

Contractual Obligations 9-month Faculty Contracts

Most Ranked Faculty members (Term-Tenure Track Faculty, Clinical Track Faculty, and Lecturers) are on 9-month contracts, which run from the Monday of the week before fall classes begin through the end of May Development Week. Since Ranked Faculty members are under contract one week prior to the beginning of fall classes and through May Development Week, they are required to be present for professional responsibilities, such as department/program meetings, school meetings, General Education development sessions, Community of Educators retreats, etc., during this timeframe.

Faculty Accessibility During Breaks

Ranked Faculty members on 9-month contracts have no official responsibilities on University holidays or student recesses, and are not expected to respond to routine email or other communication requests during those times. Exceptions may be needed for time-sensitive communications from their academic advisees or prospective students. Out of courtesy to colleagues, and current and prospective students, faculty members should provide information about when they will be available to respond to non-urgent communications.

Expectations for Attendance at University Events

All faculty are expected to attend COE Retreat in August, In-Service Days in fall and spring, graduate or undergraduate May Development Week activities, and their respective commencement ceremony (GR or UG). Vacations and other discretionary activities should not be scheduled during these dates.