

Volume XXX, No. 41

Have you not known? Have you not heard? The Lord is the everlasting God, the Creator of the ends of the earth. He does not faint or grow weary; his understanding is unsearchable.

October 30, 2008

—ISAIAH 40:28 (NRSV)

Intercom deadline

The deadline for each issue of the *Intercom* is 4 p.m. Tuesday. To help us ensure the speed and accuracy of production, please use the *Intercom* e-mail address, intercom@messiah.edu, or the user-friendly submission form on the *Intercom* website at www.messiah.edu/intercom/submit.html to send in information. If you have questions, please call the office of marketing and public relations at ext. 7342.

Campus people

Messiah College welcomes the following new employee: **Melissa Huntington**, administrative and accounting assistant for dining services. Welcome to the community!

Jenell Williams Paris, department of sociology, social work, and criminal justice, served as judge for “Christianity Today’s” 2009 Book Awards in the category “Christianity and Culture.”

I am pleased to announce that **Dennis Weller** has accepted the position of conference and events coordinator. He is filling the position vacated by **Kristin Zummo** who is taking on a new role in the alumni and parent relations office. Dennis brings to the job a wealth of event knowledge and experience in successful events. The month of November will be a transition time for Dennis, with the goal of fully taking on his new role in December. Please congratulate Dennis on the new opportunity.

— **Kathie Shafer**, vice president for operations

Career Center to host third annual career and grad school expo

The Career Center will sponsor the third annual career and graduate school expo on Monday, Nov. 3 from 11 a.m. to 3 p.m. in Brubaker Auditorium. All first-year through senior-year students, alumni, and COE members are invited to attend. Approximately 150 employers and graduate-level programs will be in attendance to recruit for internships, professional employment, and graduate and seminary programs. A complete list of exhibitors is available through the Career Center’s website at www.messiah.edu/offices/career. Your support for and promotion of the event is greatly appreciated! Please see attachment at the end of this “*Intercom*” for complete details.

Choral Arts Society holding auditions for 63rd season

You are invited to join the Messiah College Choral Arts Society in its 63rd season. The 70-voice choir has performed many large choral works with orchestras such as Beethoven’s Ninth Symphony with the Harrisburg Symphony this past spring. Auditions will be held on Thursday, Nov. 13, 6 to 9:30 p.m.; Friday, Nov. 14, 3 to 8:30 p.m.; and Tuesday, Jan. 6, 6 to 8:30 p.m. in the Climenhaga Fine Arts Center. For more information or to schedule an audition, call 691-6027. Singers should come prepared to perform one selection in their voice range. An accompanist will be provided.

Rehearsals will be held on Tuesdays from 7 to 9:15 p.m. beginning Tuesday, Jan. 13. The choir is directed by Linda Tedford, director of choral activities at Messiah College. The Choral Arts Society concert will be Sunday, April 19, at 4 p.m. at Trinity Lutheran Church, Camp Hill, and the Society will perform Handel’s “Messiah.”

Phonathon is hiring

If you know of any students that would be interested in gaining fundraising and communications experience, please mention to them that Phonathon has open positions for students who are friendly and enthusiastic about Messiah. Phonathon pays up to \$8/hr. and has great bonuses for students, including a \$20 gift card hiring bonus! If you have any students who would be interested, please have them e-mail Erin McManness, annual giving coordinator, at emcmanness@messiah.edu.

Important reminder to faculty

With the start of a new semester right around the corner, faculty services would like to remind the faculty that it's not too early to begin looking ahead. Attached at the end of this "Intercom" are the work submission deadlines that have been set for J-term and 2009 semesters. If you have any questions or concerns, please contact Diane Hunsinger, faculty services supervisor, at ext. 3895. Thank you in advance for your cooperation.

Postal services tip

Did you know that any academic or health-related campus mail to a student must be in a sealed envelope, including returned test papers which bear a grade? This is due to the Family Educational Rights and Privacy Act (FERPA) and the fact that our students share mailboxes with other students.



HUMAN RESOURCES

United Way kick-off event scheduled for Nov. 5

► Positions available

Catering Lead
Childcare Teacher, Early Learning Center
Junior Graphic Designer
Safety and Service Dispatcher

United Way kick-off event scheduled for Nov. 5

Please join us for a cup of coffee (alternative beverages provided!) in the Falcon next Wednesday, Nov. 5 between 1:30 and 3:30 p.m. Meet with representatives from a few of the agencies whose programs are funded by the United Way and listen as our students share their volunteer experiences. Stop at three agency tables and we'll provide dessert to go along with your coffee!

