To: All Employees

Employee Travel Policy after May 15

Institutional and Personal Travel

Messiah University expects employees to follow CDC guidelines when travelling, whether travel is for institutional or personal purposes: https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html.

Regardless of vaccination status, employees who travel should wear masks, practice social distancing, avoid large crowds, and practice vigilant hand hygiene.

As per the CDC guidelines, employees who are not vaccinated and travel overnight are expected to self-quarantine for seven (7) days before returning to work and may not return to work without a negative PCR taken 3-5 days after returning from travel. Access to COVID sick-time for quarantine purposes remains in effect until May 30, 2021. After May 30, any quarantine will require use of vacation and/or regular sick time. Employees should plan accordingly and schedule their vacation time to allow for any necessary quarantine time. The University reserves the right to limit the institutional travel of unvaccinated employees.

Vaccinated employees are not required to test or quarantine upon return, but should still be careful to monitor for COVID-19 symptoms and get tested if symptoms develop.

Summer Student Employee Travel

Messiah University students working on campus over the summer should expect to follow employee guidelines for personal travel if travelling. Accordingly, unvaccinated students who travel overnight are expected to self-quarantine for seven (7) days before returning to work and may not return to work without a negative PCR taken 3-5 days after returning from travel. Since the University will not be offering quarantine spaces over the summer, student employees should plan accordingly.