

Messiah College Annual Safety and Security Information Report 2010-2011

A Message from the Director of Safety

The safety and security of all the members of Messiah College community is of vital concern to the college. The students, faculty and staff play a critical role in helping shape the character of the community.

While Messiah presents opportunities to experience the advantages of life in a small suburban community, we must keep in mind that the potential for crime does exist. Each of us must assume a personal responsibility by taking precautions to prevent ourselves from becoming a victim.

The men and women of the Messiah College Safety Department are dedicated to the principles of Community involvement and to the goal of maintaining the campus as a safe and pleasant place in which to live, work and study. However, a truly safe campus can only be achieved through the cooperation of all students, faculty and staff.

The information provided in this report is designed to inform, advise, and alert the campus community of the current programs, policies and procedures related to crime awareness and reporting at Messiah College.

*Cindy L. Burger, Director
Department of Safety & Dispatch Services*

This information is being provided to you as part of Messiah College's commitment to safety and security on campus and is in compliance with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the Pennsylvania Uniform Crime Reporting Act (Act 180 of 2004). Any questions pertaining to this information should be directed to the Department of Safety at (717)691-6005.

<http://www.messiah.edu/offices/safety/security-report.html>

Reporting Crimes and Emergencies

The Messiah College Safety Department provides a comprehensive program of security, crime prevention, fire safety, emergency medical care, parking and related community safety services to help ensure that the campus community remains a safe and pleasant place in which to study, live and work.

Members of the Messiah College community are encouraged to report crimes, suspicious activity or other emergencies to the Department of Safety immediately. The Department's office is located in the green building just off the main campus entrance along Grantham Road and can be contacted by calling 717-691-6005. To report emergencies to the department the number is 717-691-6565. Calls are answered 24-hours a day, 7 days a week, by trained Dispatch Officers at the Campus Information Center (aka Dispatch Office). [Campus Emergency telephones identified by a blue light are located throughout the campus](#) and can be used to report crimes or other types of emergencies or to call any on-campus extension. Specific numbers for other emergency services are posted on telephone receivers. In addition, the Department of Safety also maintains a ["silent witness" feature](#) on its website which allows students or employees to report crimes without providing their names or other identifying information.

College authorities who are required to report crime statistics for reporting purposes include campus safety personnel, persons serving in a security function, team coaches, human resources personnel, and officials who have significant responsibility for student activities, including, but not limited to, residence life, student discipline, and campus disciplinary proceedings.

The Department of Safety maintains direct contact with the Upper Allen Township Police and Fire Departments as well as the Carroll Township Police Department, ensuring prompt assistance and support from these agencies when needed. The Department of Safety advises every crime victim of his or her right to report the crime to the appropriate law enforcement agency and assist the victim in that process if desired. All reported criminal incidents are promptly investigated by the Department of Safety or turned over to the appropriate local law enforcement agency for investigation.

Substantiated incidents may result in College disciplinary action as well as referral to local law enforcement for criminal prosecution. College discipline proceedings may be carried out prior to, simultaneously with, or following any off-campus civil or criminal proceedings.

Crime victims or concerned persons may address questions regarding counseling and health resources, changes in academic or living situations, college discipline processes, and/or crime reporting to the Office of the Vice Provost/Dean of Students (Ext. 5234). The Engle Center for Counseling and Health (Ext. 5357) can be reached for counseling and health questions.

Important Telephone Numbers

Standard office hours are maintained by Safety during which personal contact can be made, and a phone-mail system for individual Safety personnel allows recorded messages. A 24-hour dispatch center in Eisenhower Campus Center enables immediate contact with a Safety officer. The dispatch center may be called at (717) 691-6005.

Department of Safety

717-691-6005 Non-Emergency

717-691-6565 Emergency

Dispatch Office

717-691-6005

Parking Information

**Off-Campus Police, Fire, or Medical Emergency
9-911 from on-campus phone**

Department of Safety Enforcement Authority and Interagency Relationships

The Department of Safety is a campus safety and security department. It is not a police force authorized by law to carry firearms or exercise powers of arrest. The Department of Safety reports to the Vice-President of Operations, the campus office responsible for security on the campus. Safety comprises full-time professional staff, part-time professional staff, dispatchers, as well as student safety escorts and event/traffic control support. Safety officers are well-trained in the appropriate areas of campus safety, including emergency medical response, CPR, first aid, crisis intervention and patrol, crime prevention, as well as human relations skills. Annual in-service refresher training is provided to all officers, and officers are also frequently assigned to attend in-depth training in a wide variety of specialized topics such as the investigation of sexual assaults and bias-motivated crime, as well as other subjects which enhance the ability of the Department to provide comprehensive public safety services.