The United Way Employee Pledge Drive begins with the kick-off event and will run through Wednesday, Nov. 19. In these difficult economic times, the needs in our community will be even greater in the coming year. A donation of \$47.84, less than the cost of one cup of coffee per week, from each employee would meet our institutional goal of \$31,000. There's a lot of power in that one cup of coffee. Give up a cup...your donation will help change lives.

Positions available

Catering Lead — The department of dining services currently has an opening for the position of catering lead. This is a full-time, 12-month, band 7C position which will oversee and assist with all aspects of catered events, preparation, set-up, through service, break down, and clean-up, and is responsible for providing consistent lead/training/assistance to catering staff to ensure standards for quality, safety, sanitation, presentation, and maintenance of customer satisfaction at all times. Education and experience required includes a high school diploma or equivalent as well as two years of experience in hospitality/catering/conference industry. Other requirements include excellent customer service skills; ability to professionally serve high-end catering events; knowledge of front-of-the-house; Presentation; great attention to detail; strong leadership and training skills; ability to multi-task; basic computer skills (Excel, Word, etc.); and the ability to earn ServSafe certification within 12 months of

hire. To apply, please submit a r sum  and letter of interest to Messiah College, Human Resources, Box 3015, Grantham, PA 17027 or e-mail humanres@messiah.edu. (Applications are preferred via e-mail.) A job description is available in human resources or on the College website at www.messiah.edu/offices/hr/job_opportunities/admin.html. Job-related questions should be directed to Mark Wirtz, director of dining services, at ext. 6008. Applications will be reviewed upon receipt and will be accepted until the position is filled.

Childcare Teacher, Early Learning Center — The Early Learning Center currently has an opening for the position of childcare teacher in a preschool room. This is a part-time, nine-month, 30 hours-per-week (11:30 a.m. to 5:30 p.m.), band 7D position. This position is responsible for planning, implementing, and managing a developmental program for young children in accordance with Messiah’s Early Learning Center’s mission and policies. Education required includes a CDA (Child Development Associate’s credential), or 12 credits in early childhood or a related field. A bachelor’s degree in early childhood education, child development, elementary education, or special education is preferred. Also must have three or more years of experience in an early childhood classroom, and must have the ability to positively and effectively communicate and interact with young children, parents, co-workers, and college students in order to develop and maintain a high-quality early childhood program. To apply, please submit a r sum  and cover letter to Messiah College, Human Resources, Box 3015, Grantham, PA 17027 or e-mail humanres@messiah.edu. (Applications are preferred via e-mail.) Job-related questions should be directed to Bev Goodling, director of The Early Learning Center, at ext. 6085. Applications will be reviewed upon receipt and will be accepted until the position is filled.

Junior Graphic Designer — The department of marketing and public relations currently has an opening for the position of junior graphic designer. This is a full-time, 12-month, administrative position. This entry-level, junior graphic designer position is responsible for providing basic/production-level graphic layout and design support for College publications intended for external audiences; assisting in maintaining institutional visual identity standards; supporting basic visual design for the College website and other digital communications, and some basic photography support for print, web, and other digital communications; and assisting with the digital image archive as needed. Education required includes a BA or BS in a discipline such as graphic or visual communications; graphic, visual, multimedia and/or communication design, etc. Required experience includes: zero to two years of print graphic design experience in a Mac environment and some web visual design education or experience; some pre-press experience and photography experience a plus. Marketing knowledge is also a plus. To apply, please submit a r sum  and letter of interest to Messiah College, Human Resources, Box 3015, Grantham, PA 17027 or e-mail humanres@messiah.edu. (Applications are preferred via e-mail.) Job-related questions should be directed to Deb Sauders, director of print and web communications/assistant director of marketing, at ext. 2350. A job description is available in human resources. Deadline for applications is Friday, Nov.7.

Safety and Service Dispatcher — The department of safety has an immediate opening for the position of safety and service dispatcher. This full-time, 12-month, band 7B position is a third shift position with the hours of 11 p.m. to 7 a.m., with a weekend rotation. May be required to work other shifts and overtime. Primary duties of this position include answering telephones, dispatching radio communications, report writing, data entry, and interaction with the campus community. Candidates should be comfortable working with college-age students and must possess excellent customer service skills. Intermediate computer literacy required with ability to learn campus software within the first 30 days of employment. One to two years experience working in the emergency services field is preferred. A high school diploma or equivalent, and a valid driver’s license are required. To apply, please submit a r sum  and cover letter and contact information (names and telephone numbers) of three references to Messiah College, Human Resources, Box 3015, Grantham, PA 17027 or e-mail humanres@messiah.edu. (Applications are preferred via e-mail). Job-related questions should be directed to Cindy Burger, director of safety and dispatch, at ext. 7272. A job description is available in human resources. Deadline for application is Saturday, Nov. 8.

