFS senior) were program planning committee members. Several HDFS department faculty and students were on the program. Erin Boyd-Soisson, **Elizabeth Reininga** (HDFS senior), **Paul Johns**, lecturer in human development and family science, and Raeann Hamon presented a workshop titled "Using Family Folklore and Stories to Identify Family Values." **Avery Johnson** (HDFS senior/gerontology minor), **Alyssa Kunkle** (HDFS sophomore/gerontology minor), and Raeann Hamon presented "The Ethics of Caring: Filial Responsibility in Later Life Families." Michelle Knights presented "Interpersonal Practice in the Face of Fear: Why Good People Do Bad Things." Paul Johns and **Britany Kappauf** (HDFS senior) presented "A Genuine Ethic of Giving: The Foundation of Marital Reconciliation and Satisfaction." A special thanks to **Heather Negley**, director of conference and event services, and her team, **Jim Fackler**, day team leader for campus events, **Jon Bert**, sound and lighting technical coordinator, dining services staff, and our many HDFS student volunteers who helped make the conference possible.

Rachel Cornacchio, professor of music education, published two articles, "The Effect of Conductor Expressivity on Ensemble Performance Evaluation," (with co-authors, Morrison, S.J., Price, H.E., & Geiger, C.G) and "Examination of the International Scope of Papers Presented at the ISME Research Commission 12th through 21st International Seminars on Research in Music Education" (with co-authors Price, H.E., Madsen, C.K., & Webb, M.E.) in the "Journal of Research in Music Education."

Messiah College employees are part of the cast and crew for Theatre Harrisburg's upcoming production of "Annie." **Lisa Liebertrau**, adjunct professor in costume design, is doing costumes and her daughter, Victoria Liebetau, plays an orphan. **Cynthia A. Wells**, fellow, Ernest L. Boyer Center/assistant professor of interdisciplinary studies/director of the Created and Called for Community course, plays Miss Hannigan. Twelve performances begin Thursday, Nov. 5 at the Sunoco Performance Theatre, Whitaker Center. Tickets are available through Whitaker Center Box Office at 214-ARTS.

As a result of their work in Burkina Faso through the Collaboratory, **Anita Voelker**, associate professor of education, **Aimee Kocher** ('09), and **Katie Ogden** ('10 education major) presented a paper at The Keystone State Reading Association's annual conference on Oct. 27. Their paper was titled, "Shared Writing: An Approach to Enhance Global Literacy."

Jenell Williams Paris, professor of sociology and anthropology, presented a talk titled "Coming Out of All Closets" at the Christianity 21 Emergent Conference in Minneapolis, Oct. 9-11.

President Phipps to host open door days

President Kim Phipps will host six "Open Door" Days during the 2009-2010 academic year to meet individually with students and employees on topics that are important to them. "Open Door" Day is an opportunity for you to meet with the President in her office on the second floor of Old Main. The President's conference room adjacent to her office is used as a waiting room. A schedule for these dates and times may be found on the president's Web page at messiah.edu/offices/president. Please call the president's office at ext. 2000 if you have any questions. The dates are:

Tuesday, Nov. 17, 1 – 4 p.m.

Thursday, Dec. 10, 9 a.m. – 12 p.m.

Monday, Feb. 1, 1 – 4 p.m.

Friday, March 12, 9 a.m. – 12 p.m.

Monday, April 12, 9 a.m. – 12 p.m.

American Democracy Lecture to feature Louis Fisher

On behalf of the department of politics, we invite students and department faculty to join us for the 2009-2010 American Democracy Lecture sponsored by the Center for Public Humanities and the department of politics. The event will be held on Tuesday, Nov. 10 at 7 p.m. in Parmer Cinema of Boyer Hall. A book signing featuring Fisher's text, "The Constitution and 9/11: Recurring Threats to America's Freedom," will follow the lecture in Howe Atrium.