Safety enforces Messiah College policies and parking codes and provides campus security patrols, escort service, and emergency response. Safety officers are responsible for and respond quickly to all criminal incidents reported, evaluate matters, and coordinate the investigation of reports. The Department of Safety maintains excellent working relationships with federal, state, county and local police agencies and coordinates with them in responding to criminal incidents. Messiah College maintains a written internal protocol for involving law enforcement agencies in specified on-campus incidents. Upper Allen Township, the jurisdiction in which the majority of the campus is located, also maintains a detailed written protocol for interaction with the College's Department of Safety in the event of criminal incidents. Safety officers are helpful resources to members of the community seeking information on the process for reporting incidents to local law enforcement. The College cooperates fully with their efforts. Any interaction with Pennsylvania State Police is also coordinated through local police authorities.

All Department of Safety officers carry radios enabling direct communication with one another and local law enforcement. Safety officers do not carry firearms.

The Supervisory staff for the Department is encouraged to participate actively in professional associations which foster increased proficiency in their areas of responsibility. Members of the staff maintain active membership as well as leadership positions in the Northeast Colleges and Universities Security Association.

Finding Campus Crime Statistics

Crime statistics for the prior three years and current policies and procedures are made available to current and prospective students and employees as required by federal and state law. These statistics and policies are compiled by the Department of Safety, and are made available in printed and electronic media prior to October 1 of each year. A table containing crime statistics may be found at the end of this Campus Security Report. Federally required statistics are available at [U.S. Department of Education Campus Safety and Security](#). In order to find information specific to Messiah College, click on "Get data for one institution/campus" and enter "Messiah College" into the block entitled "Name of Institution."

Access to College Residences and Other Buildings

All College buildings and residences are private property of Messiah College. Messiah College is located on private property intersected by public roadways. Locations of all campus buildings and roadways may be found by referring to the [Messiah College map](#).

Most campus buildings and facilities, other than student residence halls, are accessible to members of the campus community, their guests and visitors during normal hours of business, and during designated hours on weekends and holidays, depending on the wide variety of events and activities taking place outside the normal business hours.

Non-residential buildings are opened for business at a designated time each morning and secured at a designated time each evening by Safety personnel. Residential buildings are secured at all times and access is limited to authorized persons. Unauthorized persons who trespass on college property are subject to prosecution under state law. A numbered personal identification card with a photograph is issued to each student and employee of the College. This card identifies the holder as a member of the College community and is used to gain access to certain College events and facilities. It must be shown if requested by authorized Department of Safety personnel. Access restrictions to both residential and non-residential facilities are enforced by the College Department of Safety.

Messiah College residential facilities include traditional residence halls and campus apartments for enrolled students. In addition, the College maintains several satellite “special interest” residences in houses near the campus. Exterior entry doors and hall doors of traditional residences and apartments are equipped with identification card readers which allow after-hours access only to students residing in that building. Windows in traditional residences and apartments are equipped with standard locking devices. Doors to apartments, satellite residences, and individual rooms in traditional residences are secured by approved locks. During holidays and vacation periods, card access codes are altered and traditional, apartment, and satellite residences are locked.

The Department of Safety officers lock the exterior doors on campus buildings following a “Daily Report” schedule based on activities occurring on campus for that day. Door and locking hardware deficiencies are reported by these officers upon discovery. Campus streets, parking areas, grounds and buildings are patrolled 24 hours a day every day of the year by Community Safety Officers. Patrols of residence halls include the perimeter as well as lobby areas when needed. The Resident Directors and Resident Assistants supplement the Department of Safety personnel, by providing a visible deterrent to crime and serving as additional “eyes and ears” for the Safety Department. Department of Safety personnel routinely undertake security patrols of the entire campus and respond to reported incidents and requests for assistance. They continue their practice of checking entry doors at regular intervals during periods of low or no student occupancy.

Policies relative to housing assignments and other student housing issues are maintained and administered by the College’s Office of [Residence Life](#), room changes within a residence may be made with the consent of the Residence Director and the Director of Housing.

During the academic year, employees assigned to student housing facilities include full-time professional Residence Directors who live in and supervise traditional residence halls and apartments. They are aided by a staff of student Resident Assistants, at least one of whom lives on each floor of the traditional residences. Residence personnel receive regular training which includes security procedures, fire safety

(including fire extinguisher) training, drug information and protocol, sexual assault prevention and response protocol, and alcohol intervention. One custodian is assigned to each residence facility.

