



OFFICE OF THE
REGISTRAR

Student-Fall FAQs

What are the class delivery modes for the fall?

Face-to-Face	The majority of courses will meet in person face-to-face.
Synchronous- Online (SO)	No physical classroom assigned. A standard meeting time is assigned for all class meeting sessions.
Asynchronous- Online (AO)	No physical classroom and no meeting time assigned.
Synchronous- Hybrid (SH)	A physical classroom is assigned for one meeting time per week. A meeting time is assigned for all class sessions (F2F and online).
Asynchronous- Hybrid (AH)	A physical classroom is assigned for one meeting time per week. No meeting time is associated with the online portion of the course.

How will I know which courses are face-to-face, synchronous, asynchronous, hybrid, etc.?

The majority of courses will meet in person, face-to-face. Please review the [Alternate Class Delivery Modes](#) document for online and hybrid sections. Sections are numbered to indicate the following:

- 01, 02, 03 etc.- Standard face-to-face sections
- HA1, HA2, etc.- Asynchronous Hybrid
- HS1, HS2, etc. - Synchronous Hybrid *Students expected to be logged in to Zoom and actively participate
- OA1, OA2, etc.- Asynchronous Online
- OS1, OS2, etc. - Synchronous Online *Students expected to be logged in to Zoom and actively participate

Where do I view the schedule of classes?

The most up-to-date version of the schedule of classes can be viewed on [The View: QuEST and Beyond](#). The card in Falcon Link is titled, The View- Course Schedule. The View provides you the opportunity to search classes by subject, part of term, etc. Under the “Attribute Type” search box, you can filter your class search by QuEST category (i.e. QuEST/GenEd: Language, QuEST/GenEd: Social Science, etc.).

How will academic advising and class registration work for the fall?

Academic advising and registration will look very similar to previous years. Academic advising week begins Monday, March 29. Students are required to schedule a time to meet with their advisor (remotely or in-person) prior to their registration appointment time. Registration appointments are scheduled for Wednesday, April 7 through Friday, April 16. You will be able to register at your appointed time as long as you have met with your advisor, and there are no other holds on your account.

When does registration open from summer 2021 courses?

You can register for summer courses at the same time you register for your fall 2021 courses in April. Make sure to select the correct term (summer 2021) in the registration menu to register for summer courses. More information can be found on the summer online website [here](#).

What are the dates of the summer 2021 term?

The summer term offers two six-week terms (courses are offered online):

- Early 6-Week: May 16-June 26 (course section numbers, E1, E2, etc.)
- Late 6-Week: July 5-August 14 (course section numbers, L1, L2, etc.)

Where can I view my registration holds?

Login to Self-Service Banner through Falcon Link (search for the Self-Service Main Menu card in Falcon Link). Access the *Student Tab*, *Student Records* and then *View Holds*. The Registrar's Office is not permitted to remove any registration hold. Contact the appropriate office/persons about your hold(s) if you have questions:

- Unpaid Account Balance- contact Student Financial Services, studentfinsvcs@messiah.edu or 717-691-6004
- Primary Advisor- contact your academic advisor
- Engle Center- contact the Engle Center, englecenter@messiah.edu or 717-691-6035

Where can I view my class registration appointment time?

Login to Self-Service Banner through Falcon Link (search for the Self-Service Main Menu card in Falcon Link). Access the *Student Tab*, click *Registration* and then *Registration Status*.

How do I apply for a directed study, independent study, honors project or practicum?

Please complete the appropriate electronic form to apply for a directed or independent study, honors project or practicum. These forms can be found on the Registrar website, [Forms for Current Students](#). **All courses taken by directed or independent study carry an additional fee of \$250 per credit.**

How do I declare a new major, declare a minor, or change my concentration?

Please complete the appropriate electronic form to request to change your major, minor or concentration. These forms can be found on the Registrar website, [Forms for Current Students](#).

How do I meet my ELI requirement?

If you plan to enroll in an ELI approved experience that is NOT embedded in a catalog course (i.e., the ELI box on your degree audit does not show as "in progress" when you enroll in the course), you must register for the ELIR course prefix corresponding to the ELI experience type. This includes:

- Individual service learning experience (ELIR 010)
- Leadership experience qualifying as ELI (*December graduates only; ELIR 020)
- Individual practicum experience (ELIR 030)
- Individual research project (ELIR 040)

Please talk to the educator overseeing your ELI experience to obtain the instructor permission override

I am planning to study abroad. What do I need to know?

Students planning to study abroad and who have not completed one of the following (CHIN 202, SPAN 206, FREN 206 or GERM 206) are required to register and complete EXPR 010, Exploration of Off-Campus Studies, the semester prior to studying abroad. This course is designed to equip students with the skills and tools needed to effectively engage and develop while living and learning cross-culturally.

I need to register for more than 18 credits. How do I gain permission for a credit overload?

Please complete an academic policies petition to request for an overload of credits. The electronic form can be found on the Registrar's website, [Forms for Current Students](#). Additional tuition will be charged if your registration exceeds 18 credit hours.

What do I need to take into consideration if/when I change my fall term schedule?

Before dropping or withdrawing from a fall term course, please consult your academic advisor, Student Financial Services and Financial Aid. Registration changes may impact your financial aid and have potential billing adjustments.

What if I have a face-to-face class scheduled back-to-back with a synchronous online class?

Commuter students and students living in Oakwood Hills who are registered for a face-to-face course scheduled back-to-back with a synchronous online or synchronous hybrid course are encouraged to identify a quiet place on campus (prior to the start of the fall semester) that permits attendance in the synchronous online or synchronous hybrid section and time to walk to their face-to-face course.

Some examples of quiet places on campus include Murray Library, the Commuter Lounge, and academic building lounges. If a student experiences difficulties in identifying a quiet place on campus that will facilitate their active participation in synchronous online or synchronous hybrid classes, they should contact the Registrar's Office (registrar@messiah.edu) or Student Success (studentsuccess@messiah.edu) for assistance.

Back-to-back registration in synchronous online or synchronous hybrid and face-to-face courses is not justification for not attending face-to-face classes.