The speaker is Louis Fisher, specialist in constitutional law at the Law Library of the Library of Congress. Fisher is author of many publications. Some of his more recent pieces include "Congressional Abdication on War and Spending" (2000), "Religious Liberty in America: Political Safeguards" (2002), "The Politics of Executive Privilege" (2004), and "Military Tribunals and Presidential Power: American Revolution to the War on Terrorism" (2005). During his service with CRS he was research director of the House Iran-Contra Committee in 1987, writing major sections of the final report. Fisher has been invited to testify before Congress on such issues as war powers, state secrets, NSA surveillance, executive spending discretion, presidential reorganization authority, Congress and the Constitution, the legislative veto, the item veto, the Gramm-Rudman-Hollings Act, executive privilege, executive lobbying, CIA whistle blowing, covert spending, the pocket veto, recess appointments, the budget process, the balanced budget amendment, biennial budgeting, and presidential impoundment powers. He has been active with CEELI (Central and East European Law Initiative) of the American Bar Association traveling widely in Eastern Europe.

Department of education fall research forum slated for Nov. 12

Nancy Patrick, associate professor of special education, will present "Research and Development of the Wireless Enabled Remote Co-presence: Assistive Technology to Improve Employment Outcomes From Secondary Students with Autism Spectrum Disorders," on Thursday, Nov. 12 at 4 p.m. in Boyer Hall, room 131. A reception, beginning at 3:30 p.m. in Howe Atrium will precede the presentation. Research is being conducted in partnership with Symbionyx Foundation through the Collaboratory. Please see the attachment at the end of this "Intercom" for more information.

Career Center to host annual Career and Graduate School Expo on Nov. 2

The 4th annual Career and Graduate School Expo will take place Monday, Nov. 2, from 11 a.m. - 2:30 p.m. Approximately 125 exhibitors will be on campus to recruit for internships, professional employment, and graduate school programs. A complete list of exhibitors is available at messiah.edu/offices/career.

Benefits for Students (and Alumni):

- * Explore career options, internships, employment openings, and/or graduate programs.
- * Identify what recruiters seek in ideal candidates in order to be strategic and intentional with their time at Messiah College.
- * Realize the transferability of majors and skill sets to a variety of career/graduate school options.
- * Practice the art of networking and marketing themselves to recruiters.

The event is open to students from all majors and class years. Please encourage your students to attend!

Support the Early Learning Center while you eat

On Tuesday, Nov. 3, Isaac's Restaurant and Deli in the Rossmoyne Business Center will be holding a "Community Night" to benefit the Messiah College Early Learning Center (ELC). Enjoy an evening out with your family and friends while supporting our Center. 25 percent of the cost of your meal will go directly to the Early Learning Center. Just print out the attachment at the end of this "Intercom" and bring it with you. Please feel free to pass along the attachment to friends and family for them to support our ELC, as well. Hope to see you at Isaac's on Nov. 3!

Employees invited to lunch in Lottie Nelson Dining Hall

All employees are invited to lunch at Lottie Nelson Dining Hall on Tuesday, Nov. 3 and Thursday, Nov. 5. Come see what all the talk is about! This is open to all employees for only \$3.50 per person. We hope to see you there.

Big cookie ice cream sandwiches now at the Union Café

Wednesdays from 7:30 to 10:30 p. m. enjoy a big cookie ice cream sandwich; vanilla ice cream between two chocolate chunk cookies. Evening snacks don't get better than this!

Don't get left out...send in your spring public events

The office of marketing and public relations is again producing a Highlights brochure to promote the public events occurring on campus during the spring semester. In an effort to bring more people to campus, we will mail the brochure to more than 5,000 homes in the community in early January. To ensure your public event is included, i.e. a concert, recital, play, lecture, conference, performance or any other event at which you would welcome the general public, please send the event, date, time, place, contact name, admission charge (if any), and phone number to Kim Christen kchriste@messiah.edu no later than Friday, Nov. 6.

If your events are unable to be finalized by that date, please forward them to the marketing and public relations office as soon as they are confirmed. Although we will be unable to include them in the brochure, we will still be able to advertise them on our public events line as well as through news releases.

The Highlights brochures have been very well received in the past and demand for them has been high, both on and off campus. If you would like to order a quantity for your own department's use, please call Kim Christen at ext. 7326. There will be a charge of \$12 per 100 brochures (12 cents per copy) to cover the additional printing costs.

