

Do not write in this box- Office Use only Date: _____ Permit No. _____ Lot Assignment: _____

Messiah College

Department of Safety

Employee Vehicle Registration

Name: _____ I.D. Number _____

Office Building: _____ Mail Box # _____

Driver's License Number: _____ State: _____

Vehicle #1

License Plate _____ State: _____ Insurance Co: _____ Policy # _____

Vehicle Make: _____ Model: _____ Year: _____ Color: _____

Vehicle #2

License Plate: _____ State: _____ Insurance Co: _____ Policy # _____

Vehicle Make: _____ Model: _____ Year: _____ Color: _____

Vehicle #3

License Plate: _____ State: _____ Insurance Co: _____ Policy # _____

Vehicle Make: _____ Model: _____ Year: _____ Color: _____

Please complete the above information on all vehicles that you will be registering with the College. We will issue only one hanging permit per employee. This permit is interchangeable among all the vehicles listed above. Subsequently, you will need to hang this permit from the rear view mirror of the vehicle you drive on a given day. In the event you bring a vehicle without your permit, it will need to be parked in one of the visitor areas on campus.

If you have any questions or concerns, please call Dispatch at ext. 6005
 By signing below, I certify that the above information is correct. I understand that if I discontinue employment with Messiah College, I must return the permit or I will be assessed the appropriate charges.

Signature: _____ Date: _____

