Undergraduate Schedule of Semester Fees 2018–2019

**MESSIAH COLLEGE**

**TUITION (12–18 CREDITS)** .......................... $17,160
Less than 12 hours (per credit hour) ......................... $1,430
More than 18 hours (per credit hour) ................. $660
Audited courses (per credit hour, < 12 credits/ > 18 credits) ........................... $550
Summer 2018 online courses (per credit hour) ................. $25
Summer 2019 online courses (per credit hour) .............. TBA

**STUDENT ACTIVITY FEE (12–18 CREDITS)** ............... $125
Less than 12 credits (per credit hour) ......................... $11

**STUDENT SERVICES FEE (12–18 CREDITS)** ............... $295
Less than 12 credits (per credit hour) ......................... $25

**BOARD/MEAL PLAN** .................................. $2,475
The Dining Dollars meal plan rate of $2,475 represents the following:
- **Dining Services Operations Charge:** $1,480
  - Covers the primary operational costs associated with the five dining venues
- **Declining Balance Dining Dollars Account:** $995
  - Funds available for purchase of food in each of the dining venues
    - 52% discount applied in Lottie Nelson Dining Hall
    - 30% discount applied for all other campus restaurants
    - No discount applied for vending (maximum of $50 Dining Dollars may be used per semester)

Additional funds can be added to one's Dining Dollars fund without incurring additional Dining Service Operations charges.

The A la Carte meal plans are designed for students who are living in campus apartments, satellite housing, are off-campus or commuting.
- **Gold:** $1,000 A la Carte + $50 signing bonus = $1,050 total
- **Silver:** $750 A la Carte + $35 signing bonus = $785 total
- **Bronze:** $500 A la Carte + $25 signing bonus = $525 total

**COURSE-RELATED FEES**

- ADED 139 Wilderness Encounter (varies by destination and travel expenses) .......................... $1,300
- ADED 180 Wilderness First Responder .............................................. $145
- ADED 251 Wilderness Ed Assoc Cert Course ...................................... $700
- ADED 281, 282, 286 Adventure Education Courses .......... $150
- ADED 401 Advanced Technical Skills ........................................... $500
- Art Studio Fee ................................................................. $55
- BIOL 161, 162, 356, 358 Biology courses (inclusive of Lab fee) .................. $115
- BIOL 269, 290 (varies by destination and travel expenses) ............... TBA
- CHIN 260 (varies by destination/travel expenses) ..................... TBA
- CHRM 210, 220, 493 Christian Ministry courses ...................... $50
- CHRM 353 Experiential Youth Ministry ...................... $95
- COMM 203, 320, 380, 420 Communication Courses ........ $75
- COMM 220 Film and HD Production I ..................... $200
- COMM 363, 374 Media Production ........................................... $50
- Credit by Examination, per credit hour (nonrefundable) ............. $100
- ECON 260 (varies by destination and travel expenses) .. TBA
- ENGR 415 Engineering Lab Fee ........................................... $200 per credit

**ADMISSION AND REGISTRATION FEES**

- Application for Admission (non-refundable) ....................... $50
- Drop/Add Fee (non-refundable) ........................................... $25
- Late Registration Fee, per course (non-refundable) ................. $50
- Registration Deposit for First-Time Students
  - (undergraduate deposits refundable through May 1) .......... $200
- Transcript Fee, Lifetime ................................................... $50

**STUDENT ID AND PARKING PERMIT FEES**

- ID Card Replacement (non-refundable) ......................... $15
- Parking Fees (per academic year, non-refundable)
  - Residential: if registered by 5/15/18 .............................. $125
  - Commuter: if registered by 5/15/18 ................................ $50
  - Second permit fee ....................................................... $10

- Meal Plan Change Fee (after deadline) .......................... $50
- Parking Permit Replacement Fee (non-refundable) .............. $10
- Return ACH Fee, Check Fee (non-refundable) ................. $50
- SEVIS Advising Fee ......................................................... $50

**MISCELLANEOUS FEES**

- Health Insurance (per year) .............................................. $1,684
- Late Payment Fee .......................................................... $100
- Lost Post Office Box Key .................................................. $25
- Lost Room Key Fee (non-refundable) ................................ $75