Student Housing Beyond Grantham

Messiah College also maintains satellite student housing in Harrisburg in addition to our Philadelphia Campus. The entrances to these townhouse and apartment facilities are secured by approved locks. Access is granted only to authorized personnel who are issued keys. Guests must be personally admitted at the exterior door and cannot be admitted by remote buzzer. A security force performs an exterior security check 3 times each day. Key access is also needed for the interior bedrooms of the townhouses at the Philadelphia campus as well in the apartments in Harrisburg. During the academic year, professional Residence Life personnel live in and supervise these facilities.

Maintenance and Security of Campus Grounds and Facilities

The college maintains a very strong commitment to campus safety and security. Exterior lighting is an important part of this commitment. Parking areas, pedestrian walkways and building exteriors are well lighted. Surveys of exterior lighting on campus are conducted regularly by Department of Safety and Physical Plant Facilities staff and high priority is given to maintenance of exterior lights. Members of the campus community are encouraged to report any exterior lighting deficiencies to the Department of Safety or Facilities Services.

Shrubbery and trees on campus are trimmed on a regular basis. Security considerations in the maintenance of campus facilities also include trimming landscaping away from building entranceways, and maintaining 17 emergency telephones in parking lots. Campus streets, parking areas, grounds and buildings are patrolled 24 hours a day every day of the year by Safety personnel.

Security Awareness and Crime Prevention Programs

The Department of Safety Department believes it is more beneficial to prevent crimes than to react to them after the fact. A primary vehicle for accomplishing this goal is the Department's crime prevention programs. These programs are based upon the concepts of eliminating or minimizing criminal opportunities, whenever possible, and encouraging students and employees to be responsible for their own security and the security of others.

The following is a listing of the crime prevention programs and projects employed by the Safety Department:

1. Personal Safety Escort Program - provides personal safety escorts for:
A: persons walking from one point on campus to another point on campus whenever personal safety is a concern.
B: students traveling from the campus to their off-campus residence after dark.
2. New Student Orientation...a crime prevention program accompanied by brochures and other printed material is presented as a formal part of new student orientation at the start of the academic year.
3. Emergency Telephones (17) - located throughout the campus.
4. Crime Prevention Presentations...specially trained officers present frequent crime awareness and prevention programs in residence halls and elsewhere on campus throughout the year. Programs are tailored to the particular interests of student, faculty, or staff groups.
5. New Employee Orientation...new employees are provided with campus safety and security information.
6. Rape Awareness, Education and Prevention - the Department of Safety is a partner in the RAD (Rape Aggression Defense) and SAFE (Self-Defense Awareness and Familiarization Exchange)

programs. Specially trained Safety officers present programs dealing with domestic violence, rape, and sexual assault, and train women in the [Rape Aggression Defense \(RAD\)](#) method of self-defense.

7. Parking Security - parking areas are regularly patrolled by Safety officers; emergency phones and CCTV augment security and lighting is well maintained.
8. Security and Fire Alarm Systems - a sophisticated computer-enhanced alarm system monitors a campus-wide network of intrusion and fire alarms.
9. Facilities Surveys – routine checks are completed by Safety Officers and designed to identify and report deficiencies in exterior lighting, locking hardware and safety of the grounds.
10. Crime Prevention Tables - brochures, posters, bookmarks and other materials carrying crime prevention and awareness information related to residence hall safety and security, domestic violence, sexual assault, bicycle security, the escort service, and motor vehicle security are widely distributed at crime prevention tables staffed by officers at various locations on the campus at least once a semester.
11. Timely Warnings - in cases where the Director of Safety or her designee determines that a crime or crime trend represents a serious or continuing threat to students or employees a Timely Warning will be distributed in order to alert the campus community so they can take precautions to aid in the prevention of further crimes. These warnings may be distributed utilizing one or more of the communications systems utilized for imminent campus emergencies as outlined in the Emergency Notification Systems and Procedures section of this report, or other methods deemed appropriate by the Director of Safety on a case by case basis.
12. Touching Base Team - working closely with residential life staff, student leaders and employee groups, Safety Officers address safety and security issues on campus. Special emphasis is given to maintenance of campus lighting and emergency telephones, directed patrols of potential trouble spots, and facilitating the exchange of ideas and information designed to minimize crime and disorder, especially in the residence hall communities.