Happy birthday!



11/01: Laurie Owens, Anita Voelker

11/02: Rhonda Good, Gloria Hile, Alex Lemmon

11/03: Susan Jaycox

11/04: John Beaney, Mike Blount, Bob Brown, David Kasparek, Susan Smith

11/05: Laura Johnson, Teri Rader

11/06: William Barko, Ashley Cole, Brent Good

11/07: Shawn Gingrich, Brooke Good, Charissa Zehr

11/08: Joe Barnes, Beth Transue, Erik Wiedman

Announcements

For sale:

2002 Honda Civic LX — Four door, automatic transmission, only 78,000 miles. Just tuned up two weeks ago. Asking \$8,000 obo. Call Shaun at ext. 2925.

2003 Peg Perego Venezia carriage/stroller — Black Sable. Full-sized stroller/carriage with retractable car seat anchors for a Primo Viaggio infant car seat, quattro swivel wheels, five-point restraint system, plush stroller seat that fully reclines, reversible and adjustable handle height, removable front bumper/baby tray, zippered hood and boot, storage basket, upholstery removes for washing, can be stored in a small space. Max weight 40 pounds. JPMA (safety) Certified. Made in Italy. \$125.

Contact merikson@messiah.edu.

Printer — Canon PIXIMA ip6600D photo printer with 3.5 in. LCD screen for editing. Never used.

Make offer; **Stereo receiver and speakers** — Technics 100 watt receiver; two, wood-encased speakers; and three surround-sound speakers. Excellent condition. Make offer. Contact

jerikson@messiah.edu.

Maytag stackable washer and dryer — Works well. \$150. For more information or photos contact Rhonda at ext. 7291 or rgood@messiah.edu.

Reflection

Good habits result from resisting temptation.

ANCIENT PROVERB

Scroll down for attachment

3RD ANNUAL CAREER & GRAD SCHOOL EXPO

MONDAY, NOVEMBER 3, 2008

11:00 AM - 3:00 PM

BRUBAKER AUDITORIUM

**Attention
All Faculty!**

“ROCK YOUR FUTURE”

HIGHLIGHTS

- Over 140 employers & graduate schools will be represented at the Expo
- Students will discover the transferability of their Messiah College experience to many employment and graduate school options
- Several clothing scholarships will be awarded to seniors
- This is the LARGEST comprehensive career & grad school fair this year

How faculty can encourage students to attend the Expo...



- Announce the Expo in your classes and encourage students to attend
- Suggest students do informational interviews with graduate school or company representatives (questions are available in the Career Center)
- Offer extra credit for attendance or for a summary of 1-3 informational interview questions
- Refer students to the Career Center for résumé critiques & interview preparation

Thank you! Your endorsement is key to promoting our students' career development!

**SPONSORED BY THE CAREER CENTER
FOR VOCATION & DEVELOPMENT**

For a complete list of exhibitors, visit:
www.messiah.edu/offices/career
Contact us at x6016 or drop by the Career Center

Faculty Services

Work Submission Guidelines

J-Term and Spring Semester 2009

J-Term 2009 (begins 1/7/2009)

November 3, 2008	Materials requiring copyright clearance
December 1, 2008	All coursepacks and lab manuals for duplicating
December 5, 2008	Materials requiring typing, Learning Management System (LMS), and document scanning services
December 5, 2008	Materials requiring duplicating (syllabi, handouts, exams, etc.)

Spring Semester 2009 (begins 2/2/2009)

December 1, 2008	Materials requiring copyright clearance
January 5, 2009	All coursepacks and lab manuals for duplicating
January 9, 2009	Materials requiring typing, Learning Management System (LMS), and document scanning services
January 9, 2009	Materials requiring duplicating (syllabi, handouts, exams, etc.)

Adherence to these deadlines is vital. Please be advised that copyright permission requests submitted after the deadline may not be granted in time for the start of the semester which may cause a delay in the production of your coursepack/lab manual. Any materials submitted after the duplicating deadline may be delayed due to high volume received. Thank you for your cooperation.

Faculty Services—“Connecting with Faculty”
Hoffman Building—1st Floor
(717) 691-6023 — facserv@messiah.edu