

# Top Ten Ways to Stay Parking Ticket Free!

(Brought to you by the Student Parking Appeals Panel)

1. The citation notification is a notification. A citation email will be sent to your Group Wise email account.
2. Register your vehicle and obtain a parking permit. The Department of Safety can run your license plate, so not registering will **NOT** prevent you from getting a ticket.
3. If your lot is full, you must contact Dispatch at ext. 6005 (or 717-691-6005). They will tell you where to park your vehicle so that you will not get ticketed.
4. Use your four-way flashers. If you are loading or unloading along College Ave. of in front of a building, you must use your four- ways flashers. You may park in these areas with your four- way flashers on for up to 15 minutes.
5. Keep your permit in your rear window. Again, Department of Safety can run your license plate, and apply tickets to your account this way. If your permit is not in your rear window, it is an additional fine!
6. Do not park in WW –lot or TT upper Lot at any time. Both lots are reserved for Employees at all times. You may park in XX, YY or ZZ lots after 5:00p.m. , but must move your vehicle by 6:00 a.m.
7. If you need an escort, call Dispatch at ext. 6005 (or 717-691-6005) and ask for an escort. Escorts are available from dusk to dawn and are available for anyone who fears for their safety while traveling around campus.
8. You are responsible for your vehicle. If anyone borrows your vehicle and parks illegally, you are responsible for the fines! Make sure your vehicle is parked in the correct lot.
9. You must park in your assigned lot and in a valid parking space (in between 2 white lines painted on the roadway)
10. READ THE TRAFFIC CODE!  
(<http://www.messiah.edu/offices/safety/pdf/07-08TrafficCodeBooklet.pdf>)