Crime Reporting

Numerous efforts are made to inform members of the campus community on a timely basis about campus crime and crime-related problems. These efforts include the following:

1. Annual Reports - This Safety and Security Information Report is published annually and distributed throughout the campus community and is available to the media and any individual or organization requesting a copy.
2. Student Newspaper - *The Swinging Bridge* and the Employee Newsletter – *The Intercom* - publishes special articles frequently concerning security issues that occur.
3. Public Log - a chronological record of all crimes, fires and other significant Safety incidents reported to the Safety Department, as well as the names of all persons cited, is maintain at the Department of Safety Office and is available for viewing during regular office hours.

These logs do not include criminal offenses reported as having occurred at the College's Philadelphia Campus, which is within the jurisdiction of Temple University. They do include offenses reported to the Harrisburg Police Department which occurred in the immediate vicinity of housing provided for Messiah College students in Harrisburg, PA., in so far as accurate information has been furnished to Messiah College by the Harrisburg Police Department.

To request a log showing complaints and crimes that occurred before the present calendar year, contact Gary Lippert, Supervisor of Compliance and Investigations, at 717-691-6005 Extension 7146, Monday through Friday 8am to 4pm.

4. Special and Emergency Alerts - A campus emergency alert system (O-Taire) utilizing text messaging is used to notify students and employees of weather emergencies and on confirmation of a significant emergency or dangerous situation on campus involving an immediate threat to the health or safety of students and staff. Students and employees are reminded to keep their personal telephone numbers, email address and text messaging information updated to ensure receipt of emergency messages. One or more of these methods is used whenever the Director of Safety or other member of the College's Crisis Team determines that a situation exists which constitutes an imminent threat to members of the campus community. All employees and students are encouraged to sign up for the Text Alert system on MCSquare.

Drug and Alcohol Policies

Messiah College works to provide a drug-free workplace for all University employees and students. Engle Health and Counseling Services and Human Resources Management provide resources for treatment and referral for students and employees with substance abuse problems. Educational programs for students and employees are presented through the Department of Safety, Engle Health Center and the Office for Student Affairs and cover the dangers of alcohol and drug abuse, the availability of assistance for counseling and rehabilitation, and penalties for violating college policies.

Possession, use, sale or transportation of illegal drugs or alcoholic beverages by any student, employee or visitor on College property is strictly prohibited. Disciplinary action may be instituted against the violator through the College and/or referral to local law enforcement. Alcohol awareness and abuse prevention programs are offered by Safety, the Office of the Associate Dean of Students and the Engle Health Center. Messiah College also distributes twice yearly a summary statement which explains compliance standards under the Drug-Free Schools and Communities Act, and describes help available to members of the campus community with drug or alcohol related problems. This policy coincides with state and federal law.

College policy as to substances, including alcohol, is more fully explained in the Student Handbook and in the employee Policy and Procedure Manual, both of which are available on the College's web site. More information on the College's drug and alcohol abuse policies may be found on the websites for the [Engle Center for Counseling and Health Services](#) and [The Office of Student Affairs](#).

Students Convicted of Possession or Sale of Drugs

A federal or state drug conviction can disqualify a student for Federal Student Financial Aid (FSA) funds. Convictions only count if they were for an offense that occurred during a period of enrollment for which the student was receiving federal student financial aid—they do not count if the offense was not during such a period. Also, a conviction that was reversed, set aside, or removed from the student's record does not count, nor does one received when she was a juvenile, unless she was tried as an adult.

If the student was convicted of both possessing and selling illegal drugs, and the periods of ineligibility are different, the student will be ineligible for the longer period. A student regains eligibility the day after the period of ineligibility ends or when he/she successfully completes a qualified drug rehabilitation program. Further drug convictions will make him/her ineligible again. Students denied eligibility for an indefinite period can regain it only after successfully completing a rehabilitation program or if a conviction is reversed, set aside, or removed from the student's record so that fewer than two convictions

for sale or three convictions for possession remain on the record. In such cases, the nature and dates of the remaining convictions will determine when the student regains eligibility. It is the student's responsibility to certify that he/she has successfully completed the rehabilitation program.

The chart below illustrates the period of ineligibility for FSA funds, depending on whether the conviction was for sale or possession and whether the student had previous offenses. (A conviction for sale of drugs includes convictions for conspiring to sell drugs.)

	Possession of Illegal Drugs	Sale of Illegal Drugs
1st Offense	1 Year from Date of Conviction	2 Years from Date of Conviction
2nd Offense	2 Years from Date of Conviction	Indefinite Period
3+ Offenses	Indefinite Period	

Drug Abuse Hold

Federal law authorizes federal and state judges to deny certain federal benefits, including student aid, to persons convicted of drug trafficking or possession. The United States Department of Education maintains a file of those who have received such a judgment, and it checks applicants against that file to determine if they should be denied aid. This is separate from the check for a drug conviction discussed above, but the result could be the same. Confirmation of a student being in the drug abuse hold file will produce a rejected application and the student will not be able to receive financial aid.

