

IDEA Campus Labs and Co-taught Courses

The new IDEA Campus Labs platform is designed to accommodate standard co-taught courses,** where a standard co-taught course is one in which all the students in the class have meaningful interaction with all of the faculty who are listed as instructors for the course section. While the system is designed to accommodate this type of co-taught course, they are inherently more complicated to evaluate than a course that has only one instructor. The following information is intended for faculty who are listed as co-teaching a course in Banner as well as their chairs, program directors, and deans.

** Note: If you co-teach a course section that is not “standard” in this way, (that is, the course section is NOT one in which all students in the course have meaningful interaction with all the faculty who teach in the course section), contact the Office of Faculty Development before you make your selections in Self-Service to discuss options for evaluation.

Faculty Selection of Courses:

1. For co-taught courses, a unique instructor-specific course has been created in the IDEA Campus Labs system for each instructor.
2. Each faculty member of a co-taught course may then select the course for Evaluation (TTP), Development-Shared, Development-Personal, or No Evaluation in Self-service, without impacting the selection of the other instructors co-teaching the course.
3. If multiple faculty choose to have the co-taught course evaluated, students will need to complete the evaluation for each faculty member. Each evaluation will have a unique link and will show up separately (with instructor identified) on the student’s Campus Labs dashboard.
4. Each faculty member who elects to have students complete an evaluation needs to complete his/her own Objectives Selection Form (OSF) for the course. Once this is completed, OSF reminder emails will cease. Each faculty member may choose his/her own objectives; they do not need to match, as the evaluations are individual by faculty member.

The Student Experience:

1. Students will need to complete a separate evaluation for each faculty member who has requested an evaluation for the course.
2. It is important that faculty explain this clearly to students. If more than one faculty member chooses to evaluate the co-taught course, students will have to fill out multiple evaluations for the same course (one for each instructor who elected to have the course evaluated).
3. Each instructor-specific evaluation will have a unique link. Faculty should provide this direct link to students.
4. The instructor-specific evaluation will also be listed (with the specific instructor’s name) in the student’s Campus Labs dashboard.

Recommendations:

Given the above, the Office of Faculty Development recommends the following practices for faculty who will be evaluating (at some level) a co-taught course.

1. Faculty who co-teach a course should communicate with one another about their plans to evaluate (or not) the course. This enables clear communication to students by all faculty instructing the course.
2. Each instructor conducting an evaluation should fill out the OSF.
3. For courses where multiple instructors are conducting course evaluations, faculty should allot additional time for the evaluation as students will be completing multiple evaluations (one for each instructor that selected to evaluate the course)

If you have additional questions, please feel free to contact the Office of Faculty Development (facdev@messiah.edu).

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