

FAQ for Degree Works Responsive Dashboard - Graduate

Q: Why is the look of Degree Works changing?

A: The new look, called "Responsive Dashboard", provides a device adaptable and mobile friendly student dashboard with a fresh and clean look. The updated dashboard is also ADA compliant for accessibility. Note that each "block" (Degree, Major, Track, Gen Ed, etc) of the audit is contained within a "card" which can be expanded or minimized.

Q: I'm getting a new screen but no student or audit when I go into the new Dashboard. What is wrong?

A: This problem is very likely caused by left-over information in your browser's cache. Please visit <https://blogs.messiah.edu/its/web-browsers> for instructions on how to clear your browser cache and please try again.

Q: Where do I find _____ in the new Responsive Dashboard?

A: The following images use bullets (1- 15) to identify where features of Classic Dashboard can be found in the updated Responsive Dashboard.

1 Back to Self-Service	4 What If	7 GPA Calculator	10 Save/Freeze Audit	13 Class History
2 Worksheets	5 Notes	8 Degree	11 Process New	14 Last Refresh
3 History	6 Format	9 Save as PDF	12 Last Audit	15 Log Out

a - Classic Dashboard


The screenshot shows the Classic Dashboard interface. At the top, there is a navigation bar with the ellucian logo and several menu items: "Back to Self-Service" (1), "Exception Management", "Template Management", "Print", and "Log Out" (15). Below this is a search bar with fields for "Student ID" (00403522), "Name" (xDoe, Karen), "Degree" (MA) (8), "Major" (Counseling (MA or CAGS)), "Classification" (Second Year), "Last Audit" (01/09/2023), and "Last Refresh" (Today at 12:39 pm). A "Refresh" button is next to the last refresh field. Below the search bar are several tabs: "Worksheets" (2), "Plans", "Notes" (5), "GPA Calc" (7), and "History" (3). The "Worksheets" tab is active, showing a "Format:" dropdown set to "Student View" (6) and buttons for "View", "Save as PDF" (9), "Process New" (11), and "Class History" (13). A red text box below the "Process New" button says "Please click 'Process New' for the most up-to-date audit information." Below this is a "Save" button (10) and a "Save this audit with this new description and freeze status" label. A "Log Out" button (15) is in the top right corner.

b - Responsive Dashboard

The screenshot shows the Responsive Dashboard interface. At the top, there is a navigation bar with the MESSIAH UNIVERSITY logo, "WORKSHEETS", "LINKS" (1), and a "Log Out" button (15). Below this is a "Worksheets" section with a "Data refreshed 02/07/2023 12:39 PM" message. The main content area is a card containing a search bar with fields for "Student ID" (00403522), "Name" (xDoe, Karen), and "Degree" (Master of Arts) (8). Below the search bar are several tabs: "Academic" (2), "What-If" (4), and "View historic audit" (3) with a dropdown menu showing "01/09/2023 at 10:25 AM GR/MA". Below the tabs are two sections: "Format:" with a dropdown set to "Student View" (6) and "Degree progress" showing "Overall GPA 3.75" and a "PROCESS NEW" button (11). At the bottom left, there is an "Audit date 01/09/2023 10:25 AM" (12) and a "Save audit" button (10). At the bottom right, there is a "Collapse all" button.

FAQ for Degree Works Responsive Dashboard - Graduate

Q: If a student has more than one Degree, how do I switch between the multiple audits?

A: Very much like in Classic, you go to the Degree box  and click on the down-arrow on the right side of the box to see a drop-down list. Click on the degree for which you wish to view the audit. NOTE: If multiple degrees do not exist, no down-arrow will be visible.

Q: Requirements don't have checkboxes anymore. What do the circles mean?

A: Compare the legends from Classic and Responsive dashboards to learn about the circles you see now.

c - Classic Dashboard

Legend		
 Complete	 Complete except for classes in-progress	 (T) Transfer Class
 Not Complete	 Nearly complete - see advisor	 @ Any course number

d - Responsive Dashboard

Legend	
 Complete	 Not complete
 Complete (with classes in-progress)	 Nearly complete - see advisor
 Prerequisite - see course description	 @ Any course number
 (R) Repeated class	

Q: Where can I find more information about navigating the Responsive Dashboard?

A: There are a few options:

- Video tutorials are available on the Registrar's Office for Graduate Programs website - https://www.messiah.edu/info/22506/your_degree_audit. These videos are also available to Faculty by visiting the Faculty Development Canvas site.
- Specific questions can be emailed to gradregistrar@messiah.edu