Sexual Assault Awareness Programs and Policies

College policy and procedures related to sexual assault are included in the [Student Handbook](#) and the [Employee Policy and Procedure Manual](#). These policies comply with all local, state, and federal laws regarding the reporting of sexual offenses. Survivors of, and witnesses to, sexual offenses are encouraged to report all incidents to the Department of Safety and the local police. A detailed protocol is maintained which coordinates the responses of Student Affairs, Safety, and Engle Center for Health and Counseling Services in the event of a reported sexual assault. The Department of Safety, the Department of Residence Life, the Office of the Associate Dean of Students and the Engle Center present awareness programs and provide services dealing with domestic violence, rape, and sexual assault.

Nearly all of the sexual assaults reported to the Department of Safety are committed by acquaintances. Victims of sexual assault are urged to report the incident to the Department of Safety as soon as possible, regardless of where the offense took place, or whether or not the offender is known to the victim. College policy dictates that campus officials who are informed of a sexual assault in their official capacity as campus employees are to urge the victim to make a report to the Department of Safety or other off-campus law enforcement authorities. Safety Officers work closely with the victim to ensure that the appropriate medical care and counseling is made available and will assist the victim in notifying the appropriate off-campus law enforcement authorities if applicable.

Victims of sexual assaults are not required to file formal criminal charges, even if they report the incident to the Campus Safety. A Safety Officer, typically the Director of Safety, specially trained in dealing with victims of sexual assault, will present the victim with a full range of options and services available so the victim can choose the most appropriate course of action. Among the options available to a student victim of sexual assault are such things as on- or off-campus counseling and mental health services, immediate relocation to a different residence facility if the victim resides in campus housing, and changes in the victim's academic class schedule if the victim wishes and if such a change is reasonably available.

Students accused of sexual assault are subject to disciplinary action in accordance with the provisions of the Student Code of Conduct as contained in the official Student Handbook, whether or not formal criminal charges are filed by the victim. Both the accuser and the accused are entitled to the same opportunities to have others present during college disciplinary proceedings, and both are informed of the outcome. A student found to have committed a sexual assault in violation of the Student Code of Conduct is subject to disciplinary action up to and including suspension or expulsion from the College. Any perpetrator of a sexual assault is liable to criminal prosecution. An employee who commits a sexual assault is subject to disciplinary action with sanctions up to termination of College employment.

A College brochure on [Sexual Assault Awareness and Adjudication](#) describes procedures for victims to follow in reporting an assault as well as the availability of educational programs, disciplinary procedures, rights and options for the victim, rights and options for the accused, medical and legal counseling resources, and options for changing academic and/or living situations. In all cases of sexual offenses, protecting the privacy and safety of the victim is of paramount importance.

The federal Sex Crime Prevention Act requires colleges and universities to advise campus community members where to locate law enforcement agency information provided by the state concerning registered sex offenders. It also requires sex offenders already required to register in the state to provide notice of each institution of higher education in the state at which the person is employed, carries on a vocation, or is a student. In Pennsylvania, information regarding registered sex offenders may be obtained from the [Pennsylvania State Police](#) or a local municipal police agency with jurisdiction for the campus. Similar information is maintained by the [National Sex Offender Registry](#). Local police agencies having jurisdiction for portions of the Messiah College campus are Upper Allen Township (795-2445) and Carroll Township (432-3317).

For more information about the College's sexual assault awareness programs and resources visit the following offices:

[Department of Safety](#)

[Student Affairs](#)

[Engle Center for Health and Counseling Services](#)

Emergency Notification Procedures/Campus Timely Warning Notices

The complete policy and procedure for issuing one of these notices may be found at [Campus Timely Warning Notice or Emergency Notification](#).

In the event of a substantiated serious safety concern constituting an ongoing or continuing threat, either on college property or in the near vicinity of the campus, numerous and diligent efforts are made to advise members of the campus community. The College takes its duty seriously to inform students and campus community members of threatening situations—and how they can best protect themselves from harm. As a result, information related to crime-related and other potentially threatening situations is provided in an accurate and timely fashion. The College will release information which can be used by students and other College community members to reduce their chances of becoming victims. These notices will be issued as a means of a “**Campus Timely Warning Notice**” (CTWN) or an “**Emergency Notification**” (EN). This information may be disseminated to campus community members via a variety of mechanisms or mediums. Messiah College will use one or more of the following means:

- electronic mail messages
- text messaging to cell phones of those enrolled in the service
- emergency blog (<http://messiah911.wordpress.com>)
- emergency website (www.messiah.edu/emergency)
- Department of Safety web site
- public announcements
- Channel 6 closed-circuit TV
- public address system
- postings and signage in residence halls and other highly visible locations throughout campus including staff/faculty lounges
- other methods deemed necessary that may be used in the information dissemination process.

