Messiah College values long-term partnerships and relationship-building with specific established ministries, personnel, and communities. Because we take our students’ education, health, and safety seriously, we ask all potential partner organizations to read and complete the following information prior to Messiah College student involvement in your organization:

### Partner Organization Considerations

- **Program Coordinators:** Messiah College has designated a College “Program Coordinator” to work with you for the duration of our students’ involvement with your organization. This Program Coordinator will be your main point of contact with the College. For your organization, this person is:
  - **MESSIAH COLLEGE PROGRAM COORDINATOR NAME:**

- **Risk Management:** Messiah College has an International Risk Management Committee that reviews all international locations where students are traveling in a given year. This Committee has a Protocol for Program Cancellation or Student Evacuation that it follows in order to assure, to the best of its ability, student health and safety while traveling abroad and reserves the right to alter, delay, suspend, or cancel a program at any point when student health or safety is deemed by the Committee to be at risk.

- **Medical Insurance:** All Messiah College students traveling internationally receive MEDEX international medical insurance with at least $100,000 of basic international medical expense coverage for students traveling abroad, including at least $20,000 for repatriation and $100,000 for medical evacuation.

### Partner Organization Criteria
Please answer the following questions in written form to the best of your ability and submit to your above-designated Messiah College Program Coordinator, who will notify you of the status of your request for approval to receive Messiah College students:

- **Historic and Background Information:**
  - Does your organization have a mission statement? If so, what is it?
  - How long has your organization existed?
  - How long have you been receiving college students?
- Are you a current member of the ECFA (Evangelical Council for Financial Accountability) or a similar organization that sets financial standards? If so, are you in good financial standing?

- Is your approach to service, mission and/or education holistic (incorporating body, soul and mind)? If so, how?

- Do you have on-the-ground knowledge of the country where the student(s) will be serving or working (e.g., culture, politics, etc.)?

- Do you employ local people in positions of leadership?

  o **Student Learning:**
    - How much of your organization's resources (human and financial) are devoted to student training?
    - Will the student or group have a local supervisor?
    - Do you monitor student learning and progress onsite?
    - Do you require a pre-field orientation and a post-field debrief for students?
    - Will students be integrated into a local community? If so, how?

  o **Student Health and Safety:**
    - Do you provide or require international travel medical insurance for each participant? If so, what insurer and level of coverage do you offer and/or require?
    - Will students have access to basic healthcare? If so, how?
    - Do you have a clearly articulated policy and/or plan on how healthcare and possible evacuations will be handled? If so, what is it?
    - Do you provide safe (and, if applicable, affordable) student housing? If staying with a host family, how are they screened and/or vetted?
    - Do you provide students with a list of required or recommended vaccines to obtain prior to departure?
    - Do you assist students with any necessary entry visa requirements?

  o **Risk Management and Emergency Support:**
    - What is the name and contact information for your main representative working with the College’s Program Coordinator?
    - In response to an in-country crisis (e.g., natural disaster, political instability, student illness), does your organization have any evacuation or risk management protocols and/or policies? If so, please provide.
- Please identify health or safety concerns (e.g., crime) specific to the location where students will be serving or working. How are these issues being addressed to assure student safety?

- What is the name and contact information for the primary in-country emergency contact person for your organization?

- Do you have liability insurance? If so, what level of coverage do you provide?

- Please provide a description of all insurance coverage your organization carries, including a copy of your certificate of insurance.

Upon completion, please submit this information to your Messiah College Program Coordinator as listed above.

Thank you!