Important information technology services reminder about password change

Information technology services (ITS) has sent out numerous messages in the past month asking all employees to change their password as required by the College policy. Two deadlines have passed for a significant number of employees. ITS has been directed to inactivate accounts where the password has not been changed in the past six months. **Individuals whose accounts are about to be deactivated will receive one more e-mail notice informing them they have until Wednesday, Nov. 4 to change their password** (supervisors will be copied). Individuals who do not respond will have their account inactivated on Thursday, Nov. 5. If you know you have not recently changed your password, use the "Change Password" function found in quick links in MC Square. You can call the ITS helpdesk at ext. 4444 for assistance. You **MUST** call the ITS helpdesk at ext. 4444 if your account is disabled.

Reminder to faculty

J-term textbook responses will be due Wednesday, Nov. 4. If you are unable to submit your response by this date for any reason, please contact Aleisha Wildon, assistant Campus Store manager, via e-mail at awildon@messiah.edu to provide an alternative submission date. For additional details and instructions, please see the mass e-mail sent to the community of educators (COE) and/or the posting on COE-Net. Thank you in advance for your cooperation.

Safety committee information found on MC Square

Do you have any safety concerns? If so, did you know that we have a Certified Safety Committee on campus? And that we have an anonymous e-mail that you can use to send us your safety concerns? More information is posted on MC Square. There, you will find our e-mail and meeting minutes. Feel free to come to one of our meetings too with any safety issues. Our meeting dates/times/locations are also posted on MC Square.

Department of safety offers safety training opportunities

The department of safety is again pleased to offer American Red Cross health and safety training opportunities for the entire campus community. Faculty, staff, students, alumni, and other friends of the college community are welcome to attend. The training is offered free of charge for faculty, staff, and currently enrolled students. There is a course fee charged to all other participants.

Training opportunities include First Aid, CPR, adult, child, and infant, and Automated External Defibrillators (AEDs). Classes are scheduled at various times and include both beginner and refresher levels of training. Course participant accommodations are very flexible in order to meet individualized needs, and everyone can successfully complete these basic certification programs. Registration for classes is available online via the training channel on MC Square. For additional information, contact Skip Benson, supervisor of safety training, at nbenson@messiah.edu or at ext. 5082. Please refer to the attachments at the end of this "Intercom" for additional course information and the current course calendar.

Important reminder to faculty

Faculty services would like to remind the faculty that it's not too early to begin planning ahead. The J-term and spring semester 2010 work submission deadlines have been set. Please coordinate your needs for your courses with the deadline dates listed on the document attached at the end of this "Intercom." If you have any questions or concerns, please contact Diane Hunsinger, faculty services supervisor, at ext. 3895. Thank you in advance for your cooperation.

Postal services tip

Did you know that when you ship UPS packages via UPS Ground Service they are guaranteed to be delivered by the end of the next business day to Pennsylvania, Maryland, D.C., Delaware, and New Jersey? Also included are parts of Ohio, West Virginia, Virginia, and New York. If you need items to

be delivered next day, but do not care if it is by the end of the day, you can save up to 70 percent in costs by shipping UPS Ground instead of UPS Next Day Air. Contact Bill Althoff at balthoff@messiah.edu with any questions.



HUMAN RESOURCES

Change in leadership for the United Way Employee Pledge Drive

► **Position available**

Campus Events Workers, Temporary Third-Shift

► **Birthdays**

Change in leadership for the United Way Employee Pledge Drive

Human resources would like to thank all employees who have participated in the United Way Employee Pledge Drive over the past four years as committee members, group captains, volunteers, and donors. Since 2004, participation at Messiah has grown fivefold and donations shot up a remarkable 278 percent – with your support. During our recent campaigns, Messiah has explored the interconnection of student service and employee financial support for the United Way. This synergy made Chad Frey, director of the Agapé Center for Service and Learning, and the Agapé Center, a natural choice to assume leadership at this time for the United Way campaign. As in the past, human resources will receive the pledge envelopes and be responsible for maintaining confidentiality on employee donation decisions. Look for forthcoming information from the Agapé Center regarding the 2009 United Way Pledge Drive. Again, your support will be deeply appreciated.