The decision to issue a Campus Timely Warning Notice is made in coordination and consultation by at least two of the following personnel from the Decision Team. In an extreme emergency, the notification process will be implemented at the sole direction of the College's Crisis Controller (the Vice President for Operations) or alternate.

Decision Team:

- Vice-Provost/Dean of Students
- VP of Operations
- Director of Marketing & Public Relations
- Director of Safety & Dispatch Services
- Associate Dean of Students
- Director of Human Resources
- College Legal Counsel

Additional Information

Anyone with information warranting a campus timely warning notice or an emergency notification should report the circumstances to the Department of Safety Office, by phone (717)691-6005 or in person at the Safety Office, 432 Grantham Road (located in the green building directly across the railroad track bridge at the main entrance) or at the Dispatch Office, located in the Eisenhower Campus Center behind the Receptionist Office inside the main doors. Further information relative to the College's emergency response plan, including procedures specific to particular types of emergencies, question and answers, and useful links can be found at [Messiah College Emergency Response](#).

Emergency Evacuation Procedures

A synopsis of the College's Emergency Evacuation Plan may be found at [Emergency Evacuation Procedures](#). It is meant to provide an overview understanding of the plan's basic commitments and strategies, but for purposes of brevity and security, does not outline all internal details, assignments, and locations. These exist in the Crisis Management Team's broader Crisis Management Plan and would be made available to students, employees and their families in case of an actual emergency.

Further information pertaining to Emergency Response and Evacuation procedures specific to certain emergencies, including Question and Answers may be found at [Messiah College Emergency Response](#).

Missing Student Notification Policy

In accordance with federal law, it is the policy of Messiah College that each student will be informed annually of the following missing student notification procedure:

Registering Confidential Contact:

Any student may identify a confidential contact to be notified not more than 24 hours after the student is determined missing.

Students may register this confidential contact via MCSquare by following these steps:

1. Log into MCSquare
2. Click on “Self Service”
3. Click on “Personal Information” Tab
4. Click on “View and Maintain Emergency Contacts” Tab
5. Click on “Update Emergency Contacts” Tab
6. Complete contact information

Emergency Contact Procedures:

Missing persons should be reported to the Department of Safety. Once a missing persons report has been filed with the Department of Safety, the following emergency contact procedures will be initiated no later than 24 hours after a student is determined missing:

- The Department of Safety will notify law enforcement, the student’s confidential contact, and the Office of the Associate Dean of Students.
- If a student is under 18 years of age and not emancipated, the missing student’s parents will be notified by the Office of the Associate Dean of Students or his/her designee no later than 24 hours after the student is determined missing.
- The Department of safety will notify other campus offices having a need to know (e.g. Department of Residence Life).

Required Background Checks

Since January 1, 2003, Messiah College has required criminal history record checks of all applicants to whom employment is offered. Any offer of employment prior to the completion of a criminal history record check is made subject to the receipt of a report which is satisfactory to the College. The offer is withdrawn if a satisfactory report is not received. College employees are responsible to disclose to the Department of Human Resources any felony or misdemeanor convictions which occur subsequent to the date of employment. Applicants for student admission are required to disclose any prior felony or misdemeanor conviction, and to provide additional documentation as necessary. A criminal conviction may or may not disqualify a student applicant.

Campus Visitor Policy

Messiah College seeks to provide a safe campus environment by instituting policies, procedures, and guidelines to further define the College’s roles as an 1) educational, residential, cultural, and recreational facility for students; 2) a place of employment; 3) a community resource; and 4) a client and business partner.

Visitors are an important aspect of the College’s daily operations. Visitors come to Messiah College for many reasons. For example, prospective students and their families [visit and tour campus](#); students visit with friends; job applicants visit [Human Resources](#) or participate in scheduled interviews; vendors deliver essential products and supplies to appropriate offices; service and maintenance professionals make scheduled repairs and community members attend [public events](#) in campus facilities. Complete guidelines and procedures for visiting Messiah College can be found at [Campus Visitor and Solicitation Policy](#).