- FINA 305 Financial Management ........................................ $75
- IDPF First Year Seminar writing handbook fee .................. $30
- IDPF 101 Food and Culture ............................................... $25
- Lab Fees (APHS, ATED, BIO, CHEM, ENGR, GIS, NUTR,
  PHSC, PHYS, SUST)* .................................................... $50–$65
- Nursing Student fees per course for NURS 210, 211, 310, 311, 312,
  313, 410, 411, 412, 413 (non-refundable) ......................... $235
- Private Lessons (Applied Music, includes all MUAP courses)
  - All students (14 one-half hour lessons per semester hour) .......................... $325
- PSYC 272, 350, 408 Psychology Courses ...................... $10
- PSYC 409 Psychological Testing ........................................ $30
- RELI 329 Christianity in Africa ......................................... $10
- TEP 431, 432, 433, 434, 435, 438 LFS Student Teaching ........ $75
- TEP 439 Student Teaching Domestic/International ........ $225
- THEA 325, 420 Musical Theatre ......................................... $35
- THEA 362 Ireland Gaiety School of Acting ................. TBA
- WELL 115, 116 Skiing/Snowboarding ........................... TBA

*Lab fees non-refundable if student drops course/withdraws
Note: some fees may not be listed due to unknown expenses

**ROOM**

- Traditional Residence Halls –
  - Bittner, Grantham, Hess, Miller, Mountain View, Naugle,
    Solienberger and Witmer
    - Small Single ...................................................... $3,000
    - Large Single ...................................................... $3,200
    - Bathroom Single .................................................. $3,400
    - Double ................................................................. $2,785
    - Supplemental Triple .............................................. $1,860
    - Small Triple ......................................................... $2,000
    - Large Triple ........................................................ $2,210
    - Quad ................................................................. $2,440
- Apartments –
  - Fry, Kelly, Mellinger and Smith
    - One-bedroom (three-person) apartment ..................... $2,900
    - Two-bedroom (five-person) apartment ...................... $2,785
- Satellite Housing – Bertram, East Street, Foreman, Melhorn,
  Rafiki, Woodland Houses .............................................. $2,900

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*Parking fees will increase $25 if vehicle is registered after 5/15/18

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BILLING PROCEDURES
1. Student billing is electronic. Students are contacted via their Messiah email account with instructions regarding how to access the eBill.
2. Fall tuition bills are available early to mid-July, spring tuition bills are available early to mid-November, and summer bills are available early May.
3. eBills are based on course registration and financial aid information at the time of release. eBills are released weekly detailing updated adjustments. Financial aid is not credited until completion of all requirements and approval by the awarding agency.
4. The tuition, course specific fees, student activity fee, student services fee, and room and board charges for the spring semester include January term, spring term and May term.
5. Miscellaneous fees and fines are included in the eBill if appropriate from various campus departments (e.g.: Engle Center, parking tickets, library fines, etc.)

PAYMENT POLICIES
There are two options for making financial payments to the College for fall and spring semesters.
1. Tuition Management Systems (TMS) monthly “Semester Only” payment plans:
   - Fall Semester (Fall bills available in July)
     • Beginning in June – 5 payments due on the 20th of the month (Deadline to sign up is July 20)
     • Beginning in July – 4 payments due on the 20th of the month (Deadline to sign up is August 31)
   - Spring Semester (Spring bills available in November)
     • Beginning in November – 5 payments due on the 20th of the month (Deadline to sign up is December 20)
     • Beginning in December – 4 payments due on the 20th of the month (Deadline to sign up is January 20)

   Contact TMS at 1-800-722-4867 or www.afford.com/Messiah.
   There is a $35/semester set up fee.

2. Pay per semester requires payment in full for the entire balance on August 17, 2018 for the fall semester, and December 14, 2018 for the spring semester.
   Per semester electronic payment options include ACH (e-check), American Express, Discover, Mastercard and VISA. A 2.75% processor fee is added to credit card payments. Processor fees are not added to ACH payments only. Payments may also be mailed to Messiah College, One College Avenue, Suite 4516, Mechanicsburg, PA 17055.

   Any approved but uncredited financial aid (e.g. student loans, private scholarships, grants, and parent loans, etc.) may be taken into account in calculating the payment amount, provided that the relevant information is clearly communicated to Student Financial Services along with payment.

   Outstanding balances will be assessed a $100 late fee in October for fall bills and March for spring bills, in addition to a finance charge of 1.25% per month.

   Summer: Full payment is required at registration for summer sessions, directed study courses, independent study courses, internships and practicums.

