

Messiah University Employee Semester Meal Plan Agreement

Messiah University (12/2025)

2026 - 2027 Academic Year

Academic Period and Meal Plan

- The Meal Plan Agreement is for the duration of the academic semester. However, remaining funds carry over and are not forfeited. Additional meal plans may be purchased at any time.
- All employees are subject to compliance with this agreement. Activation and/or the use of the Dining Services Meal Plan will imply and initiate this agreement.
- Employees can purchase a Meal Plan or purchase multiple meal plans per year from Dining Services. However, funds cannot be added to an existing meal plan.
- For Payroll Deduction, a Meal Plan must be requested by Sept 15th for the Fall Semester and by Jan 15th for the Spring Semester.

Employee Ala Carte Plan – Please select the value of your Meal Plan

____ \$150.00 Per Semester ____ \$250.00 Per Semester ____ \$350.00 Per Semester

The Employee Ala Carte Plan includes a **30% discount** on all Dining Services purchases in our restaurants. The employee Ala Carte Meal Plan is not accepted in Vending or for Meals for Home.

EMP Ala Carte balances carry over indefinitely and are not forfeited for this specific meal plan.

Payment Options Available:

- An employee may purchase the full amount of the meal plan pay by Cash or Credit Card.
 - An employee may purchase the meal plan using payroll deduction. The amount selected will be divided equally over 6 pay periods. Date parameters apply.
 - Deductions will be processed from the first 6 pay periods subsequent to the date of the agreement.
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Messiah University Dining Services hereby agrees to provide meals to the employee or guest associated with a signed meal plan agreement in accordance to the following terms and conditions.

- Agreement Duration:** The duration of this agreement shall be for an academic semester and shall not be adjusted.
- Eligibility:** The use of a meal plan by the employee ratifies this agreement.
- Obligations:**
 - Messiah University agrees to admit the employee into the dining restaurant each time the employee presents his or her meal card having purchased the Meal Plan. The University agrees to provide these meals at the Lottie Nelson Dining Hall, Union Café, The Falcon, Café Diem, Café @ Winding Hill, and Falcon Hut or at an announced temporary facility during the established meal hours while the University is officially in session.
 - The employee must present a functional University identification card with identifiable photo to the restaurant cashier for all Dining Services transactions. Furthermore, the employee agrees to respect the established Dining Services regulations, policies and procedures.
- Agreement Cancellation:** Cancellation of this agreement releases both the employee and the University from the obligation of further performance. In the case of a separation of employment the employee is responsible for all unpaid balances.
- Entitlement to Services:** Only the employee named herein is entitled to goods and services extended under this agreement. Goods and Services may not be relayed to the employee by an intermediary without the prior consent of the Director of Dining Services nor may the employee permit others to exercise his/her rights under this agreement.
- Separation of employment from Messiah University:** In the event of a separation of employment, I hereby authorize Messiah University to deduct payment for any meal plan dollars spent that exceed the amount previously withheld via payroll deduction or otherwise repaid.
- Ala Carte Pricing:** Menus and menu pricing for each of the restaurants on the Messiah University campus can be found at the Dining Services website using the following link: www.messiah.edu/dining

____ Paid in Full

____ Paid using Payroll Deduction – *I hereby authorize Messiah University to deduct payment from my paycheck, at the rate specified above and for the specific term, for the purpose of repaying my election of this employee meal plan.*

Note: Graduate Student/Employees and Part Time Employees are not eligible for the Payroll Deduction option.

Please allow 72 business hours for activation to validate employment status.

Employee Name (Print) and ID#

Employee Name (Signature)

Date