Weapons Policy

Weapons and Firearms (any pistol, revolver, shotgun, or rifle) are prohibited on College property; this includes keeping them in a vehicle. Weapons that are considered potentially dangerous, harmful, and/or lethal are prohibited. This includes, but is not limited to, the following: ammunition, bows and arrows, crossbows, knives, clubs, whips, spears, swords, martial arts weapons, paintball guns, BB guns, CO2 guns, pellet guns, water balloon launchers, or any other item the College deems potentially harmful to the College community. Occasionally, some weapons stated above may be required for classroom use (i.e., bows). These items are permitted for this purpose only. They must be registered with the Department of Safety and will be stored at the Safety Office until needed for class purposes. All firearms and weapons will be confiscated upon sight. In extenuating circumstances, appeals to this policy should be made to the Director of Safety for consideration.

Fire Safety Report

The Higher Education Opportunity Act (PL 110-315), which became law in August 2008, requires all institutions of higher education that maintain on-campus housing facilities to produce an annual fire safety report outlining campus fire safety practices, standards, and certain fire-related on-campus housing statistics. The Messiah College report can be accessed by clicking on [Fire Safety Report](#) or by clicking on the Department of Facility Services [Office of Environmental Health and Safety](#) under [Fire and Safety](#).

Crime Statistics

Messiah College believes that an informed community is a more safety conscious community. These statistics are provided in accordance with the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act which calls for publication of certain crime statistics for the previous three years. If you have any questions regarding these statistics, or if you would like more information about other security-related incidents, services or policies, please contact the Department of Safety Office at 717-691-6005.

Note 1: Public Property is defined as the public streets, sidewalks, other thoroughfares or parking facilities adjacent to campus facilities. For the purpose of this report, incidents have been included which were reported by local law enforcement agencies to have occurred on public property within the area bounded by college property; i.e. Lisburn Road, Grantham Road, Route 114, Bishop Road and North Grantham Road.

Note 2: The term Non-Campus Building or Property means any building or property owned or controlled by a student organization recognized by the college or any building or property owned or controlled by the college and used in direct support of educational purposes, frequented by students, but not in the same reasonably contiguous geographic area of the main campus, as well as off-campus apartments leased by the college.

Note 3: The statistics were compiled by first reviewing reports from case files of the Department of Safety. Other campus departments and individuals with significant responsibility for student and campus activities are provided with reporting information to be submitted to the Department of Safety for compilation. Finally, local and state police agencies are asked to provide statistics for applicable incidents on public property and non-campus property. All records were then analyzed to eliminate duplication.

See next page for graph and details.

Crime Statistics									
<i>Reported to Messiah College, Other College Officials, or Police Agencies</i>									
	2008	2009	2010						
Murder & Non-Neglected Manslaughter									
On Campus Residential Facilities	0	0	0						
On Campus Non-Residential Facilities	0	0	0						
Total On Campus	0	0	0						
Non-Campus Buildings/Property	0	0	0						
Public Property	0	0	0						
Negligent Manslaughter									
On Campus Residential Facilities	0	0	0						
On Campus Non-Residential Facilities	0	0	0						
Total On Campus	0	0	0						
Non-Campus Buildings/Property	0	0	0						
Public Property	0	0	0						
Rape/Sexual Assault-Forcible									
On Campus Residential Facilities	0	0	0						
On Campus Non-Residential Facilities	2	0	1						
Total On Campus	2	0	1						
Non-Campus Buildings/Property	0	0	0						
Public Property	0	0	0						
Rape/Sexual Assault-Nonforcible									
On Campus Residential Facilities	0	0	0						
On Campus Non-Residential Facilities	0	0	0						
Total On Campus	0	0	0						
Non-Campus Buildings/Property	0	0	0						
Public Property	0	0	0						
Robbery									
On Campus Residential Facilities	0	0	0						
On Campus Non-Residential Facilities	0	0	0						
Total On Campus	0	0	0						
Non-Campus Buildings/Property	0	0	0						
Public Property	0	0	0						
Aggravated Assault									
On Campus Residential Facilities	0	0	0						
On Campus Non-Residential Facilities	0	0	0						
Total On Campus	0	0	0						
Non-Campus Buildings/Property	0	0	0						
Public Property	0	0	0						
Burglary									
On Campus Residential Facilities	0	6	1						
On Campus Non-Residential Facilities	0	0	0						
Total On Campus	0	6	1						
Non-Campus Buildings/Property	0	0	0						
Public Property	0	0	0						
Motor Vehicle Theft									
On Campus Residential Facilities	2	0	0						
On Campus Non-Residential Facilities	0	0	0						
Total On Campus	0	0	0						
Non-Campus Buildings/Property	0	0	0						
Public Property	0	0	0						
Arson									
On Campus Residential Facilities	0	0	0						
On Campus Non-Residential Facilities	0	0	0						
Total On Campus	0	0	0						
Non-Campus Buildings/Property	0	0	0						
Public Property	0	0	0						
Persons Arrested by Police									
	Liquor Law Violation**			Drug Violation			Weapons Violation		
On Campus	2008	2009	2010	2008	2009	2010	2008	2009	2010
Residential Facilities	10	3	5	0	2	4	0	0	0
Non-Residential Facilities	0	5	5	0	2	5	0	0	0
Total On Campus	10	8	10	0	4	9	0	0	0
Non-Campus Buildings/Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Disciplinary Referrals									
	Liquor Law Violation**			Drug Violation			Weapons Violation		
On Campus	2008	2009	2010	2008	2009	2010	2008	2009	2010
Residential Facilities	22	31	11	0	0	1	0	0	0
Non-Residential Facilities	0	0	0	0	0	2	0	0	0
Total on Campus	22	31	11	0	0	3	0	0	0
Non-Campus Buildings/Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	1	0	0	1	0	0	0

