

Murray Library Reopening Guidelines

Murray Library has adapted services, hours, and facilities to optimally serve in-person and remote students and faculty while complying with best practice safety and health guidelines.

Hours: (Delayed opening each day to allow for cleaning/sanitizing public areas, slightly modified closing times in response to documented low gate-count data and to provide supervisor presence all hours the library is open to avoid potential liability issues).

Summer Hours: August 17-24

- Monday – Friday: 9:00 – 5:00 pm

Fall Hours: August 24-November 24

- Monday – Thursday: 8:30 – 11:00 pm
- Friday: 8:30 am – 5:00 pm
- Saturday: 11:00 am – 6:00 pm
- Sunday: 3:00 pm – 11:00 pm

Circulation

All circulated books, DVDs etc. will be quarantined for 72 hours as recommended by [REALM](#) guidelines. Return all library items either to the book drop outside the library or the designated carts in the library. Contactless check-out will be used by having patrons self-swipe ID cards and desensitize items checked out, with monitored assistance of desk attendant behind protective plexiglass shield. To provide equitable access to our print collection the library will mail library materials to remote undergrad and grad students by request Fines will be suspended for the 2020-2021 academic year.

Reserves

Due to the nature of use of physical course reserves, we will not be able to offer onsite course reserves this fall for students to physically check out reserve items at the circulation desk. To offer equitable services and resources to all students, both those who are on campus and those who choose remote learning this fall, we recommend that all library resources to support courses be PDFs and/or embedded links within Canvas.

Interlibrary Loan

Electronic ILL for requesting articles and book chapters will resume on Monday, July 6. Physical ILL of books, films, and scores, will resume on Monday, August 3. Beginning August 4, Interlibrary Loan services resume normal services. No quarantine is necessary for books received by mail, as all packages will have been in the mail for 3 or more days.

Reference Services

Options for research assistance include online chat, email, and zoom available from the library website.

Information Literacy

FYS library instruction has gone fully online for the fall and Beth Transue is the contact person for questions related to the FYS library module. This provides equitable content and delivery to both in-person and online students. Library instruction for other courses is available by request of the course instructor to their respective librarian liaison (contact information available on the library website).

Ordering Library Materials

Contact the librarian liaison assigned to your department or program (contact information available on the library website).

Seating and Study Spaces

All spaces, including the Group Study Rooms, the Conference Room on the lower level, and the Themed Rooms, have modified capacity to comply with social distancing guidelines. Capacity is posted. Please comply with signage to promote recommended social distancing and health guidelines.

Printers

Printers are available with self-service sanitizing stations.

Bookstore

Course Materials

Students have been directed to pre-order all materials prior to their arrival on-campus. These can be delivered directly to the student's home prior to their arrival on campus. For health and safety reasons, this is the preferred method.

Students who do not arrive on campus with their course materials already ordered (to be delivered to home or campus mailing address) can pick up their texts on campus. This process is more time consuming and requires a pre-scheduled pickup by order number, allowing the bookstore to keep lines at a controlled volume.

For many courses, virtual materials (e.g. an electronic textbook or Open Educational Resource) is available. This option eliminates the need for physical shipping or pick up in-person.

General Merchandise

General merchandise can be purchased online and shipped to a mailing address.

The bookstore will be open for in-person shopping. Foot traffic through the bookstore for in-person purchasing will follow a one-way path and be marked for adequate social distancing. Masks will be required at all times and barriers have been set up to provide for person-to-person spacing at checkout counters. Counters and high-touch surfaces will be cleaned and sanitized frequently.

Research

Undergraduate research conducted on campus will follow campus protocols for social distancing and use of masks. Research students in the sciences learn strict safety protocols in multiple major lab courses that precede the research experience. Additional instruction about transmission prevention for COVID-19 will be provided by the faculty research mentor as appropriate for the research experience. For research activities that require modified (closer) distancing in labs to fulfill learning/research objectives, school deans will approve proposals from departments that outline the parameters and precautions, such as additional PPE, for these research experiences. For research conducted off-campus with a partner organization, students will sign an institutional waiver that informs them of the potential disease risk, and they will follow the COVID-19 precautionary practices of the partner organization.