REGISTRATION, DIPLOMA AND TRANSCRIPT HOLD POLICY
1. Diplomas and transcripts will not be released for students with balances of $25 or more.
2. Course registration, housing and parking sign-ups are prevented for students with balances of $100 or more.
3. Conditional registration may be permitted for students with balances between $101 and $1,000 after consultation with a Student Financial Services counselor, written acknowledgment of the debt and payment plan details, and a good faith payment.
4. The student’s account must be paid in full before registration for the student’s final semester.
5. Deviations from policy must be approved in advance by the director of student financial services or appointee.

The fees, procedures and policies listed above supersede those published previously and are subject to change at any time.

UNDERGRADUATE TUITION AND FEE REFUND POLICY/ RETURN OF TITLE IV FUNDS
Refunds for undergraduate students who completely withdraw from Messiah College voluntarily or otherwise are determined according to the following policy:
1. The refund portion of tuition, residence charges, as well as institutional financial aid are calculated for the fall or spring semester as follows:

<table>
<thead>
<tr>
<th>Week 1</th>
<th>Week 2</th>
<th>Week 3</th>
<th>Week 4</th>
<th>Week 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>100%</td>
<td>75%</td>
<td>60%</td>
<td>50%</td>
<td>25%</td>
</tr>
</tbody>
</table>

2. For refund calculation purposes, spring semester starts on the first day of J-term. Students who withdraw from the College during J-term are considered part-time students for the purpose of calculating refunds. As such, no J-term refunds are issued after the third day of J-term classes.
3. Student Activity, Student Services, Applied Music, Lab and other course-related fees are not refunded after the first week. Nursing course-related fees are not refunded unless the major is dropped prior to the first day of class.
4. Students who withdraw from the College after the completion of the fifth week of classes during fall or spring semester will not receive a refund of tuition or residence fees.
5. Dining Dollars Refund Policy can be found online at: messiah.edu/studentmealplan.
6. Spring semester room charges will be adjusted only for students enrolled in credit-earning, off-campus activities during January or May terms. Adjustments will be uniformly applied to all campus housing charges. Housing charges will be adjusted for students participating in directed and independent studies only if there is an academic requirement that necessitates living off-campus. Housing charges will not be adjusted for students who attend classes, or who are otherwise on-campus during both January and May terms.
7. There are no refunds for enrolled students vacating a room after the start of the semester.
8. There are no refunds for incomplete courses, including all registered courses, independent study, directed study, internship/practical and online courses.
9. Refunds and adjusted bills will be sent to the student’s home address following withdrawal.
10. In accordance with federal regulations, when federal financial aid (Title IV) refunds are involved, the amounts are allocated in the following order: Unsubsidized Federal Direct Loan, Subsidized Federal Direct Loan, Federal Perkins Loan, Federal Direct PLUS Loan, Federal Pell Grant, Federal Supplemental Educational Opportunity Grants (SEOG), TEACH Grant, IRAQ and Afghanistan Service Grant, and other Title IV aid programs.
11. The term “Title IV Funds” refers to the federal financial aid programs authorized under the Higher Education Act of 1965 (as amended) and includes the following programs: Unsubsidized Federal Direct Stafford Loans, Subsidized Federal Direct Stafford Loans, Federal Perkins Loans, Federal Direct PLUS Loans, Federal Pell Grants, Federal SEOG, TEACH Grants, and IRAQ and Afghanistan Service Grants.
12. Institutional and student responsibilities in regard to the Return of Title IV Funds:
   - Messiah College’s responsibilities:
     • Providing each student with the information given in this policy.
     • Identifying students who are affected by the policy and completing the Return of Title IV Funds calculation for those students.
     • Returning any Title IV funds that are due to the student.
   - Student’s responsibilities:
     • Returning the Title IV funds if those funds were disbursed directly to the student and that the student was determined to be ineligible via the Return of Title IV Funds calculation.
     • Refunding any Title IV funds that are due to the Title IV programs.
13. Dropped course fees follow the dates published on messiah.edu/registrar.
   Students must be full time (12+ credits/semester) through the “LAST DAY TO DROP A COURSE” in order to be eligible for financial aid.
14. Medical Leave Refunds and information can be found at messiah.edu/refunds.
15. Small student account credit balances of $5 or less will not be refunded unless specifically requested.

messiah.edu • admissions@messiah.edu • 800-233-4220 • Mechanicsburg, Pa.