

To: All Graduate and Undergraduate Academic Advisors
From: Office of the Provost
Re: Changes to Overload Advising Compensation
Date: Augst 25, 2025

Starting in Fall 2025, compensation for overload advising will reflect the policy approved by the Provost in Spring 2025. This policy appears in the COE Handbook, Section 6A (pp. 25-26).

Full-Time Faculty Advisors

Full-time faculty members will receive a stipend for each academic advisee over 26 at a rate of $\frac{1}{26} \times (\text{overload rate for 1 LU}) \times (N \text{ of advisees above 26 per semester})$. They will receive a maximum of the equivalent of .5 of the overload rate for 1 LU per semester (currently \$653), which means no additional pay is issued after the 39th advisee. School deans will review advising loads of 40 and above to determine whether to exceed the maximum payment (for example, in the case of temporary faculty leave or sabbatical with no other viable alternative advisor assignment).

Adjunct Advisors

Adjuncts with advising appointments will carry a load of 20-30 students and receive a stipend equal to the overload rate for 1 LU (currently \$1306) per semester. If the advising overage is under 20 students, chairs and directors will distribute the advisees among full-time faculty.

Advisors for Undergraduate Students with an Undeclared Major

Full-time faculty and staff advise undeclared students. Full-time faculty advising undeclared students count each undeclared advisee as three toward their total number of advisees. Staff members advising undeclared students receive a stipend of $\frac{3}{26} \times (\text{overload rate for 1 LU}) \times (N \text{ of advisees per semester})$.

The Office of Academic Advising determines overload advising numbers during the fall and spring advising week (usually around November 15 and March 15). The Provost's Office issues payments for overload advising in the December 30 and April 30 payrolls.

Please direct questions about advising assignments to your chair/program director, and questions about the advising overload formula to Kate Oswald Wilkins, Dean of General Education, Common Learning, and Academic Support.