Position available

Campus Events Workers, Temporary Third-Shift — The department of campus events currently has openings for the position of campus events worker, third-shift. These are long-term temporary positions with the hours of approximately 9:30 p.m. – 6 a.m. Job responsibilities include cleaning of public areas. Candidates should have a high school diploma or equivalent, have the ability to lift up to 50 lbs., and share the enthusiasm of being a part of a college community. Must have the ability to read and follow directions/event descriptions, ability to clean/maintain areas as directed, ability to communicate effectively with others, and demonstrate respect for others while acting as a role-model to students. Must have basic computer proficiency. Position is scheduled in shifts and includes nights and weekends. There will be occasional shift variations to include extended or adjusted hours as needed for coverage. Cleaning experience is preferred, but is not required. To apply, submit a résumé, cover letter or an application to Messiah College, Human Resources, Box 3015, Grantham, PA 17027 or e-mail humanres@messiah.edu. (Applications materials are preferred via e-mail.) Job-related questions should be directed to Scott Zeigler, campus events manager, at ext. 2940. Applications will be reviewed upon receipt and will be accepted until the position is filled.

Happy birthday!



10/26: Elvin Eshelman, George Ringer, Ryan Wilson

10/27: Jerry Chaplin

10/28: Timothy Dixon, John Long, Kim Robyak, David Weaver-Zercher, Spud Wentzell

10/29: Jennifer Fisler, William Mullen, Amy Silva

10/30: John Bechtold, Peter Sirotin, John Yeatts

Announcements

Futon bunk bed — In very good condition. Metal (black) with dark wooden posts. Twin Serta mattress on top bunk, futon mattress on the bottom. Paid approximately \$445, asking \$195. If interested, please call 697-2010 or e-mail eseibert@messiah.edu.

For sale:

Camelback sofa and matching loveseat — Bench-style cushion, dark gold with burgundy, overall paisley pattern, very nice condition, \$500; **Two Harden traditional wing chairs** — Tall back, navy with burgundy stripe pattern, very comfortable, \$100 each; **Wonderful rocking chair** — Great for rocking grandbabies, \$60; **Two Ethan Allen Country French white bar stools** — Non-swivel, woven seat, \$50 each; **Stereo equipment** — All in good working order: two tall Fisher speakers with AM/FM/tape/CD player, \$50, two Aiwa speakers, \$25. Photographs of items are available. If interested, please e-mail theckman@messiah.edu.

Reflection

Life's a voyage that's homeward bound.

HERMAN MELVILLE

U.S. novelist

Scroll down for attachments

EDUCATIONAL RESEARCH FORUM

Department of Education
Messiah College

Research and Development of the Wireless Enabled Remote Co-presence: Assistive Technology to Improve Employment Outcomes for Secondary Students with Autism Spectrum Disorders

Special Educators, Engineers and Computer Scientists Solving Problems Together

Nancy J. Patrick
Department of Education
Messiah College

The Wireless Enabled Remote Co-presence (WERCware) system is an assistive technology and intervention that enables remotely located job coaches to provide appropriate, individualized and timely supports to students with ASD in community-based vocational and work experience employment. The job coaches provide instruction and guided practice in the use of the intervention strategies including social scripts, behavior prompts, coping strategies, and positive behavior support to increase the positive behaviors sought by employers. The specially designed strategies can be designed and implemented in such a way that they help students with ASD learn new skills in the area of social relatedness, adaptability/flexibility, work habits and productivity leading to an overall improved quality of life. It is also predicted that an overall increase in work related capabilities has strong potential to improve employment outcomes.

November 12, 2009
Boyer Hall Room 131
4:00 – 5:00 p.m.

Reception and Refreshments
Boyer Hall Atrium (1st floor)
3:30 – 4:00 p.m.

All faculty, staff, students, and visitors are welcome.



JOIN US FOR OUR “COMMUNITY NIGHT” FUNDRAISER

On Tuesday, November 3, 2009, Isaac’s Restaurant & Deli in the Rossmoyne Business Center will be holding a “Community Night” to benefit the Messiah College Early Learning Center. Enjoy an evening out with your family and friends while supporting our Center. Twenty-five percent (25%) of the cost of your meal will go directly to the Early Learning Center.

WHERE: Isaac’s Restaurant & Deli
Rossmoyne Business Center—766-1111
4940 Ritter Road, Mechanicsburg
(Valid at this location ONLY!)

WHEN: Tuesday, November 3, 2009, 5:00 p.m. – 9:00 p.m.

HOW: Bring this flyer with you to Isaac’s, complete the information, and hand it to the cashier when paying.

This form can be used for Dine-In or Takeout!

