

# Messiah College Guest Access Policy

## I. Purpose

Typically, only Messiah College faculty, staff, and students are eligible for network accounts. There are specific circumstances that require others to be eligible for an account as a guest and therefore be given access to a guest account. Therefore, in order to retain our status as a private network, to ensure compliance with Communications Assistance for Law Enforcement Act (CALEA), and to prevent unrestricted access to the network by unauthorized individuals we require all Messiah College guests who require network access use a guest account.

## II. Policy

### A. Definition

A guest account is to be used as a temporary network account that is available to individuals who are visiting Messiah's campus for a variety of reasons. A guest account is governed by the same computer and network usage policies as any other Messiah College account. Without a guest account a visitor to campus cannot access the Messiah College network. Below are the only exceptions that do not require a guest account:

1. The PAC stations located directly across from the Murray Library Circulation Desk, which is subject to surveillance by Library staff
2. The PAC station in the Murray Library listening room and the PAC station located in front of Media Services on the ground floor of Murray Library, which is restricted to campus services (intranet) only.

### B. Sponsorship

Guest accounts can be obtained from the on-campus sponsor department. Any department that sponsors guests will have the authority to manage one or more guest accounts. The password on each account will expire on a frequency that is based on the needs of the particular department. The department will give the account name and current password to any guest requiring internet access. The guest is then expected to use that access responsibly in accordance with the college's Computing Access Policy.