



OFFICE OF THE  
REGISTRAR

Fall 2020

Dear Parent(s)/Guardians,

Online access to your student's records is available via Self-Service Banner. Access to the following records may be granted by the student.

- Student's academic transcript (grades and grade point average (GPA))
- Student's account (financial transactions and current balance)
- Financial aid (awards for scholarships, grants and loans and filing requirements)
- Semester schedule of classes (courses, days and times)
- Chapel attendance (number attended and number required)
- Registration holds (e.g. financial, advisor, health records, etc.)

Access to any or all of the above information is regulated by the student. If you are unable to view any of these categories, consult with your son or daughter.

If you have any questions about this process, please contact the Registrar's Office at [registrar@messiah.edu](mailto:registrar@messiah.edu) or by phone at 717-691-6074.

Sincerely,

Carrie D. Widdowson  
Registrar

**How to access student records:**

Begin at the Parent Relations homepage: [messiah.edu/parents](http://messiah.edu/parents)

- Parent Resources (bottom right)
- Select *Parent Access*

User login requires your username and password.

- On the "Parents" tab, select *Access to Student Information* link.
- Select name of son or daughter from drop-down list.
- Click *Submit*.