

**School of Arts, Culture, and Society  
Student Scholarship Application Form**

**Overview:** The School of Arts, Culture, and Society recognizes the importance of student participation in various academic activities including professional conferences, research opportunities and travel associated with learning. There are limited funds for students who are majoring in a program within the School to apply and receive funding. Funds will be awarded based on criteria, such as, but not limited to (a) purpose of the activity, (b) relationship of the activity to student learning or professional development goals, (c) student preparation and qualifications for participating in the desired activity, (d) available supplemental funding from departments or student organizations. All students must complete this form and submit to the Dean for consideration.

**Deadlines:** All applications will be reviewed when they are received. Preference will be given to those received by October 1 for the fall semester and February 1 for the spring semester.

**Instructions:** Complete the following questions below. Once approved, funding for registration and expenses will be reimbursed to the student upon return from the learning activity. When complete, please return application to Sally Keefer ([skeefer@messiah.edu](mailto:skeefer@messiah.edu)).

**Eligibility Requirements:** The applicant must be declared as a major in one of the majors in the School of Arts, Culture, and Society

**Name:** \_\_\_\_\_  
                                    Last    First    ID#    Box #

**Major:** \_\_\_\_\_    **Current GPA:** \_\_\_\_\_

**Name of Activity for which you are requesting funding:** \_\_\_\_\_

**Location of the Activity:** \_\_\_\_\_

**Date of the Activity:** \_\_\_\_\_

**Describe the activity for which you are requesting funding:** \_\_\_\_\_

**If you are planning to present at a conference, please provide a title and brief abstract of your proposed paper:** \_\_\_\_\_

**Funding Request:**

Funding from the Dean’s Office is supplemental to other funding available across the institution. Awards will not typically exceed \$250 for attendance and \$400 if you are presenting at a conference. Please indicate the other sources of funding such as departments or student government organizations from which you have requested funding and the total funding they are providing. **If you have not applied for such funding, please do so prior to submitting your application to the Dean for funding. Funding from the Dean will be made in light of total**

**funding available from other sources.**

---

---

---

How does this event/experience further your education or professional development?

---

---

---

**Budget Application for Funding:**

This budget sheet is to help you, the applicant, share the cost needed and requested for this activity. All applications must be submitted prior to the event. Requests will not be considered after the event.

Item	Amount
Registration if applicable	
Travel	Indicate Estimated Mileage (personal vehicle used)
	Other Travel Expense (i.e. airfare, taxi, hotel)
Food/Dining	
Other (please define)	
Total Cost of Activity	
Funding from other sources	
Request to Dean's office (minus funding from other sources)	

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*Upon completion of the activity, a one-paragraph description along with a photo, if possible, should be submitted to the office of the School of Arts, Culture, and Society, which may be used for website promotion or for inclusion in the newsletter.*

**To be completed by School of Arts, Culture, and Society**

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Date: \_\_\_\_\_

*Total Award:* \_\_\_\_\_