



Phi Alpha National Honor Society



Standing Committee Guidelines

Each Committee is responsible to select a group chairperson to be a liaison between the committee and the Executive Council. This will be helpful for when updates are requested at the general meetings. Committees are responsible for scheduling their own times to meet (at least once) between each of the scheduled newsletters. Each committee should come to each meeting prepared to summarize their status with the specific purpose and goal of their committee. Committees will write a brief summary of achievements at the closing of each academic school year to be included in the annual Chapter report.

I. By-Laws Accountability Clause Committee (Chair: Megan Eastman)

- *Purpose:* To modify the existing clause of the Chapter By-Laws that addresses the issue of members' discipline.
- *Goal:* To have clause accepted into the By-Laws through $\frac{3}{4}$ vote of membership; to develop a clause that will build accountability into the chapter.

II. Phi Alpha Activities Committee (Jessica Lebo)

- *Purpose:* To develop, plan, and execute activities that will meet objectives set by the Chapter.
- *Goal:* To plan or become involved in four activities/events (two a semester) that will build community among members and/or social work majors. A small blurb about Phi Alpha sponsored events should be included in the newsletter as well.

The following committees serve to develop the quarterly Phi Alpha Social Work Newsletter that is sent out to all social work majors of Messiah College. However, anyone with ideas is welcome to contact one of the committees at any time. These committees must submit their sections by the indicated due dates.

I. Service Activities Committee (Chair: Sarah Wittmann)

- *Purpose:* To build awareness of service opportunities to the surrounding communities of Grantham. This section would list service opportunities such as those offered through the Agape Center.
- *Goal:* For each newsletter that is distributed, this section should list three different service opportunities followed by a blurb on each effort, sponsoring organization, contact information, and other relevant information.

II. Campus Efforts Committee (Chair: Elizabeth Speakman)

- *Purpose:* To build awareness of events promoting social work values and encourage engagement in events. This section would list educational conferences, groups and/or movements open to students.
- *Goal:* For each newsletter that is distributed, this section should either cover one large event extensively or provide a list of various events on campus.

III. Research Committee (Chair: Sarah Hazlett)

- *Purpose:* To build awareness of current social work research topics. To provide a brief summary of current research topic chosen by the committee.
- *Goal:* For each Newsletter that is distributed, this section should summarize one current study of a Social Work Journal followed by an APA citation.

IV. Format Committee (Chair: Amanda Glenn)

- *Purpose:* To organize the various section of the newsletter and submit it to the officers on the dates indicated.
- *Goal:* To make this newsletter as engaging, professional and aesthetically pleasing as possible.