

# "Keeping You Informed"

## The Student File Space

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### **What it is?**

The student file space is allocated space on Messiah's servers for students' personal files such as PowerPoint and Word documents. The drive, called the "K" drive, is there to save files so that you can access them more easily, and it is just for Messiah students. There is also a faculty version of the "K" drive, called the "Q" drive, and it is designed so that students can connect to receive files that their professors want to distribute to them which may be too large for e-mail.

The student file space is free storage to put those papers and presentations that you spend hours working on in the computer labs. Then later when you get back to your room or want to work on it at home over break you can still access it from anywhere with an internet connection. While you could go out and buy a jump drive or use a CD to save your documents, those have the risk of getting lost or even broken. Meanwhile, your file space is secure, reliable, and does not have to be carried around with you, making it clearly the best choice for storing your data.

### **How to Use it.**

These drives are easily accessible on campus, but did you know that you can access them from off campus? You can connect to your file space using the icon located on your desktop, which Student Computer Services installs when you bring your computer in to have it setup for Messiah's network. You can also connect through a lab computer, but these options limit you to on-campus use.

There is a third way to connect to your file space, which is using MCSquare. Exact instructions are located on the Student Computer Services web site which you can find by going to Messiah College's homepage and then under the office of Information Technology Services or ITS. Connecting through MCSquare can be done from anywhere with a connection to the internet, which is the one main advantage it has over using a lab computer or your own computer. I do caution you though, while you can connect from anywhere, depending on the speed of your connection, it could take a very long time to transfer even a small file using MCSquare. Though if you do need a file and are not going to be back on campus for a while, it's definitely worth the wait.

Finally, some of you may prefer to directly ftp to your file space or connect via the samba protocol. FTP instructions may be found here, and connecting via samba is as simple as connecting (the same way you would to any shared folder) to 'myfiles'. There are also instructions available to have your K: and Q: drives auto-mounted in Windows. Other technical information is available on the Student Computer Services Web/File Space Page.

If you are having difficulties connecting to the Filespace and have read the instructions closely, or have questions not addressed here, please contact Student Computer Services at ext. 5901.