<i>Other State Crimes Reported to Messiah College, Other College Officials, or Police Agencies</i>			
	Reported Offenses	Cleared Offenses	
Other Assaults - Not Aggravated	5	3	
Larceny - Theft	36	8	
Forgery & Counterfeiting	1	1	
Fraud	2	2	
Embezzlement	0	0	
Stolen Prop. Rec., Posses., Buying	0	0	
Vandalism	25	2	
Prostitution & Commercialized Vice	0	0	
Gambling	0	0	
Offenses Against Family & Children	0	0	
Driving Under the Influence	0	0	
Drunkenness	1	1	
Disorderly Conduct	15	3	
Vagrancy	0	0	
All Other Offenses (Except Traffic)	11	7	

Hate Crimes

Under federal law, a “hate crime” is any of a number of crimes that manifest evidence that the victim was intentionally selected by the perpetrator because of the victim’s actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability. These crimes include criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation, destruction/damage/vandalism of property, or any other crime involving bodily injury. Students are encouraged to report any hate crime to local law enforcement agencies, Department of Safety, persons serving in a security function, team coaches, human resources personnel, and or College officials who have significant responsibility for student activities, including, but not limited to, residence life, student discipline, and campus disciplinary proceedings.

See next page for graph and details on Hate Crimes.

Hate Crimes

The following hate offenses manifest evidence of prejudice based on race, religion, sexual orientation, gender, disability or ethnicity/national origin.

Criminal offense	2010 Total	Category of Bias for crimes reported in 2010						Ethnicity/ National Origin
		Race	Religion	Sexual orientation	Gender	Disability		
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	
b. Negligent manslaughter								
c. Sex offenses - Forcible	0	0	0	0	0	0	0	
d. Sex offenses - Non-forcible	0	0	0	0	0	0	0	
e. Robbery	0	0	0	0	0	0	0	
f. Aggravated assault	0	0	0	0	0	0	0	
g. Burglary	0	0	0	0	0	0	0	
h. Motor vehicle theft	0	0	0	0	0	0	0	
i. Arson	0	0	0	0	0	0	0	
j. Simple assault	0	0	0	0	0	0	0	
k. Larceny-theft	0	0	0	0	0	0	0	
l. Intimidation	0	0	0	0	0	0	0	
m. Destruction/damage/ vandalism of property	2	1	0	1	0	0	0	

Criminal offense	2008 Total	2009 Total	Category of Bias for crimes reported in 2009						Ethnicity/ National origin
			Race	Religion	Sexual orientation	Gender	Disability		
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	
b. Negligent manslaughter									
c. Sex offenses - Forcible	0	0	0	0	0	0	0	0	
d. Sex offenses - Non-forcible	0	0	0	0	0	0	0	0	
e. Robbery	0	0	0	0	0	0	0	0	
f. Aggravated assault	0	0	0	0	0	0	0	0	
g. Burglary	0	0	0	0	0	0	0	0	
h. Motor vehicle theft	0	0	0	0	0	0	0	0	
i. Arson	0	0	0	0	0	0	0	0	
j. Simple assault	0	0	0	0	0	0	0	0	
k. Larceny-theft		0	0	0	0	0	0	0	
l. Intimidation		0	0	0	0	0	0	0	
m. Destruction/damage/ vandalism of property		0	0	0	0	0	0	0	

Report maintained by the Department of Safety Office, in coordination with College Legal Counsel and the Office of Student Affairs.
Report revised October 2011.