Please complete this information for your server.

Name: _____

Number of People in Party: _____

Total Cost of Meal (excluding tax): _____

***Coupons, discounts, or specials not valid during this fundraiser.**

Thank you for supporting Isaac’s and the Early Learning Center!

I want to receive Isaac's special offers and discounts by email.

Email: _____

MESSIAH COLLEGE
Department of Safety

2009 Fall-Winter Health & Safety Course Calendar

Date:	Day:	Time:	Course:	Ceritifying Org.	Instruction Level:	Max. Class Size:	Training Location:
10/29/09	Thursday	6:00pm-8:30pm	Standard First Aid	American Red Cross	Beginner	18	Jordan 163
11/2/09	Monday	3:00pm-5:30pm	Adult CPR	American Red Cross	Beginner	10	Jordan 163
11/14/09	Saturday	8:30am-1:00pm	CPR/AED for the Prof. Rescuer	American Red Cross	Beginner	6	Jordan 163
11/17/09	Tuesday	5:00pm-8:30pm	Adult, Child & Infant CPR	American Red Cross	Beginner	8	Jordan 163
12/2/09	Wednesday	9:00am-12:30pm	Adult CPR/AED	American Red Cross	Beginner	6	Hostetter 113
12/7/09	Monday	6:00pm-8:30pm	Adult CPR	American Red Cross	Beginner	10	Jordan 163
12/11/09	Friday	2:00pm-4:30pm	Child & Infant CPR	American Red Cross	Beginner	8	Jordan 163
1/7/10	Thursday	9:00am-11:30am	Adult CPR	American Red Cross	Beginner	10	Jordan 163
1/19/10	Tuesday	2:00pm-4:30pm	Standard First Aid	American Red Cross	Beginner	18	Jordan 163

Beginner Level - Class instruction provides a detailed overview of course materials, and allows significant time for hands-on skill proficiency. This level of training is geared towards persons who have not been previously certified, or those who were previously certified and prefer a more detailed opportunity to refresh their skills.

Pre-registration is required for all classes.

To register on-line for a class:

Faculty & Staff - Visit MCSquare employee tab and view Employee Training channel Dept. of Safety Training course listing.

Students - Visit MCSquare student tab and view Student Training/Workshops channel Dept. of Safety Training course listing.

To register for a class (Alumni, Community Participant's, Others):

Email or phone - Skip Benson

Email: nbenson@messiah.edu

Phone: Ext. 5082 or 717-796-5082

MESSIAH COLLEGE
Department of Safety

2009 Fall-Winter Health & Safety Course Calendar

Date:	Day:	Time:	Course:	Ceritifying Org.	Instruction Level:	Max. Class Size:	Training Location:
10/28/09	Wednesday	2:00pm-3:30pm	Child & Infant CPR	American Red Cross	Refresher	8	Jordan 163
11/5/09	Thursday	6:00pm-8:00pm	CPR/AED for the Prof. Rescuer	American Red Cross	Refresher	6	Jordan 163
11/10/09	Tuesday	6:00pm-7:30pm	Standard First Aid	American Red Cross	Refresher	18	Jordan 163
11/20/09	Friday	10:00am-11:30am	Adult CPR	American Red Cross	Refresher	10	Kline 108
11/30/09	Monday	4:00pm-6:00pm	Adult, Child & Infant CPR	American Red Cross	Refresher	8	Jordan 163
12/3/09	Thursday	6:30pm-8:00pm	Adult CPR	American Red Cross	Refresher	10	Jordan 163
12/9/09	Wednesday	11:00am-1:00pm	Adult CPR/AED	American Red Cross	Refresher	6	Hostetter 113
1/22/10	Friday	2:00pm-3:30pm	Adult CPR	American Red Cross	Refresher	10	Jordan 163
1/25/10	Monday	1:00pm-2:30pm	Standard First Aid	American Red Cross	Refresher	18	Jordan 163

Refresher Level - Class instruction provides a quick overview of course materials, and allows ample time for hands-on skill review. This level of recertification training is geared towards persons who are currently certified, or those who have been certified within the past three years whose certification has since expired.

Pre-registration is required for all classes.

To register on-line for a class:

Faculty & Staff - Visit MCSquare employee tab and view Employee Training channel Dept. of Safety Training course listing.

