

Student Application for _Student_Sample_PD

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Submitted September 12, 2014 at 04:10 PM (confirmation number: CN000006884)

Personal Information

Contact Information

First Name	Student
Middle Name	
Last Name	Test_Applicant
Suffix	
Student ID#	012345678
Date Available to Start	
Home Address1	123 Main Street
Home Address2	
City	Grantham
State	PA
Zip Code	17027
Country	
Primary Phone	555-555-5555
Secondary Phone	
Campus Phone Extension	
Campus Unit Number	1234
Campus Email Address	email@email.com
Are you 18 years of age or older?	Yes
If no, are you at least 17 years of age and a high school graduate?	
Are you legally eligible for employment in the United States?	Yes
Do you have a valid driver's license?	Yes
Are you currently employed by Messiah College?	No
Were you previously employed by Messiah College?	No
If yes, indicate dates of employment and department(s):	
Are you capable of performing the essential functions of this position?	Yes
Please list all of the periods for which you are available to work:	Fall, Spring
What is the maximum number of hours you would like to work per week?	10

Criminal History

Have you been convicted of a felony No
or misdemeanor?

If yes, when and where did it occur? N/A

If yes, what was the nature and
disposition of the offense? N/A

Consent for Pre-Employment Reference and Background Checks**Maiden Name**

Last Prior Address

Last Prior City

Last Prior State

Last Prior Zip

Last Prior Country

Additional Information

Documents needed to Apply

- [Cover Letter/Letter of Interest](#) (DOCX | 224 KB)
-

Student Enrollment Status**Student Enrollment Status**

Are you a current Messiah student? Yes

If no, please enter your start term

If no, please enter your start year

Are you a degree-seeking student? Yes

Class Level Sophomore

Are you (Will you be) enrolled at
least half-time during the work
period applying for? Yes

If no, please explain

What is your major? Math

What is your minor, if applicable

Training, Skills, and Abilities

Please describe your computer
skills MS Office

Other job-related training/skills Phone calling experience

Employment History**Employment History**

Employer Name ABC Employer

Address1
Address2
City Harrisburg
State PA
Zip Code
Country
Phone
Begin Date 09/02/2013
End Date
Job Title / Position Held Stockroom Worker
Direct Supervisor Name My Boss
Direct Supervisor Title
Direct Supervisor E-mail
Description of Duties I did this and did that...
Reason For Leaving Looking for a change...
May we contact this employer? Yes

References

References

Name of Reference John Smith
Phone Number 555-555-5555
Email Address
Street 123 Main Street
City Grantham
State PA
Zip Code 17027
Position Director of XYZ at ABC
Relationship Colleague

Supplemental Questions

Certification

I understand that this application is not, and is not intended to be, a contract of employment.

I certify that the information I have provided on this application is complete and accurate. I understand that Messiah College reserves the right to revoke an offer of employment and that I may be discharged from employment in the event of misrepresentation in any phase of the application process.

CONSENT FOR PRE-EMPLOYMENT REFERENCE AND BACKGROUND CHECKS I recognize that any offer of employment made to me by Messiah College may be conditional upon reference and background checks which are acceptable to the College, and, if required, that information obtained during this process may result in my not being employed by Messiah College. I understand that Messiah College and/or its designated representatives will conduct pre-employment reference and background checks thoroughly and within the confines of all applicable state and

federal laws.

I understand that Messiah College will maintain any information obtained as a result of my signing this Consent in a confidential file in the Student Employment Office.

I understand that a reference and background check, if required, is being performed as part of the process to evaluate me prior to any offer of employment, and is not conducted for any other purpose. I understand that the reference and background check may include verification from College officers that my record of conduct at Messiah College supports my having a position of responsibility, including potentially living on campus during the summer period, where applicable. I authorize Messiah College, or its designated representative presenting this consent or a photocopy thereof, to obtain the following records and information in connection with my application for employment with the College insofar as the records and information are relevant to the position for which I am applying:

- Criminal History and Convictions
- Motor Vehicle Operation
- Certification and Licensing
- Educational History and Credentials
- Employment Eligibility
- Prior Employment Information
- Personal or Professional References

If the position for which I am applying specifically requires a personal credit history acceptable to Messiah College, I understand that I will be required to sign a separate Fair Credit Reporting Act Consumer Report Disclosure authorizing Messiah College to obtain the same. No personal credit history will be obtained by Messiah College without this authorization.

I authorize all persons who are the custodians of these records, or who may have information relevant to my application for employment, to provide records or disclose such information to Messiah College and/or its designated representative.

I release Messiah College, its employees, designated representatives, agents, officers and trustees, as well as all persons or entities who provide records or disclose information, from any and all claims of liability or damage due to either the procurement or the true and accurate disclosure of such records or information.

I certify that I have read and agree with these statements and acknowledge that, by checking this box and entering my initials, I understand that this electronically serves the same purpose as affixing my original signature to this document.

I certify that I have read and agree with these statements.

Please enter your initials as your digital signature to verify your identity.