



Office of Financial Aid

2013-2014 Financial Information Verification Form

The purpose of this form is to verify your 2012 IRS Income Tax Return and untaxed income information. Please complete and return this form to the Financial Aid Office by US Mail, FAX, or Email. For questions, call 717.691.6007.

Student Information

Last Name *First Name* *M.I.* *Messiah College Student ID*

Date of Birth *Home Phone Number* *Student's E-mail* *Parent's E-mail*

Tax Forms and Income Information (all applicants)

The best way to verify income is to submit (or re-submit) the 2013-2014 *FAFSA on the Web* at FAFSA.gov and select the *IRS Data Retrieval Tool (IRS DRT)*. This is available 2 weeks after filing taxes on-line or 6 weeks after filing by hard copy.

If you cannot use *IRS DRT*, attach all 2012 Federal IRS Tax Return Transcripts for you, your parent(s) or your spouse (if married). **(Do not send IRS forms 1040 unless requested.)** You can obtain a transcript, free of charge, by: (1) ordering a transcript online at www.irs.gov/individuals/article/0,,id=232168,00.html; (2) order by calling 1-800-908-9946; or (3) by requesting a *Transcript of Tax Return* by using Form 4506T-EZ (www.irs.gov/pub/irs-pdf/f4506tez.pdf). If you did not file a tax return, fill in the information below and submit a copy of your W-2s.

Please note that the Verification process will not be complete until the FAFSA is (re)submitted using the data retrieval function on the FAFSA website or all required Tax Transcripts are received.

Nontax Filers

This section is for people who did not and will not file a 2012 Federal tax return: (If you did or will file a 2012 Federal tax return, please proceed immediately to second page.)

If you or your parent(s) (dependent student), or you or your spouse (independent student) did not file and are not required to file a 2012 Federal income tax return, check the boxes below that apply.

a. I (We) did not file and are not required to file a 2012 Federal income tax return.
Dependent Student: You Father Mother Independent Student: You Your Spouse

b. If you or your parents did not file and are not required to file a 2012 Federal tax form, list below your and your parent(s) (dependent student) or your and your spouse's (independent student) employer(s) and any income received in 2012, (use the W-2 form or other earnings statements if available). **Please submit a copy of the W-2 form to the Financial Aid Office.**

Your (the student) and your spouse's Employer(s)	Amount(s)	Your Parents' Employer(s) (dependent students)	Amount(s)
	\$.00		\$.00
	\$.00		\$.00
	\$.00		\$.00

Once completed, proceed immediately to second page.

2012 Additional Financial Information: Enter "0" if the answer is "none". **Do not leave any item blank.**

Student/Spouse

Parent(s)

- \$ _____ **Taxable earnings** from need-based employment programs, such as **Federal Work-Study**. \$ _____
- \$ _____ **Taxable student grant and scholarship aid** reported to the IRS in your adjusted gross income. \$ _____
Includes AmeriCorps benefits (awards, living allowances and interest accrual payments),
as well as grant and scholarship portions of fellowships and assistantships.
- \$ _____ **Combat pay** or special combat pay; only enter the amount that was taxable. \$ _____

2012 Untaxed Income: Enter "0" if the answer is "none". **Do not leave any items blank.**

- \$ _____ **Payments to tax-deferred pension and savings plans** (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D, E, F, G, H, and S. \$ _____
- \$ _____ **Child support** received for all children. **Don't include** foster or adoption payments. \$ _____
- \$ _____ **Untaxed portions of IRA distributions** from IRS Form 1040-lines (15a minus 15b) or 1040A-lines (11a minus 11b). **Exclude rollovers**. If negative, enter a zero here. \$ _____
- \$ _____ **Untaxed portions of pensions** from IRS Form 1040-lines (16a minus 16b) or 1040A-lines (12a minus 12b). **Exclude rollovers**. If negative, enter a zero here. \$ _____
- \$ _____ **Housing, food and other living allowances** paid to members of the military, clergy and others (including cash payments and cash value of benefits). **Don't include** the value of on-base military housing or the value of a basic military allowance for housing. \$ _____
- \$ _____ **Veterans non-education benefits – list benefit:** _____ \$ _____
- \$ _____ **Other untaxed income not reported above**, such as worker's compensation, disability, etc. \$ _____
List source of Untaxed Income _____
- \$ _____ **Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.** \$ **XXXXXXX**

Sign This Form

Each person signing this form certifies that all the information reported on this form is complete and correct.

Dependent Student: Student and one parent must sign. **Independent Student:** If married, spouse's signature is optional.

Student's Signature

Date

Parent's Signature or Spouse's Signature

Date

SEND THIS FORM TO THE FINANCIAL AID OFFICE BY US MAIL, FAX, or EMAIL.