Students - Visit MCSquare student tab and view Student Training/Workshops channel Dept. of Safety Training course listing.

To register for a class (Alumni, Community Participant's, Others):

Email or phone - Skip Benson

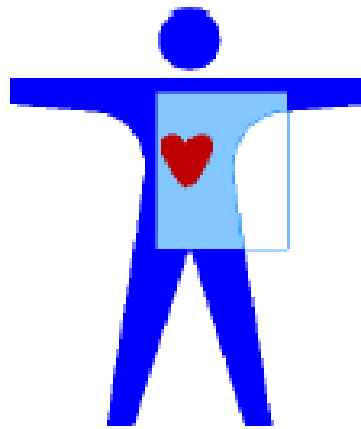
Email: nbenson@messiah.edu

Phone: Ext. 5082 or 717-796-5082

MESSIAH COLLEGE
Department of Safety

2009

Health & Safety Training



AMERICAN RED CROSS
FIRST AID/CPR/AED

Information Booklet

FIRST AID - CPR/AED

General Info

The **Health & Safety** class instructors are staff members with the Messiah College Department of Safety who are certified as instructors through the American Red Cross.

* Classes and materials are offered **free** of charge for faculty, staff, and currently enrolled students.

* Employee spouses, other family members, or alumni and friends of the college community are welcome to attend any of the classes. However, there is a **fee** charged for each class. Please call or email for current course fees. Payment is due at the beginning of each class. Make checks payable to **MESSIAH COLLEGE**.

The Department of Safety can customize any of these classes to fit your department or group schedule, including conducting evening or weekend classes.

Pre-registration is required for all classes.

To register on-line for a class:

Faculty & Staff

Visit MCSquare employee tab and view Employee Training channel
Dept. of Safety Training course listing.

Students

Visit MCSquare student tab and view Student Training/Workshops channel
Dept. of Safety Training course listing.

To register for a class (Alumni, Community Participant's, Others):

Email or phone - Skip Benson
Email: nbenson@messiah.edu
Phone: Ext. 5082 or 717-796-5082

Course Instruction Levels:

Beginner Level - Class instruction provides a detailed overview of course materials, and allows significant time for hands-on skill proficiency. This level of training is geared towards persons who have not been previously certified, or those who were previously certified and prefer a more detailed opportunity to refresh their skills.

Refresher Level - Class instruction provides a quick overview of course materials, and allows ample time for hands-on skill review. This level of recertification training is geared towards persons who are currently certified, or those who have been certified within the past three years whose certification has since expired.

FIRST AID - CPR/AED

Class Descriptions

Beginner Level:

Adult CPR * Maximum **10 participants**

Course Length: 2.5 hours

Description: Gives individuals the knowledge and skills necessary to recognize and provide basic care for breathing and cardiac emergencies until advanced medical personnel arrive and take over patient care.

Certification: Adult CPR - valid for one year.

Adult CPR with AED * Maximum **6 participants**

Course Length: 3.5 hours

Description: Gives individuals the knowledge and skills necessary to recognize and provide basic care for breathing emergencies, perform cardiopulmonary resuscitation (CPR), and use an Automated External Defibrillator (AED) for victims of sudden cardiac arrest.

Certification: Adult CPR/AED - valid for one year.

Adult, Infant & Child CPR * Maximum **8 participants**

Course Length: 3.5 hours

Description: Gives individuals in the workplace the knowledge and skills necessary to prevent, recognize, and provide basic care for breathing and cardiac emergencies in adults, infants and children until advanced medical personnel arrive and take over.

Certification: Adult, Infant & Child CPR - valid for one year.

CPR/AED for the Professional Rescuer * Maximum **6 participants**

Course Length: 4.5 hours

Description: Teach those with a duty to act the skills needed to respond appropriately to breathing and cardiac emergencies. This includes the use of an automated external defibrillator (AED) to care for a victim of cardiac arrest.

Certification: CPR/AED for the Professional Rescuer - valid for two years. (Lifeguards one year!)

Infant & Child CPR * Maximum **8 participants**

Course Length: 2.5 hours

Description: Gives individuals the knowledge and skills necessary to prevent, recognize, and provide basic care for breathing and cardiac emergencies in infants and children until advanced medical personnel arrive and take over patient care.

