

SUMMER EMPLOYMENT APPLICATION FOR CAMPUS EVENTS, CONFERENCE SERVICES AND DINING SERVICES

POSITION PRIORITY DEADLINE: March 30th. FINAL DEADLINE: April 30. Return to the Campus Events and Conference Services Office, E224.

NAME: _____ CAMPUS PHONE NUMBER: _____

ID#: _____ HOME PHONE NUMBER : _____

Are you a Messiah College student? Yes _____ No _____ Class Standing for the fall of 2001: Sr. _____ Jr. _____ So. _____ Fr. _____ Will you be living on campus? Yes _____ No _____

JOB YOU ARE APPLYING FOR : (please list your top three job preferences with the number one being the most desirable)

- _____ Assistant to the Conference and Events Manager
- _____ Conference Services General Worker
- _____ Conference Services Guest Relations
- _____ Sound and Lighting Technical Services

Do you currently work for the position for which you are applying? Yes _____ No _____

Have you held a campus work study job before? Yes _____ No _____

If yes, describe the position(s) and your duties:

Position #1 _____ Duties: _____

Position #2 _____ Duties: _____

Who was your supervisor? _____

Do you have a valid driver's license? Yes _____ No _____

List all previous off campus job experience: (a resume is preferred, please attach)

Employer #1 _____ Dates of Employment _____
Address _____ Phone Number _____
Position _____ Duties _____

Supervisor _____ May we contact this employer? Yes _____ No _____

Employer #2 _____ Dates of Employment _____
Address _____ Phone Number _____
Position _____ Duties _____

Supervisor _____ May we contact this employer? Yes _____ No _____

Employer #3 _____ Dates of Employment _____
Address _____ Phone Number _____
Position _____ Duties _____

Supervisor _____ May we contact this employer? Yes _____ No _____

Are you available for thirteen weeks at forty hours per week (May 16 - August 25)? Yes _____
No _____ If "No", please list weeks and hours available _____

List any scheduling conflict you know will arise over the summer: (students who can work the entire summer will be given priority)

Please list days or weeks you will need off? (i.e. summer classes, vacation, church)

List one college employee that is not a student as a reference:

Are you applying for a job in other departments on campus? Yes _____ No _____

OFFICE USE ONLY

Date Application Received: _____

Interviewed by: _____ Date: _____

Hired by: _____ Date: _____

