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| **MESSIAH UNIVERSITY TEACHER EDUCATION PROGRAM**  **INITIAL VISIT PERFORMANCE OBSERVATION FORM & CONFERENCE NOTES**  **(for use with Junior/Senior Field Experience at the time of the first On-Site Observation)** |

**Purposes of Initial Visit to Schools by College Supervisor**:

1. To establish personal contact with the student, the host teacher, and other building personnel
2. To become acquainted with the classroom environment & climate, learners, and logistics of the placement while making an initial assessment of the student’s performance as he/she assists the host teacher in working with learners
3. To address questions that the host teacher and/or student may have regarding the experience

**The College Supervisor/Mentor will document this first visit by completing this form after discussing topics of interest/orientation with the student teacher.**

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| **Student Name:** **Host Teacher:** | |
| **School/District:       Grade Level:** | |
| **Date of Initial Visit:       Supervisor Name:** | |
| **Impressions of Student in the Classroom Setting** | |
| **What Was Observed** | **Supervisor’s Comments/Input** |
|  |  |
| **Topics Discussed with Host Teacher and/or Student** | |
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Email completed form to student, cooperating teacher, and [jmcgill@messiah.edu](mailto:jmcgill@messiah.edu) within 24 hours of observation.