Certification: Infant & Child CPR - valid for one year.

Standard First Aid * Maximum **18 participants**

Course Length: 2.5 hours

Description: Gives individuals the knowledge and skills necessary to provide basic first aid care for injuries and sudden illnesses until advanced medical personnel arrive and take over patient care.

Certification: First Aid - valid for three years.

FIRST AID - CPR/AED

Class Descriptions

Refresher Level:

Adult CPR * Maximum **10 participants**

Course Length: 1.5 hours

Description: Gives individuals the knowledge and skills necessary to recognize and provide basic care for breathing and cardiac emergencies until advanced medical personnel arrive and take over patient care.

Certification: Adult CPR - valid for one year.

Adult CPR with AED * Maximum **6 participants**

Course Length: 2 hours

Description: Gives individuals the knowledge and skills necessary to recognize and provide basic care for breathing emergencies, perform cardiopulmonary resuscitation (CPR), and use an Automated External Defibrillator (AED) for victims of sudden cardiac arrest.

Certification: Adult CPR/AED - valid for one year.

Adult, Infant & Child CPR * Maximum **8 participants**

Course Length: 2 hours

Description: Gives individuals in the workplace the knowledge and skills necessary to prevent, recognize, and provide basic care for breathing and cardiac emergencies in adults, infants and children until advanced medical personnel arrive and take over.

Certification: Adult, Infant & Child CPR - valid for one year.

CPR/AED for the Professional Rescuer * Maximum **6 participants**

Course Length: 2 hours

Description: Teach those with a duty to act the skills needed to respond appropriately to breathing and cardiac emergencies. This includes the use of an automated external defibrillator (AED) to care for a victim of cardiac arrest.

Certification: CPR/AED for the Professional Rescuer - valid for two years. (Lifeguards one year!)

Infant & Child CPR * Maximum **8 participants**

Course Length: 1.5 hours

Description: Gives individuals in the workplace the knowledge and skills necessary to prevent, recognize, and provide basic care for breathing and cardiac emergencies in infants and children until advanced medical personnel arrive and take over patient care.

Certification: Infant & Child CPR - valid for one year.

Standard First Aid * Maximum **18 participants**

Course Length: 1.5 hours

Description: Gives individuals the knowledge and skills necessary to provide basic first aid care for injuries and sudden illnesses until advanced medical personnel arrive and take over patient care.

Certification: First Aid - valid for three years.

Faculty Services

Work Submission Deadlines

FACULTY SERVICES

Hoffman Building - 1st Floor
 facserv@messiah.edu
 717-691-6023
http://www.messiah.edu/offices/faculty_services/

**Important
 — Please
 Read**

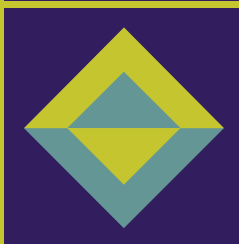
- All Copyright Clearance Requests are processed in Faculty Services.
- All Coursepacks and Lab Manuals must be submitted to Faculty Services for processing.
- All other duplicating needs should be submitted to College Press following the Photocopying Best Practices.
- Materials received after the duplicating deadline will be delayed due to high volume received.
- Adherence to these deadlines is **vital** to ensure that students have a positive experience in purchasing and receiving their course materials.
- Thank you for your cooperation.

J-Term 2010 (begins 01/06/10)

November 4, 2009	All coursepacks and lab manuals for sale in the Textbook Express requiring copyright clearance
November 23, 2009	Materials being placed on library reserve, used as class handouts, posted on Sakai, or the Q:/drive requiring copyright clearance
December 1, 2009	All lab manuals not requiring copyright clearance
December 4, 2009	Materials requiring typing services
December 4, 2009	Materials requiring duplicating or document scanning (syllabi, handouts, exams, etc.) Please follow College Press Photocopying Best Practices for submitting documents.

Spring Semester 2010 (begins 02/01/10)

December 1, 2009	All coursepacks and lab manuals for sale in the Textbook Express requiring copyright clearance
December 18, 2009	Materials being placed on library reserve, used as class handouts, posted on Sakai, or the Q:/drive requiring copyright clearance
January 5, 2010	All lab manuals not requiring copyright clearance
January 8, 2010	Materials requiring typing services
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